

**GEORGIA PUBLIC SAFETY TRAINING CENTER
MONTHLY REPORT
June 2011**

OPERATIONS

A comparison of monthly and year-to-date training activities for FY 2011 and FY 2010 are summarized in the following tables that includes on-site, off-site and online programs. A more detailed graphic representation of year-to-date training activities is attached as a separate Acrobat Reader file entitled "Year-to-date Training Statistics – May."

Total (On and Off Site)

	May 2011	May 2010	FY 2011 YTD	FY 2010 YTD
Courses	141	176	1,442	1,819
Course Hours	4,452	4,765	58,332	70,340
Students	2,970	3,597	34,562	38,582
Contact Hours	97,609	105,028	1,424,353	1,611,690

On-Campus*

	May 2011	May 2010	FY 2011 YTD	FY 2010 YTD
Courses	106	102	1,035	1,003
Course Hours	3,367	2,729	47,966	29,959
Students	2,257	2,308	23,617	24,009
Contact Hours	78,505	63,262	1,211,832	823,375

*Any course taught on GPSTC campus, including regional academies, resident agencies

Off-Campus

	May 2011	May 2010	FY 2011 YTD	FY 2010 YTD
Courses	35	74	407	816
Course Hours	1,085	2,036	10,366	40,381
Students	713	1,289	10,945	14,573
Contact Hours	19,104	41,766	212,521	788,315

Online

	May 2011	FY 2011 YTD
Courses	19	151
Course Hours	91	398
Students	2,363	21,245
Contact Hours	2,939	24,139

Hand-Off Distribution

	May 2011	FY 2011 YTD
Courses	10	116
Course Hours	168	2,260
Students	155	2,003
Contact Hours	3,140	39,382

BASIC TRAINING

Law Enforcement

Basic Training Division conducts Basic Law Enforcement Training Courses throughout the state through our Regional and Contract Academy system. GPSTC has six (6) off-campus academies and one (1) contract academy. The Academy at Macon was moved to the Forsyth campus in July, 2010 and continues to offer Basic Law Enforcement Training. The off-campus academies also conduct Basic Jail courses, Advanced, Offsite, Handoff and In-Services courses. Our division is also responsible for the delivery of on-site Basic Law Enforcement Training, Basic Jail, Driver Training and Basic Communications Courses. The academies off-campus continued eight (8) Basic Law Enforcement Courses that began toward the end of March and first of April. These courses will graduate in June and July 1. Athens began one Basic Law Enforcement Course in May with thirty-five (35) students. The Handoff Course chart is a combination of all the off-campus academies and our on-campus academy.

Forsyth Campus

	May 2011	May 2010	FY 2011 YTD	FY 2010 YTD
Courses	9	9	92	97
Course Hours	279	272	4,396	2,961
Students	137	225	1,965	2,220
Contact Hours	6,633	7,088	124,474	65,789

Regional Academies

	May 2011	May 2010	FY 2011 YTD	FY 2010 YTD
Courses	15	35	214	402
Course Hours	1,000	2,210	19,760	22,229
Students	286	706	4,946	7,974
Contact Hours	25,168	56,110	498,920	524,729

Hand-off Distribution Courses Offered

	May 2011	FY 2011 YTD
# Courses Held	5	70
Course Hours	120	1,588
Students	97	1,367
Contact Hours	2,496	29,108

Contract Academies*

	May 2011	May 2010	FY 2011 YTD	FY 2010 YTD
Courses	2	8	26	80
Course Hours	127	992	3,234	8,447
Students	25	159	530	1,707
Contact Hours	1,934	19,512	72,105	172,195

*Due to the loss of two (2) contract academies, the numbers reflected are considerably lower for this Fiscal Year

GEORGIA POLICE ACADEMY

Georgia Police Academy Division conducts advanced and specialized training programs specific to law enforcement, such as criminal investigations, traffic accident reconstruction, firearms training, management/supervision, drug training, terrorism intelligence, and other specific police programs. The Coroners training program is also conducted through the Police Academy Division.

