



# GA Public Safety Training Center

1000 Indian Springs Drive; Forsyth, Georgia 31029

## Job Vacancy Announcement # 24-05030

Open to All Qualified Applicants

Open Only to Current GPSTC Employees

POSTED: 05/07/2024

DEADLINE: 05/17/2024

(The application period may close earlier if a satisfactory applicant pool is reached before the posted deadline.)

JOB TITLE: **Public Safety Trainer 3 (Resilience Training / Fire Academy Divn)**

Full-Time

Part-Time

Salary (effective 7/1/2024): \$64,950.91 (annual)

**To Apply:** Submit required application and supplemental documents to Human Resources – GPSTC; 1000 Indian Springs Drive; Forsyth, Georgia 31029, or email application packet to [employment@gpstc.org](mailto:employment@gpstc.org) OR fax to (478) 993-4229 no later than 5:00 p.m. of the deadline date. Contact (478) 993-4411 with any questions.

**Application**

**Requirements:**

- State of Georgia Application for Employment (completed & signed)
- Resume (Provide summary description of duties performed in current/previous employment.)
- Copy of P.O.S.T. Officer Profile Report reflecting certifications, employment & training.
- Copy of DD214 (if applicable)

*Initial screening: Submitted application & documents will be reviewed to determine those applicants selected for interview appointment.*

Link to Job Application: [www.gpstc.org/careers](http://www.gpstc.org/careers)

*GPSTC is an Equal Opportunity Employer.*

**Description of Duties & Responsibilities:** Under limited supervision, serves as an instructor for public safety training in various topics to include officer resilience. Participates in needs assessment, research, design, and evaluation of statewide public safety training programs. Demonstrates teamwork and high degree of customer service.

**Position Requirements:** Excellent communication, presentation, and interpersonal skills. Strong organizational and time-management abilities. Proficient in adult learning principles and instructional design. Knowledge of various management styles and theories. Skill in using Microsoft Office Suite, Google Workspace, and other technology. Occasional travel for off-site and overnight training to include other GPSTC locations may be required.

**Minimum Qualifications:** Eighteen months of work experience as a full-time instructor of various public safety related topics to include officer resilience OR four years of recent public safety work experience of which three years involved providing diversified training development and delivery applicable to officer resilience as an adjunct instructor on special assignment, in addition to the regular public safety duties. Possess NPQ Fire Instructor 1 certification. Currently have a good standing status with Georgia Peace Officer Standards & Training and/or Georgia Fire Standards & Training.

**Special Qualifications:** Must have excellent writing, research, and computer skills. Must be able to perform research in a variety of mediums and develop lesson plans. Must possess strong interpersonal communication skills and have the ability to teach complex topics in a clear, concise and easily understandable manner.

**Required Certifications:** Must currently hold, or be able to obtain within six months, NPQ Fire Instructor 2 and/or Georgia P.O.S.T. Certification as a General or Level 2 Instructor.

**Other Remarks:** Selected candidate subject to criminal records background and drug screening clearance.