



# GA Public Safety Training Center

1000 Indian Springs Drive; Forsyth, Georgia 31029

## Job Vacancy Announcement # 24-03013

Open to All Qualified Applicants

Open Only to Current GPSTC Employees

POSTED: 03/12/2024 DEADLINE: 04/26/2024 (The application period may close earlier if a satisfactory applicant pool is reached before the posted deadline.)

JOB TITLE: **General Trades Technician**  Full-Time  Part-Time

Salary Range: \$2,583 - \$3,183 monthly (\$31,000 - \$38,200 annual) \*

\*Actual salary commensurate with certifications & experience offered by candidate and funding availability.

**To Apply:** Submit required application and supplemental documents to Human Resources – GPSTC; 1000 Indian Springs Drive; Forsyth, Georgia 31029, or email application packet to [employment@gpstc.org](mailto:employment@gpstc.org) OR fax to (478) 993-4229 no later than 5:00 p.m. of the deadline date. Contact (478) 993-4411 with any questions.

### Application Requirements:

- State of Georgia Application for Employment (completed & signed)
- Resume (Provide summary description of duties performed in current/past employment.)
- Copy of DD214 (as applicable)

All qualified applicants will be considered, but may not necessarily receive an interview. Selected applicants will be contacted by the GPSTC Human Resources Division for next steps in the selection process. *Initial screening is by application review only.*

Link to Job Application: [www.gpstc.org/careers](http://www.gpstc.org/careers)

**Description of Duties & Responsibilities:** Under general supervision, performs inspections, preventive maintenance, and repairs of electric/electronic power systems and associated machinery, and physical structures and equipment, such as plumbing fixtures, refrigeration units; heating, ventilation, and air conditioning (HVAC) and electrical devices at GPSTC facility. Responsible for supervision of state inmate workers and other staff.

**Essential Functions** require the ability to lift, push, pull, and carry heavy items. Prolonged standing, stooping, and walking is required. Must not object to working off ladders. Must not have fear of heights, climbing, wearing safety equipment or working in close places.

**Minimum Qualifications:** One year experience in building repairs and maintenance either in a work or learning environment. Knowledge of the methods of maintenance and repair of skill and technical areas such as electricity, carpentry, HVAC, plumbing and the use of relevant trade tools, equipment, and materials. General knowledge of building construction/repair with considerable skill related to commercial plumbing fixtures, systems and their associated delivery methods. Working skill in diagnosing maintenance and repair problems. Must possess a valid Georgia Driver's License.

**Preferred Qualifications:** Preference may be given to those applicants who possess one or more of the following:

- Have completed a formalized HVAC, electrical and/or wireman apprentice program;
- EPA 608 Universal refrigerant certification;
- GA Department of Labor Safety Engineering Class II & III-1 certification for boiler installation, service, and maintenance; or
- Journeyman level experience in the HVAC, electrical, and/or similar trade.

**Other Remarks:** Selected candidate subject to criminal records background and drug screening clearance.