



GA Public Safety Training Center

1000 Indian Springs Drive; Forsyth, Georgia 31029

Job Vacancy Announcement # 24-03018

Open to All Qualified Applicants

Open Only to Current GPSTC Employees

POSTED: 03/13/2024

DEADLINE: 05/10/2024

(The application period may close earlier if a satisfactory applicant pool is reached before the posted deadline.)

JOB TITLE: **Public Safety, Trainer 3 (Fire Academy –Emergency Communications)** Full-Time Part-Time

Salary Range: \$60,452.80 - \$62,452.80 *

*Salary amount will depend on whether selected candidate currently possesses the Georgia POST General Instructor certification.

To Apply: Submit required application and supplemental documents to Human Resources – GPSTC; 1000 Indian Springs Drive; Forsyth, Georgia 31029, or email application packet to employment@gpstc.org OR fax to (478) 993-4229 no later than 5:00 p.m. of the deadline date. Contact (478) 993-4411 with any questions.

Initial screening: Submitted application & documents will be reviewed to determine those applicants selected for interview appointment.

Link to Job Application: www.gpstc.org/careers

GPSTC is an Equal Opportunity Employer.

Application Requirements:

- State of Georgia Application for Employment (completed & signed)
- Copy of GPOSTC and/or GFSTC and/or other transcript reflecting certifications, employment and training records recorded by the Georgia Peace Officer Standards & Training Council and/or Georgia Firefighter Standards & Training Council, etc. as applicable.
- Resume (summary of duties performed in current/past employment.)
- Copy of DD214 (as applicable)

Not sure if you meet the listed requirements? Apply today and let our team take a look.

Description of Duties & Responsibilities: Under limited supervision, serves as an instructor for public safety training in various Emergency Communications related training topics. Participates in needs assessment, research, design, and evaluation of statewide public safety training programs. Demonstrates teamwork and high degree of customer service.

Minimum Qualifications: Eighteen months of work experience as a full-time instructor of Emergency Communications related topics OR four years of recent work experience in Emergency Communications of which three years involved providing diversified training development and delivery applicable to Emergency Communications as an adjunct instructor on special assignment, in addition to the regular public safety duties.

Special Qualifications: Must have excellent writing, research, and computer skills. Must be able to perform research in a variety of mediums and develop lesson plans. Must possess strong interpersonal communication skills and have the ability to teach complex topics in a clear, concise and easily understandable manner.

Required Certifications: Must currently hold, or be able to obtain within three months, Georgia P.O.S.T. General Instructor Certification. Possess certification as a Georgia P.O.S.T. Communications Officer. **Note:** Training required to obtain necessary Georgia certifications will be provided to selected candidate not currently possessing.

Other Remarks: Selected candidate subject to criminal records background and drug screening clearance.