Total (On and Off Site)

	May 2011	May 2010	FY 2011 YTD	FY 2010 YTD
Courses	35	34	359	375
Course Hours	1,026	930	11,100	11,243
Students	907	824	9,027	9,095
Contact Hours	27,638	23,524	291,256	282,085

Hand-Off Distribution

	May 2011	FY 2011 YTD
Courses	0	1
Course Hours	0	40
Students	0	8
Contact Hours	0	320

Online

	May 2011	FY 2011 YTD
Courses	1	1
Course Hours	40	40
Students	6	6
Contact Hours	240	240

Coroners' Training Council

The Georgia Coroner's Training Council is administratively attached to the Training Center, and its members are appointed by the Board of Public Safety with the exception of the Council Secretary who is a designee of the Director of the Training Center. The Training Center delivers Basic and In-Service training for Coroners and Deputy Coroners and all training is conducted on a tuition basis. Under O.C.G.A. §45-16-6, during each calendar year, every coroner and deputy coroner is required to take a training course approved by the Georgia Coroner's Training Council and provided by the Georgia Police Academy. To date, there are 154 Coroners and 226 Deputy Coroners certified by the Council. There have been two (2) 24-hour In-Service training classes conducted off-sites: Savannah and Rome.

Total (On and Off Site)

	May 2011 Courses	Courses YTD 2010	Students YTD 2010
In-Service On-Site (24-hrs)	0	2	46
In-Service Off-Site (24-hrs)	1	2	88
Basic Programs (40-hrs)	0	0	0
Total	1	4	134

GEORGIA FIRE ACADEMY

Georgia Fire Academy Division conducts training for all fire departments in the state: career, volunteer and departments that are a combination of both. This includes the Basic Firefighter Course, Basic Structural Fire Control and advanced and specialized topics in areas such as technical rescue, hazardous materials, fire inspection, fire instructors, fire safety educators, incident management, supervision, management, leadership and other classes leading to certifications. These include the state certifications through the Firefighter Standards and Training Council and the national certifications through the Pro Board. The Fire Academy Division also manages the NIMS training grants for all disciplines in public safety and state government. Many courses are brought to the local fire departments at their site, traditionally over half the activity occurred off the GPSTC campus. The Fire Academy also operates eight (8) regional training buildings for conducting live fire exercises. These facilities are open to local departments for their use; when used for live fire, academy staff is sent from Forsyth to be on site. The table below reflects the On-Campus and Off-Campus delivery.

Total (On and Off Site)

	May 2011	May 2010	FY 2011 YTD	FY 2010 YTD
Courses	34	52	428	429
Course Hours	884	1,171	9,443	9,165
Students	599	955	9,924	8,744
Contact Hours	15,020	12,240	199,072	190,697

Online

	May 2011	FY 2011 YTD
Courses	1	6
Course Hours	32	192
Students	10	69
Contact Hours	320	2,208

Hand-Off Distribution

	May 2011	FY 2011 YTD
Courses	5	46
Course Hours	48	628
Students	58	711
Contact Hours	644	9,506

Fire Station

The Georgia Public Safety Training Center has a fully operational and compliant volunteer fire department located at the fire training facility on campus. This department is staffed with Fire Academy employees. The primary duty of the fire department is to support the fire training complex. In addition, the Center Fire Department responds to emergency calls on the GPSTC campus. We also have mutual aid agreements with Monroe County, City of Forsyth, Butts County, City of Jackson, Lamar County, City of Barnesville and the Georgia Diagnostic & Classification Prison. These agreements provide fire and emergency assistance on an as needed basis.

During the period of July 1, 2010 – May 31, 2011, there were twelve (12) calls answered. Of these, three (3) were for structural fires, six (6) were stand-bys and three (3) were for emergency medical assistance on the GPSTC campus.

