



Job Vacancy Announcement

GA Public Safety Training Center

1000 Indian Springs Drive
Forsyth, Georgia 31029

Job Title: General Trades Tech	Announcement Number: 17-1278
Division: Support Services Division	Application Period Opens: 12/01/2016
Salary: \$2,286-\$2,586 monthly (\$27,432-\$31,034 annual)	Application Deadline: 12/21/2016

<input checked="" type="checkbox"/> Full-time	<input type="checkbox"/> Part-time	<input checked="" type="checkbox"/> Open to All Qualified Applicants.	<input type="checkbox"/> Open Only to Current GPSTC Employees (part-time & full-time).
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Duties & Responsibilities:

Under general supervision, performs inspections, preventive maintenance, and repairs of electric/electronic power systems and associated machinery, and physical structures and equipment, such as plumbing fixtures, refrigeration units; heating, ventilation, and air conditioning (HVAC) and electrical devices at GPSTC facility. Responsible for supervision of state inmate workers and other staff.

Required Knowledge, Skills, and Abilities:

- Must be self-motivated, focused, dependable, and trustworthy.
- Must possess excellent oral and written communication skills.
- Must have good time management and organizational skills and have ability to multi-task.
- Must regularly exercise good customer service skills.
- Must possess the ability to assign and supervise the work of state inmate workers and other individuals.
- Ability to determine needs and resources to perform the assigned work.
- Knowledge of the operation of and ability to utilize applicable tools and equipment.
- Knowledge of occupational hazards.
- Ability to read, interpret and apply construction plans, specifications, and blueprints.

Essential Functions require the ability to lift, push, pull, and carry heavy items. Prolonged standing, stooping, and walking is required. Must not object to working off ladders. Must not have fear of heights, climbing, wearing safety equipment or working in close places.

Minimum Training & Experience: Two years experience in building repairs and maintenance. Knowledge of the methods of maintenance and repair of skill and technical areas such as electricity, carpentry, HVAC, plumbing and the use of relevant trade tools, equipment, and materials. General knowledge of building construction/repair with considerable skill related to commercial plumbing fixtures, systems and their associated delivery methods. Working skill in diagnosing maintenance and repair problems. Must possess a valid Georgia Driver's License.

Preferred Qualifications: In addition to meeting the minimum requirements, preference may be given to those applicants who possess:

- Have completed a formalized HVAC, electrical and/or wireman apprentice program offered through a continuing education program.
- EPA 608 Universal refrigerant certification;
- GA Department of Labor Safety Engineering Class II & III-1 certification for boiler installation, service, and maintenance; or
- Journeyman level experience in the HVAC, electrical, and/or similar trade.

Other Remarks: Selected candidate subject to criminal records background and drug screening clearance.

To Apply: Submit a completed employment application to Human Resources - GPSTC; 1000 Indian Springs Drive; Forsyth, Georgia 31029, no later than 5:00 p.m. of the deadline date.

Link to job application: www.gpstc.org/career

*All qualified applicants will be considered but may not necessarily receive an interview. **Initial screening is by application review only.** Only those applicants selected for interview will be contacted for interview appointment. Additional job information on above position may be obtained by contacting GPSTC Human Resources at employment@gpstc.org or (478) 993-4411. If you have a disability & need assistance/accommodation to participate, please notify GPSTC Human Resources. GPSTC is an Equal Opportunity Employer*

