

**GEORGIA PUBLIC SAFETY TRAINING CENTER  
MONTHLY REPORT  
February 2010**

**OPERATIONS**

A comparison of monthly and year-to-date training activities for FY 2010 and FY 2009 are summarized in the following tables that includes on-site and off-site programs. A more detailed graphic representation of year-to-date training activities is attached as a separate Acrobat Reader file entitled "Year-to-date Training Statistics – January."

**Total (On and Off Site)**

	<b>January 2010</b>	<b>January 2009</b>	<b>FY 2010 YTD</b>	<b>FY 2009 YTD</b>
Courses	137	135	1,137	1,629
Course Hours	7,495	8,775	44,893	65,329
Students	2,944	2,948	23,859	35,046
Contact Hours	172,875	196,894	1,044,859	1,516,830

**On-Campus**

	<b>January 2010</b>	<b>January 2009</b>	<b>FY 2010 YTD</b>	<b>FY 2009 YTD</b>
Courses	69	84	623	735
Course Hours	2,382	2,562	18,893	22,379
Students	1,701	1,796	14,927	17,312
Contact Hours	64,808	65,505	553,501	679,794

**Off-Campus**

	<b>January 2010</b>	<b>January 2009</b>	<b>FY 2010 YTD</b>	<b>FY 2009 YTD</b>
Courses	68	51	514	894
Course Hours	5,113	6,213	26,000	42,951
Students	1,243	1,152	8,932	17,734
Contact Hours	108,067	131,389	491,358	837,036

**BASIC TRAINING**

**Law Enforcement**

Basic Training Division conducts Basic Law Enforcement Training Courses throughout the state through our Regional and Contract Academy system. GPSTC has seven (7) regional and three (3) contract academies. The off-site academies also conduct Basic Jail Courses, Advanced/Intermediate Courses and In-service Courses. Our division is also responsible for the deliver of on-site Basic Jail, Driver Training and Basic Communications Courses.

**Contract Academies**

	<b>January 2010</b>	<b>January 2009</b>	<b>FY 2010 YTD</b>	<b>FY 2009 YTD</b>
Courses	8	6	45	50
Course Hours	583	680	4,495	5,568
Students	124	181	945	1,410
Contact Hours	9,455	28,360	92,654	197,662

**Regional Academies**

	<b>January 2010</b>	<b>January 2009</b>	<b>FY 2010 YTD</b>	<b>FY 2009 YTD</b>
Courses	28	23	250	235
Course Hours	1,468	1,860	13,204	14,011
Students	562	550	4,880	5,021
Contact Hours	34,264	98,488	306,268	796,478

**Basic Training Division – Forsyth Campus**

	<b>January 2010</b>	<b>January 2009</b>	<b>FY 2010 YTD</b>	<b>FY 2009 YTD</b>
Courses	4	8	53	57
Course Hours	184	180	1,671	1,502
Students	87	221	1,117	1,149
Contact Hours	4,192	4,136	35,215	40,534

**GEORGIA POLICE ACADEMY**

Georgia Police Academy Division conducts advanced and specialized training programs specific to law enforcement, such as criminal investigations, traffic accident reconstruction, firearms training, management/supervision, drug training, terrorism intelligence, and other specific police programs. The Coroners training program is also conducted through the Police Academy Division.

**Total (On and Off Site)**

	<b>January 2010</b>	<b>January 2009</b>	<b>FY 2010 YTD</b>	<b>FY 2009 YTD</b>
Courses	32	28	229	216
Course Hours	910	790	6,635	6,298
Students	789	602	5,369	4,808
Contact Hours	23,420	18,456	162,151	150,388

**Coroners' Training Council**

The Georgia Coroner's Training Council is administratively attached to the Training Center, and its members are appointed by the Board of Public Safety with the exception of the Council Secretary who is a designee of the Director of the Training Center. The Training Center delivers Basic and In-Service training for Coroners and Deputy Coroners and all training is conducted on a tuition basis. Under O.C.G.A. §45-16-6, during each calendar year, every coroner and deputy coroner is required to take a training course approved by the Georgia Coroner's Training Council and provided by the

Georgia Police Academy. To date, there are 154 Coroners and 253 Deputy Coroners certified by the Council. The table below reflects courses delivered on-site and off-site. No off-site courses have been conducted.