INSTRUCTIONAL SERVICES DIVISION

The Instructional Services Division (ISD) conducts instructor and staff development training, manages the master course file system, and leads curriculum development and management efforts for the Center. We are responsible for the development and deployment of our online training initiative and we provide support for the training programs of other divisions through our multimedia services which include photography, videography, and training media development.

Total (On and Off Site)

	May 2011	May 2010	FY 2011 YTD	FY 2010 YTD
Courses	4	3	21	23
Course Hours	140	90	876	897
Students	160	35	447	401
Contact Hours	2,096	1,610	15,229	14,450

Online

	May 2011	FY 2011 YTD
Courses	17	146
Course Hours	19	230
Students	2,347	21,192
Contact Hours	2,379	22,395

TECHNICAL/FACILITY SCHEDULING

Registration

Course Registration: The Training Center received and processed 20,586 applications for “open enrollment courses” during the period of July 1, 2010 – May 31, 2011. Of these applications, 14,645 or 71.7% were accommodated. Of the 5,941 applications not accommodated, 65 or 0.3% were scheduled to attend a future offering of the course for which they applied; 151 or 0.7% were rejected for failing to meet course prerequisites; and the remaining 5,725 or 27.8% were for classes that were either cancelled or at capacity, or the student/agency voluntarily cancelled the slot. The Training Center also processed an additional 21,286 applications for online “open enrollment courses” during the period of July 1, 2010 – May 31, 2011.

Dormitory: The Training Center dormitory consists of 254 rooms with 498 beds. During the period of July 1, 2010 – May 31, 2011, the Center received and processed 30,864 lodging requests for Sunday night through Thursday night lodging. Of these, 30,864 or 100% were accommodated in the Training Center Dormitory. The average “percent of capacity” rate was 26%.

FY 2011	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
% of Capacity	19%	22%	21%	23%	23%	21%	21%	23%	24%	25%	26%

Facility Requests: The Training Center received and processed 1,831 “on-campus facility requests” during the period of July 1, 2010 – May 31, 2011. Of these requests, 1,830 or 99.95% were accommodated. 1,251 or 68.38% of the facility requests were for training courses, while the remaining 579 or 31.62% were associated with meetings and conferences.

Computer Operations

The Training Center's Technology Operations continue to be responsive in updating all web content and materials, plus integrating the web-based registration system with the in-house student database. The web site can be found at www.gpstc.georgia.gov. During the month of May, the web site had 873,353 hits by 14,673 different visitors. For FY 2011, the website has had 9,862,168 hits by 142,576 different visitors. Currently, the Center has issued 1,605 agency registration passwords and 22,105 individual student transcript passwords. During May, the Training Center processed 1,487 applications for on-site classes with 1,210 applications entered electronically by agencies. In addition, 2,248 applications were processed for online class offerings.

Printing Operations

The Training Center Print Shop provides a full complement of printing services to both resident and nonresident agencies. It is supervised by a Manager and staffed with inmate labor. Most of the printing is in the form of "quick copy" to be used as handout material in various training programs. However, there is a significant volume of printing in the form of manuals and booklets, which require covers and binding. The following table reflects monthly and year-to-date requests for printing and the number of impressions produced.

	May 2011	May 2010	FY 2011 YTD	FY 2010 YTD
Requests	204	232	2,134	2,275
Impressions	150,968	255,761	3,336,526	3,842,107

Media Services

The Technical Services Section provides, as a priority, computer and audiovisual support for all classroom activities. These services include both on-site and off-site computer support for staff and instructors, computer support for two (2) on-site PC Labs, classroom setup, maintaining equipment, responding to technical problems, and assisting instructors with the proper use and application of the various A/V applications. Additionally, the section provides assistance with the documentation of classes with high liability potential. The following table presents the monthly and year-to-date activities.

