Job Announcement # 26-11114

Georgia Public Safety Training Center

Fire & Emergency Services Section

www.gpstc.org/careers

Posted: 11/10/2026 **Application Deadline: 12/11/2026** (Subject to close once satisfactory pool of candidates reached.)

Job Title: **Public Safety, Trainer 3** **(**Fire Administration – Fire Instructor Series)

Starting Salary: **$61,858.00 - $64,950.90 ($5,154.80 - $5,412.57 per month)** ☒ **Full-Time** ☐ **Part-Time**

To Apply: Submit required application packet to Human Resources – GPSTC; 1000 Indian Springs Drive; Forsyth, Georgia 31029, or email to employment@gpstc.org OR fax to (478) 993-4407 prior to the deadline date.

Application Requirements:

Internal Candidates:

- "Application for Another Position" form.
- Resume (Provide summary description of duties performed in past/current employment).
- Copy of college degree, transcript or document confirming completion/enrollment status.

External Candidates:

- State of Georgia Application for Employment (completed & signed).
- Resume (summary of duties performed in current/past employment.)
- Copy of P.O.S.T. Officer Profile Report reflecting certifications, employment & training record
- Copy of DD214 (as applicable)

Initial screening: Submitted application & documents will be reviewed to determine those applicants selected for interview appointment.

Link to Job Application: www.gpstc.org/careers ***GPSTC is an Equal Opportunity Employer.***

Description of Duties & Responsibilities: This position will be assigned to coordinate and instruct in the Center's Fire Instructor Series, Fire & Emergency Services Section. Participates in needs assessment, research, design and evaluation of statewide public safety training programs. Demonstrates teamwork and a high degree of customer service. Instruct topics including Fire Instructor and other assigned specialized topics, including Fire Officer. Long periods of standing, riding, driving, bending, and squatting required. Year-round training in all weather conditions. Wearing of personal protective equipment: Full Turnout Gear.

Minimum Qualifications: Minimum 5 years' progressive experience with a fire service agency with one year of work experience as an instructor providing training development and delivery in various Fire-Service related topics. Candidate must have experience using Microsoft PowerPoint.

Preferred Qualifications: Candidate must possess the capability to be a self-starter with administrative and record-keeping skills to include experience in Microsoft and Google platforms, as well as course development and design. Preference may be given to those applicants who possess one or more of the following:

- A minimum of five (5) years recent fire service work experience;
- Have extensive experience instructing in a fire service training programs;
- Have specialization in an advanced subject areas such as Fire Instructor, Fire Officer and other high liability fire service training courses;
- Possess NPQ Fire Instructor III and/or equivalent, Georgia P.O.S.T. General or Level 2 Instructor certification.

WE OFFER:

Primary Work Schedule: Work schedules allow employee to disconnect from work responsibilities, focus on family & personal life activities.

Professional Development Opportunities: Professional development and specialized certifications are supported and encouraged.

Benefits Include: Paid Time Off, 13 Paid Holidays, Retirement Plan (Defined Benefit plus 401K match), Health, Life, Vision, Disability Insurance Options, Health/Dependent Care Spending Accounts, Employee Assistance Program, etc.