**Total (On and Off Site)**

	<b>January 2010 Courses</b>	<b>Courses YTD 2010</b>	<b>Students YTD 2010</b>
In-Service On-Site (24-hrs)	1	1	10
In-Service Off-Site (24-hrs)	0	0	0
Basic Programs (40-hrs)	0	0	0
<b>Total</b>	<b>1</b>	<b>1</b>	<b>10</b>

**GEORGIA FIRE ACADEMY**

Georgia Fire Academy Division conducts training for all fire departments in the state: career, volunteer and departments that are a combination of both. This includes the Basic Firefighter Course, Basic Structural Fire Control and advanced and specialized topics in areas such as technical rescue, hazardous materials, fire inspection, fire instructors, fire safety educators, incident management, supervision, management, leadership and other classes leading to certifications. These include the state certifications through the Firefighter Standards and Training Council and the national certifications through the Pro Board. The Fire Academy Division also manages the NIMS training grants for all disciplines in public safety and state government. Many courses are brought to the local fire departments at their site, traditionally over half the activity occurred off the GPSTC campus. The Fire Academy also operates seven (7) regional training buildings for conducting live fire exercises. These facilities are open to local departments for their use; when used for live fire, academy staff is sent from Forsyth to be on site. The table below reflects the On-Campus and Off-Campus delivery.

**Total (On and Off Site)**

	<b>January 2010</b>	<b>January 2009</b>	<b>FY 2010 YTD</b>	<b>FY 2009 YTD</b>
Courses	45	31	227	297
Course Hours	1,226	736	4,842	7,140
Students	965	619	4,770	6,024
Contact Hours	25,692	14,596	105,351	144,646

**Fire Station**

The Georgia Public Safety Training Center has a fully operational and compliant volunteer fire department located at the fire training facility on campus. This department is staffed with Fire Academy employees and inmate firefighters. The primary duty of the fire department is to support the fire training complex. In addition, the Center Fire Department responds to emergency calls on the GPSTC campus. We also have mutual aid agreements with Monroe County, City of Forsyth, Butts County, City of Jackson, Lamar County, City of Barnesville and the Georgia Diagnostic & Classification Prison. These agreements provide fire and emergency assistance on an as needed basis.

During the period of July 1, 2009 – January 31, 2010, a total of thirteen (13) emergency calls were answered. Of these, eight (8) were calls for emergency medical assistance on the GPSTC campus, and five (5) was requested standby for response on the GPSTC campus.

## INSTRUCTIONAL SERVICES DIVISION

The Instructional Services Division (ISD) conducts instructor and staff development training, manages the master course file system, and leads curriculum development and management efforts for the Center. We are responsible for the development and deployment of our online training initiative and we provide support for the training programs of other divisions through our multimedia services which include photography, videography, and training media development.

### **Total (On Campus and Online)**

	<b>January 2010</b>	<b>January 2009</b>	<b>FY 2010 YTD</b>	<b>FY 2009 YTD</b>
Courses	1	1	16	12
Course Hours	80	80	547	514
Students	9	18	305	138
Contact Hours	720	1,440	8,380	8,560

## TECHNICAL/FACILITY SCHEDULING

### **Registration**

Course Registration: The Training Center received and processed 12,352 applications for “open enrollment courses” during the period of July 1, 2009 – January 31, 2010. Of these applications, 8,926 or 72.3% were accommodated. Of the 3,333 applications not accommodated, 13 or 0.1% were scheduled to attend a future offering of the course for which they applied; 70 or 0.6% were rejected for failing to meet course prerequisites; and the remaining 3,426 or 27.7% were for classes that were either cancelled or at capacity, or the student/agency voluntarily cancelled the slot.

Dormitory: The Training Center dormitory consists of 256 rooms with 500 beds. During the period of July 1, 2009 – January 31, 2010, the Center received and processed 26,014 lodging requests for Sunday night through Thursday night lodging. Of these, 26,014 or 100% were accommodated in the Training Center Dormitory. The average “percent of capacity” rate was 34.3%.

<b>FY 2010</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>
<b>% of Capacity</b>	49%	42%	37%	42%	43%	37%	34%

Facility Requests: The Training Center received and processed 1,299 “on-campus facility requests” during the period of July 1, 2009 – January 31, 2010. Of these requests, 1,296 or 99.77% were accommodated. 956 or 73.98% of the facility requests were for training courses, while the remaining 337 or 26.02% were associated with meetings and conferences.