Technical Services	May 2011	May 2010	FY 2011 YTD	FY 2010 YTD
PC Helpdesk Requests	40	36	400	432
A/V Service requests	217	133	1,699	2,121

SUPPORT SERVICES

Food Service

During May 2011, the Training Center's Food Services operation provided 88,590 meals for students, staff, visitors, and inmates. On average the Center provided approximately 2,858 meals per day. Roughly 69% were provided for the inmate population at the Burruss Correctional Facility, 14% were provided for the inmate population at Monroe County Sheriff's Department while the remaining 17% comprised cafeteria, banquet, and break activity.

Inmate Labor

Of the 808 inmate beds at the Burruss Correctional Training Center, an average of 67 inmates was used by GPSTC in various labor positions each day during the month of May 2011. The use of this labor equates to 9,154 hours of inmate labor. Based on the assumption that this labor could have been obtained at the current minimum wage, a cost avoidance of \$66,399 was achieved.

Special Projects

The Training Center has entered the “Energy Efficient Challenge” and has re-energized its conservation efforts by working closely with utility providers, staff from the Georgia Environmental Facilities Authority (GEFA) and the GPSTC “Green” committee to reduce our energy consumption. Upgrades to our HVAC system and refrigeration system in Food Services were made with energy efficient units. Our Maintenance Manager completed a week long course of instruction on energy saving measures and is now a Certified Energy Manager. We are partnered with GEFA and others to work toward reducing all utilities and upgrading our energy plant. We began our program with an Energy Star rating of 55. Our latest score is a rating of 75. This goal was projected to take until June 2011 to meet. We are tracking our utility usage and publishing the results to the Training Center staff through our quarterly Customer Service newsletter and provide reminders and conservation tips on our intranet website. During our student orientation at the start of each course, the coordinator solicits the help of the class to participating in the state’s energy conservation efforts. As always, the Center conducts training with resource conservation in mind.

Physical Plant	May 2011	May 2010	FY 2011 YTD	FY 2010 YTD
Water Usage (gals)	1,166,100	402,000	9,886,100	10,632,000
Natural Gas Usage (cf)	1,044,470	1,101,030	16,957,940	21,507,466
Electricity Usage (KwH)	421,211	490,265	4,877,648	5,382,074

ADMINISTRATION

Georgia Public Safety Memorial

The Georgia Public Safety Memorial was dedicated on June 10, 1997, to honor those public safety officers killed in the line of duty. The Memorial Committee is comprised of public safety practitioners representing a comprehensive profile of public safety agencies in Georgia. The committee has established criteria for approving officers who have been killed in the line of duty for inclusion on the memorial. The committee makes their recommendation to the Georgia Board of Public Safety for final authorization for engraving the officer’s name on the memorial. To date, there have been 840 names of officers submitted to the committee for consideration. The status of those submitted is as follows:

Engraved	700
File - Name Only	27
File - Documentation	51
Denied	10
Not Qualified	3
Remanded	40
Total	831

In calendar year 2011, there has been one (1) line of duty death submitted to the Training Center.

Elmer B. "Buddy" Christian Athens/Clarke County PD March 22, 2011

Personnel

The Training Center currently employs 156 full-time employees, 1 contract employee and 20 part-time employees. Of the full-time employee population, 47% are female and 17% are of minority ethnic origin. 23% of the instructional staff is minority, 10% by ethnic origin and 17% female. 30% of the Training Center's management team is minority, 30% by gender and 0% by ethnic origin. Approximately 78% of Training Center employees are 40 years of age or older, 38% have completed two years or more of college and 72% have more than five (5) years of service with the state.

Legal Issues

The Training Center received six (6) requests under the Opens Records Act during May 2011 for student transcripts and training material. These requests were handled in a timely manner.

