



# GA Public Safety Training Center

1000 Indian Springs Drive; Forsyth, Georgia 31029

## Job Vacancy Announcement # 24-03021

Open to All Qualified Applicants

Open Only to Current GPSTC Employees

**POSTED:** 03/14/2024 **DEADLINE:** 05/10/2024 (The application period may close earlier if a satisfactory applicant pool is reached before the posted deadline.)

**JOB TITLE:** Public Safety, Trainer 3 (LE Investigations/Legal)  Full-Time  Part-Time

**Salary:** \$60,452.80 - \$62,452.80 \*

\*Salary amount will depend on whether selected candidate currently possesses the GA POST General Instructor certification.

**To Apply:** Submit required application and supplemental documents to Human Resources – GPSTC; 1000 Indian Springs Drive; Forsyth, Georgia 31029, or email application packet to [employment@gpstc.org](mailto:employment@gpstc.org) OR fax to (478) 993-4229 no later than 5:00 p.m. of the deadline date. Contact (478) 993-4411 with any questions.

- Application Requirements:**
- State of Georgia Application for Employment (completed & signed)
  - Resume (Include summary of duties performed in current/previous employment).
  - Copy of Georgia P.O.S.T. Officer Profile Report reflecting certifications, employment & training record
  - Copy of DD Form 214 if prior military

**Initial screening:** *Submitted application & documents will be reviewed to determine those applicants selected for interview appointment.*

Link to Job Application: [www.gpstc.org/careers](http://www.gpstc.org/careers)

*GPSTC is an Equal Opportunity Employer.*

**Description of Duties & Responsibilities:** Under limited supervision, serves as an instructor for public safety training in advanced or specialized topics of criminal investigations. Participates in needs assessment, research, design and evaluation of statewide public safety training programs. Demonstrates teamwork and high degree of customer service.

**Minimum Qualifications:** Eighteen months of work experience as an instructor providing training development and delivery in various law enforcement related topics which included criminal investigations and legal / procedural aspects of conducting investigations and supporting prosecutions. Work as a supervisor with extensive case development, investigations, and prosecutions may be used to off-set instructor qualifications.

**Preferred Qualifications:** Preference may be given to those applicants who, in addition to meeting the minimum training & experience requirements, possesses one or more of the following:

- Georgia Peace Officer Standards and Training Basic Law Enforcement certification,
- Georgia Peace Officer Standards and Training Advanced Law Enforcement Certification,
- Georgia Peace Officer Standards and Training Crime Scene Investigator Certification,
- Georgia Peace Officer Standards and Training Instructor Certification,
- Minimum of four years law enforcement work experience (within past five years), and
- Specialization and/or certification in an advanced subject area applicable to criminal investigations, etc;

**Required Certifications:** Must currently hold, or be able to obtain within six months, Georgia P.O.S.T. General Instructor Certification.

**Other Remarks:** Selected candidate subject to criminal records background and drug screening clearance.