### **Computer Operations**

The Training Center’s Technology Operations continue to be responsive in updating all web content and materials, plus integrating the web-based registration system with the in-house student database. The web site can be found at [www.gpstc.georgia.gov](http://www.gpstc.georgia.gov). During the month of January, the web site had 869,472 hits by 10,619 different visitors. For FY 2010, the website has had 4,987,626 hits by 60,382 different visitors. Currently, the Center has issued 1,540 agency registration passwords and 16,151 individual student transcript passwords. During January, the Training Center processed 2,734 applications with 1,866 applications entered by agencies over the Internet.

### **Printing Operations**

The Training Center Print Shop provides a full complement of printing services to both resident and nonresident agencies. It is supervised by a Manager and staffed with inmate labor. Most of the printing is in the form of “quick copy” to be used as handout material in various training programs. However, there is a significant volume of printing in the form of manuals and booklets, which require covers and binding. The following table reflects monthly and year-to-date requests for printing and the number of impressions produced.

	<b>January 2010</b>	<b>January 2009</b>	<b>FY 2010 YTD</b>	<b>FY 2009 YTD</b>
Requests	241	184	1,353	1,452
Impressions	321,868	514,550	2,852,764	3,706,703

### **Media Services**

The Technical Services Section provides, as a priority, computer and audiovisual support for all classroom activities. These services include both on-site and off-site computer support for staff and instructors, computer support for two (2) on-site PC Labs, classroom setup, maintaining equipment, responding to technical problems, and assisting instructors with the proper use and application of the various A/V applications. Additionally, the section provides assistance with the documentation of classes with high liability potential. The following table presents the monthly and year-to-date activities.

<b>Technical Services</b>	<b>January 2010</b>	<b>January 2009</b>	<b>FY 2010 YTD</b>	<b>FY 2009 YTD</b>
PC Helpdesk Requests	57	35	293	337
A/V Service requests	165	162	1,579	1,415

## **SUPPORT SERVICES**

### **Food Service**

During January 2010, the Training Center’s Food Services operation provided 75,310 meals for students, staff, visitors, and inmates. On average the Center provided approximately 2,429 meals per day. Roughly 71% were provided for the inmate population at the Burruss Correctional Facility, 18% were provided for the inmate population at Monroe County Sheriff’s Department while the remaining 11% comprised cafeteria, banquet, and break activity.

### **Inmate Labor**

Of the 808 inmate beds at the Burruss Correctional Training Center, an average of 58 inmates was used by GPSTC in various labor positions each day during the month of January 2010. The use of this labor equates to 7,582 hours of inmate labor. Based on the assumption that this labor could have been obtained at the current minimum wage, a cost avoidance of \$54,696.03 was achieved.

### **Special Projects**

The Georgia Public Safety Training Center takes its stewardship role very seriously when dealing with Georgia’s natural resources. It was rewarding to learn that several of the State’s Water Conservation recommendations were already in place on our campus. As with any plan, communication, education, and action are key components. The Training Center has accepted the

“Governor’s Energy Challenge” and has re-energized its conversation efforts by working closely with utility providers, staff from the Georgia Environmental Facilities Authority and the GPSTC “Green” committee to reduce our energy consumption. We are tracking our utility usage and publishing the results to the Training Center staff through our quarterly Customer Service newsletter and provide reminders and conservation tips on our intranet website. During our student orientation at the start of each course, the coordinator solicits the help of the class to participate in the state’s energy conservation efforts. As always, the Center conducts training with resource conservation in mind.

<b>Physical Plant</b>	<b>January 2010</b>	<b>January 2009</b>	<b>FY 2010 YTD</b>	<b>FY 2009 YTD</b>
Water Usage (gals)	1,052,000	1,125,000	7,639,000	9,070,000
Natural Gas Usage (cf)	3,425,854	2,814,640	13,075,236	11,818,917
Electricity Usage (KwH)	489,028	502,878	3,549,767	3,749,275

### ADMINISTRATION

#### **Georgia Public Safety Memorial**

The Georgia Public Safety Memorial was dedicated on June 10, 1997, to honor those public safety officers killed in the line of duty. The Memorial Committee is comprised of public safety practitioners representing a comprehensive profile of public safety agencies in Georgia. The committee has established criteria for approving officers who have been killed in the line of duty for inclusion on the memorial. The committee makes their recommendation to the Georgia Board of Public Safety for final authorization for engraving the officer’s name on the memorial. To date, there have been 811 names of officers submitted to the committee for consideration. The status of those submitted is as follows:

Engraved	680
File - Name Only	26
File - Documentation	54
Denied	10
Not Qualified	3
Remanded	38
<b>Total</b>	<b>811</b>