**GPSTC FY 2011
QUARTERLY EXPENDITURE REPORT
As May 31, 2011**

	ADJ AOB	EXPENDITURES	BALANCE	YTD PCT EXP
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GEORGIA FIRE ACADEMY

State Funds	\$902,984	\$792,686	\$110,298	88%
Revenue/Other Funds	\$103,878	\$52,439	\$51,439	50%
Federal Funds	\$1,171,110	\$918,970	\$252,140	78%
FIRE ACADEMY - TOTAL FUNDS	\$2,177,972	\$1,764,095	\$413,877	81%

GEORGIA POLICE ACADEMY

State Funds	\$1,250,342	\$1,087,001	\$163,341	87%
Revenue Funds	\$310,760	\$258,681	\$52,079	83%
Federal Funds	\$1,679,730	\$1,204,449	\$475,281	72%
POLICE ACADEMY - TOTAL FUNDS	\$3,240,832	\$2,550,131	\$690,701	79%

GEORGIA PUBLIC SAFETY TRAINING CENTER

State Funds	\$7,945,258	\$6,829,098	\$1,116,160	86%
Revenue/Other Funds	\$4,005,431	\$2,292,930	\$1,075,501	73%
Federal Funds	\$0	\$0	\$0	0%
GPSTC - TOTAL FUNDS	\$11,950,689	\$9,759,028	\$2,191,661	82%

TOTAL STATE FUNDS	\$10,098,584	\$8,708,785	\$1,389,799	86%
TOTAL REVENUE/OTHER FUNDS	\$4,420,069	\$3,241,051	\$1,179,018	73%
TOTAL FEDERAL FUNDS	\$2,850,840	\$2,123,419	\$727,421	74%
TOTAL FUNDS	\$17,369,493	\$14,073,254	\$3,296,239	81%

