



# GA Public Safety Training Center

1000 Indian Springs Drive; Forsyth, Georgia 31029

## Job Vacancy Announcement # 24-03024

Open to All Qualified Applicants

Open Only to Current GPSTC Employees

POSTED: 05/03/2024 DEADLINE: 05/31/2024 (The application period may close earlier if a satisfactory applicant pool is reached before the posted deadline.)

JOB TITLE: **Mechanic**  Full-Time  Part-Time

Starting Salary Range: \$48,061 - \$52,868 (annual) (\$4,005-\$4,405 per month)

**To Apply:** Submit required application and supplemental documents to Human Resources – GPSTC; 1000 Indian Springs Drive; Forsyth, Georgia 31029, or email application packet to [employment@gpstc.org](mailto:employment@gpstc.org) OR fax to (478) 993-4229 no later than 5:00 p.m. of the deadline date. Contact (478) 993-4411 with any questions.

- Application Requirements:**
- State of Georgia Application for Employment (completed & signed)
  - Resume (Provide summary description of duties performed in current/past jobs.)
  - Copy of DD214 (as applicable)
- Initial screening: Submitted application & documents will be reviewed to determine those applicants selected for interview appointment.*

Link to Job Application: [www.gpstc.org/careers](http://www.gpstc.org/careers)

*GPSTC is an Equal Opportunity Employer.*

**Not sure if you meet the listed requirements? Apply today and let our team take a look.**

**Description of Duties & Responsibilities:** Under limited supervision, maintains, diagnoses, and performs repairs of moderate difficulty on gasoline and powered engines, vehicles and other motorized equipment. Tests, Inspects, and evaluates vehicles and equipment for proper and safe operation upon completion of repairs. Submits completed work to supervisor for review and release. Responsible for the supervision of the work of inmate workers.

**Functional Requirements:** Primary functions require sufficient physical ability and mobility to work in a mechanic shop environment; walk, stand, and sit for prolonged periods of time; frequently stoop, bend, kneel, crouch, reach, and twist; push, pull, lift, and/or carry moderate to heavy amounts of weights; operate assigned equipment and vehicles; crawl, climb, and to verbally communicate to exchange information.

**Minimum Qualifications:** High School Diploma or GED and valid Driver's License. Vocational diploma in Automotive Technology, or related field OR two (2) years experience performing vehicle mechanical duties, such as engine tune-ups and brake repairs OR three (3) years experience performing vehicle mechanical duties. Working knowledge of the mechanics internal combustion engines, transmissions, drive trains, brake systems, ignition systems, and/or electric wiring diagnostics and repair and how to utilize tools and equipment.

**Preferred Qualifications:** Preference may be given to those applicants who, in addition to meeting the minimum training and experience requirements,

- possesses certifications and/or advanced training in utilizing diagnostic equipment/software
- Valid Class B CDL

**Other Remarks:** Selected candidate subject to criminal records background and drug screening clearance.