In calendar year 2010, there have been two (2) line of duty deaths submitted to the Training Center:

David Dwayne Crawford	Carroll County Sheriff’s Office	February 12, 2010
Mike Vogt	Chattahoochee Hills Police Dept.	February 15, 2010

#### **Personnel**

The Training Center currently employs 159 full-time employees, 1 contract employee and 23 part-time employees. Of the full-time employee population, 47% are female and 18% are of minority ethnic origin. 22% of the instructional staff is minority, 8% by ethnic origin and 18% female. 30% of the Training Center’s management team is minority, 30% by gender and 0% by ethnic origin. Approximately 81% of Training Center employees are 40 years of age or older, 46% have completed two years or more of college and 72% have more than five (5) years of service with the state. The

median annual salary for Center employees is \$36,992 as opposed to \$29,399 for all state employees.<sup>1</sup>

### **Legal Issues**

The Training Center received three (3) requests under the Opens Records Act during January 2010 for student transcripts and training materials. These requests were handled in a timely manner.

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<sup>1</sup>Based on figures provided by Georgia Merit System. Includes all full-time (at least 35 hours/wk), classified & unclassified employees. Does not include county school system, Board of Regents employees.

**GPSTC FY 2010  
QUARTERLY EXPENDITURE REPORT  
As of January 31, 2010**

	ADJ AOB	EXPENDITURES	BALANCE	YTD PCT EXP
<b>GEORGIA FIRE ACADEMY</b>				
State Funds	\$1,260,831	\$643,179	\$617,652	51%
Revenue/Other Funds	\$67,327	\$35,677	\$31,650	53%
Federal Funds	\$818,048	\$213,322	\$604,726	26%
<b>FIRE ACADEMY - TOTAL FUNDS</b>	<b>\$2,146,206</b>	<b>\$892,178</b>	<b>\$1,254,028</b>	<b>42%</b>

<b>GEORGIA POLICE ACADEMY</b>				
State Funds	\$1,239,419	\$648,244	\$591,175	52%
Revenue Funds	\$356,160	\$70,680	\$285,480	20%
Federal Funds	\$1,133,780	\$491,738	\$642,042	43%
<b>POLICE ACADEMY - TOTAL FUNDS</b>	<b>\$2,729,359</b>	<b>\$1,210,663</b>	<b>\$1,518,696</b>	<b>44%</b>

<b>GEORGIA PUBLIC SAFETY TRAINING CENTER</b>				
State Funds	\$7,889,355	\$4,214,847	\$3,684,508	53%
Revenue/Other Funds	\$2,203,613	\$1,319,611	\$884,002	60%
Federal Funds	\$4,500	\$4,500	\$0	100%
<b>GPSTC - TOTAL FUNDS</b>	<b>\$10,107,468</b>	<b>\$5,538,958</b>	<b>\$4,568,510</b>	<b>55%</b>

TOTAL STATE FUNDS	\$10,399,605	\$5,506,270	\$4,893,335	53%
TOTAL REVENUE/OTHER FUNDS	\$2,627,100	\$1,425,969	\$1,201,131	54%
TOTAL FEDERAL FUNDS	\$1,956,328	\$709,560	\$1,246,768	36%
<b>TOTAL FUNDS</b>	<b>\$14,983,033</b>	<b>\$7,641,799</b>	<b>\$7,341,234</b>	<b>51%</b>

1. Through January of FY 2010, GPSTC's total state fund expenditure is 53% of the Governor's Recommended Budget of \$10,399,605.

FEDERAL FUND DETAIL/ GRANT TITLES	ADJ AOB	EXPENDITURES	BALANCE	YTD PCT	GRANT CLOSING DATE
GILEE	\$4,500	\$4,500	\$0	100%	12/31/2009
GEMA NIMS State	\$184,153	\$3,699	\$180,454	2%	02/28/2011
GEMA Strategic Anti-Terrorism	\$369,466	\$152,018	\$217,448	41%	02/28/2011
GEMA ODP NIMS Local	\$310,169	\$91,769	\$218,400	30%	02/28/2011
GEMA NIMS IMT	\$246,636	\$88,263	\$158,373	36%	02/28/2011
CJCC Narcotic	\$90,003	\$76,703	\$13,300	85%	06/30/2010
FEMA NFA Training	\$45,350	\$20,331	\$25,019	45%	09/14/2009
GOHS Drug Recognition	\$453,081	\$165,390	\$287,691	37%	09/30/2009
GOHS Speed Detection	\$53,828	\$18,248	\$35,580	34%	09/30/2009
Forestry Grant Federal Funds	\$31,740	\$9,260	\$22,480	29%	12/31/2010
CJCC VAW & Domestic Violence	\$167,402	\$79,379	\$88,023	47%	12/31/2010
<b>TOTAL FEDERAL FUNDS</b>	<b>\$1,956,328</b>	<b>\$709,560</b>	<b>\$1,246,768</b>	<b>36%</b>	