1. Through May of FY 2011, GPSTC's total state fund expenditure is 86% of Amended Budget of \$10,098,584.

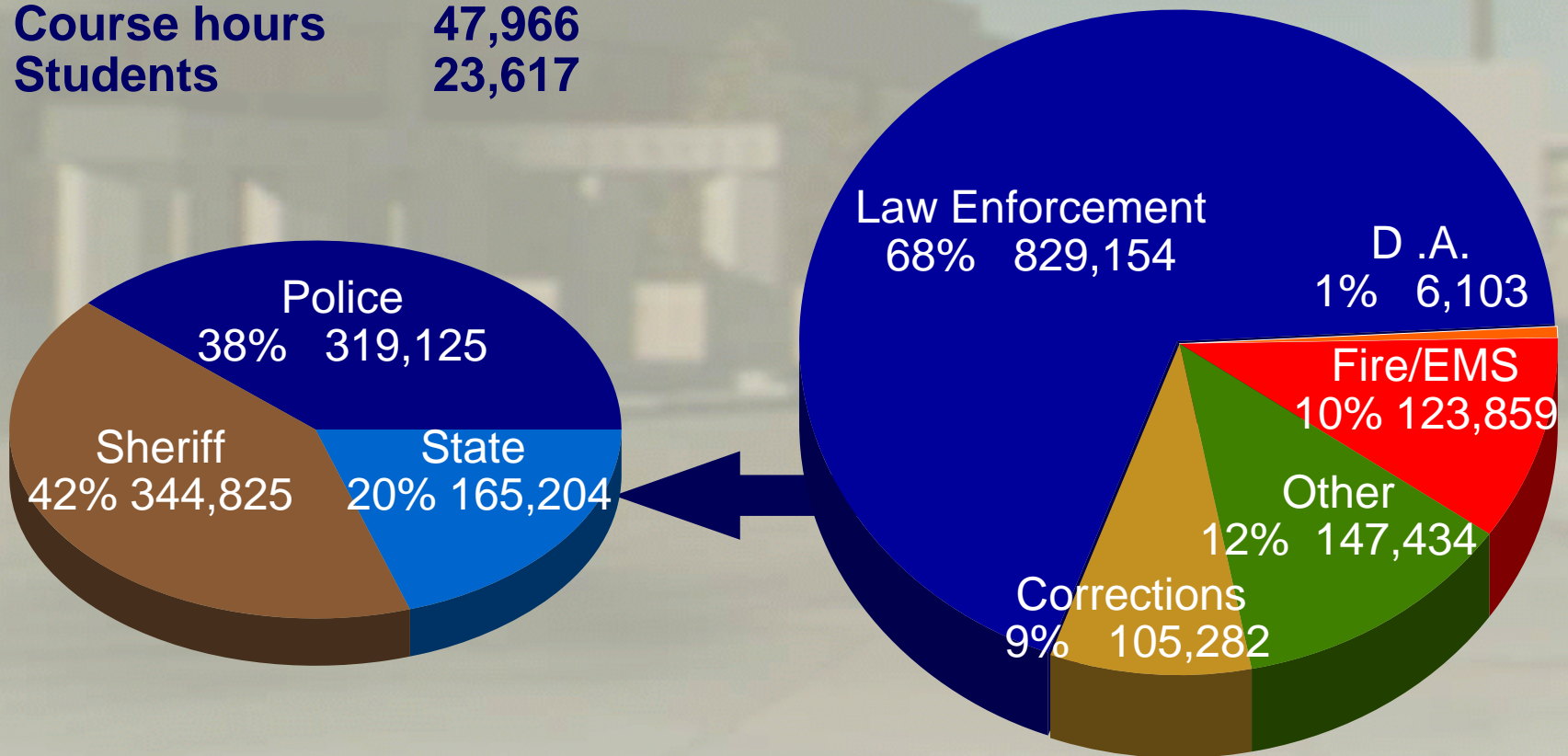
FEDERAL FUND DETAIL/ GRANT TITLES	ADJ AOB	EXPENDITURES	BALANCE	YTD PCT	GRANT CLOSING DATE
CJCC VAW & Domestic Violence – 36038	\$232,182	\$141,755	\$90,427	61%	12/31/2011
GEMA Strategic Anti-Terrorism – 36018, 36118	\$410,696	\$318,556	\$92,143	78%	07/31/2011
GEMA ODP NIMS Local – 36049, 36149	\$602,202	\$590,806	\$11,396	98%	07/31/2011
GEMA NIMS IMT – 36039	\$158,373	\$18,516	\$139,857	12%	07/31/2011
GEMA NIMS State – 36029	\$344,794	\$266,224	\$78,570	77%	07/31/2011
CJCC Narcotic – 36188	\$242,281	\$177,155	\$65,126	73%	07/31/2011
GOHS Drug Recognition - 36178	\$405,666	\$286,484	\$119,182	71%	09/30/2011
GOHS Speed Detection – 36198	\$44,575	\$29,655	\$14,920	67%	09/30/2011
FEMA NFA Training – 16179	\$38,004	\$30,889	\$7,115	81%	12/31/2011
Forestry Grant Federal Funds – 36059, 36159	\$27,737	\$12,536	\$15,201	45%	12/31/2010
Recovery Act – 3B061	\$344,327	\$250,845	\$93,483	73%	09/30/2012
TOTAL FEDERAL FUNDS	\$2,850,840	\$2,123,419	\$727,421	74%	

APPENDIX

On Campus Contact Hours

FY 2011 Year to Date
July 1 - May 31

Other Activity	Total contact hours	1,211,832
Courses	1,035	
Course hours	47,966	
Students	23,617	



