GA Public Safety Training Center

1000 Indian Springs Drive; Forsyth, Georgia 31029

Job Vacancy Announcement # 26-11111

☒ Open to All Qualified Applicants ☐ Open Only to Current GPSTC Employees

POSTED: 10/30/2026 **DEADLINE:** 12/04/2026 (The application period may close earlier if a satisfactory applicant pool is reached before the posted deadline.)

JOB TITLE: Cook (GPSTC Cafeteria)

Starting Salary: $28,570.88 - $35,458.80 Annual* ($13.74 - $17.04/hour) ☒ Full-Time ☐ Part-Time

*Actual salary and job level depends on the qualifications, training, experience offered by selected candidate & funding availability.

To Apply: Submit required application and supplemental documents to Human Resources – GPSTC; 1000 Indian Springs Drive; Forsyth, Georgia 31029, or email application packet to employment@gpstc.org OR fax to (478) 993-4229 no later than 5:00 p.m. of the deadline date. Contact (478) 993-4411 with any questions.

Application Requirements:

Internal Candidates:

- "Application for Another Position" form.
- Resume (Provide summary description of duties performed in past/current employment).

External Candidates:

- State of Georgia Application for Employment (completed & signed).
- Resume (Provide summary description of duties performed in current/past employment.)
- Copy of DD214 (as applicable)

Initial screening: Submitted application & documents will be reviewed to determine those applicants selected for interview appointment.

Link to Job Application: www.gpstc.org/careers

GPSTC is an Equal Opportunity Employer.

Description of Duties & Responsibilities: Under general supervision, supervises or performs the preparation and/or serving of food during assigned shift. Monitors compliance with safety, sanitation and health rules and standards. Oversees quality control for adherence to established food service guidelines. Ensures adequate inventory of food and related supplies. Responsible for supervision of state inmate workers and other food service staff.

Minimum Qualifications: High school diploma/GED and one year of experience in a food service operation that involved preparing and/or cooking food. Willing to train.

Preferred Qualifications: Preference may be given to those applicants who, in addition to meeting the minimum training & experience requirements, possess one or more of the following:

- ServSafe Food Handler Certified

Other Remarks: Selected candidate subject to criminal records background and drug screening clearance.