Georgia Public Safety Training Center and Regional Academies

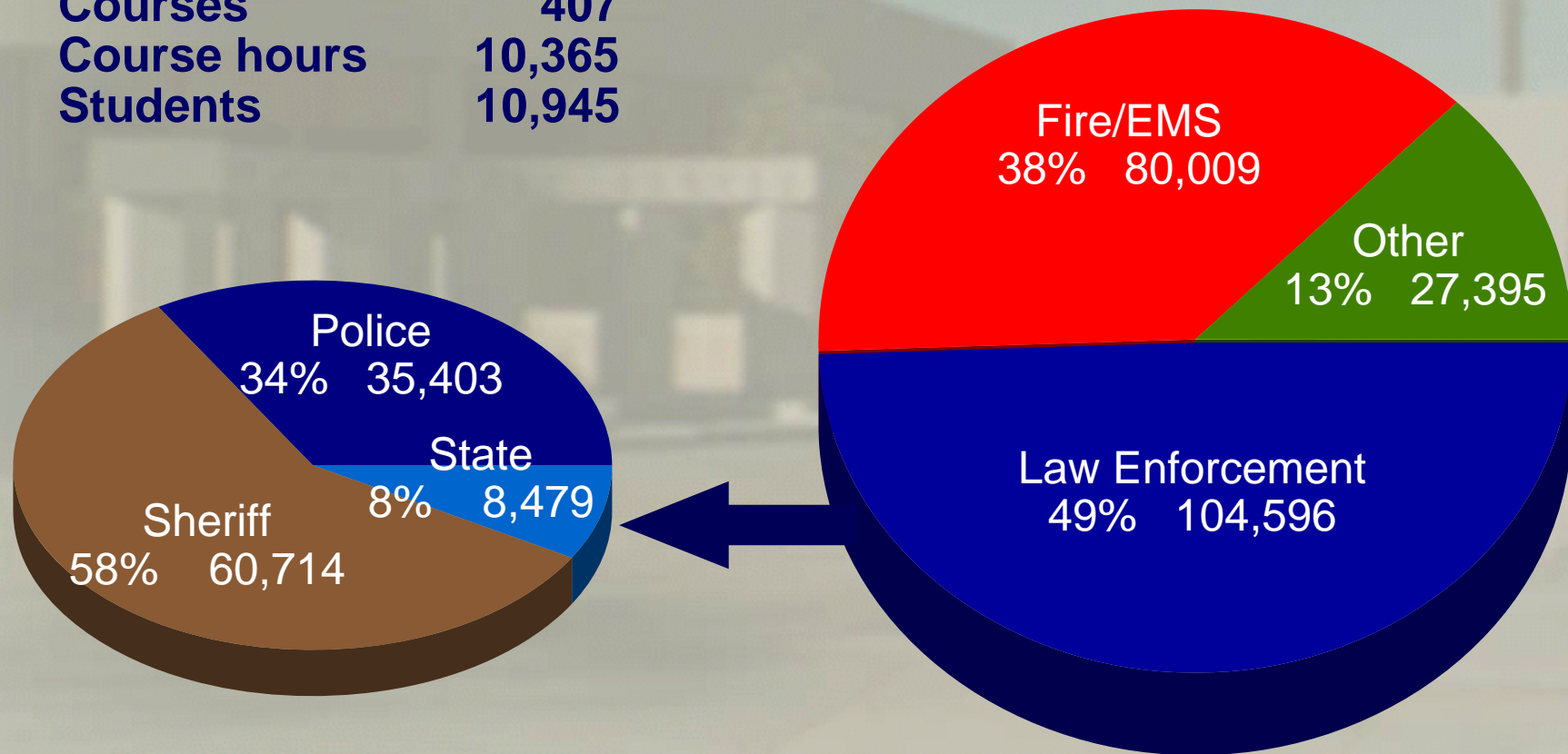
Off Campus Contact Hours

FY 2011 Year to Date
July 1 - May 31

Other Activity

Courses	407
Course hours	10,365
Students	10,945

Total contact hours 212,521



Georgia Public Safety Training Center

Combined Contact Hours

FY 2011 Year to Date
July 1 - May 31

Other Activity	
Courses	1,442
Course hours	58,331
Students	34,562

Total contact hours 1,424,352