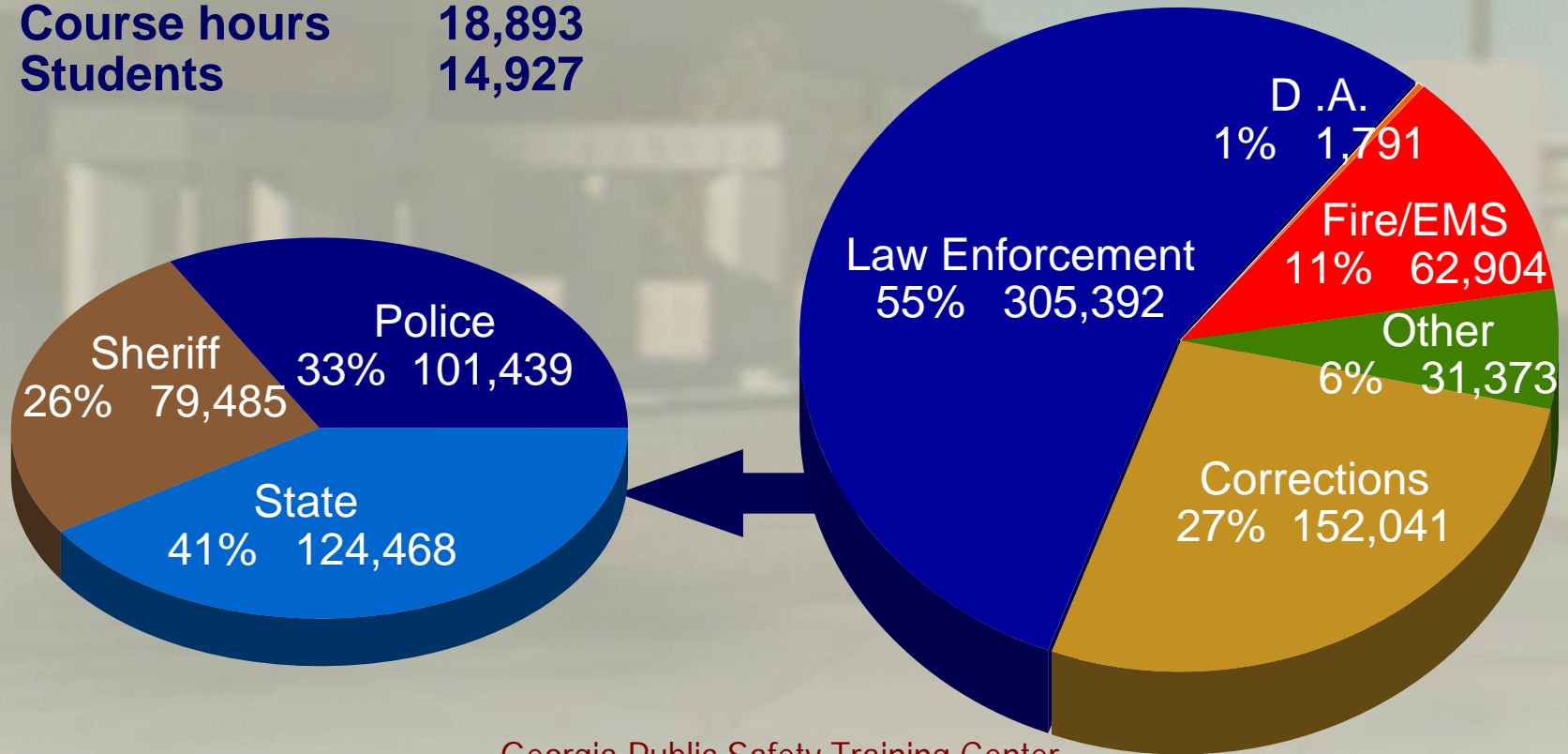
# **APPENDIX**

# On Campus Contact Hours

FY 2010 Year to Date  
July 1 - January 31

Other Activity	
Courses	623
Course hours	18,893
Students	14,927

**Total contact hours 553,501**



Georgia Public Safety Training Center

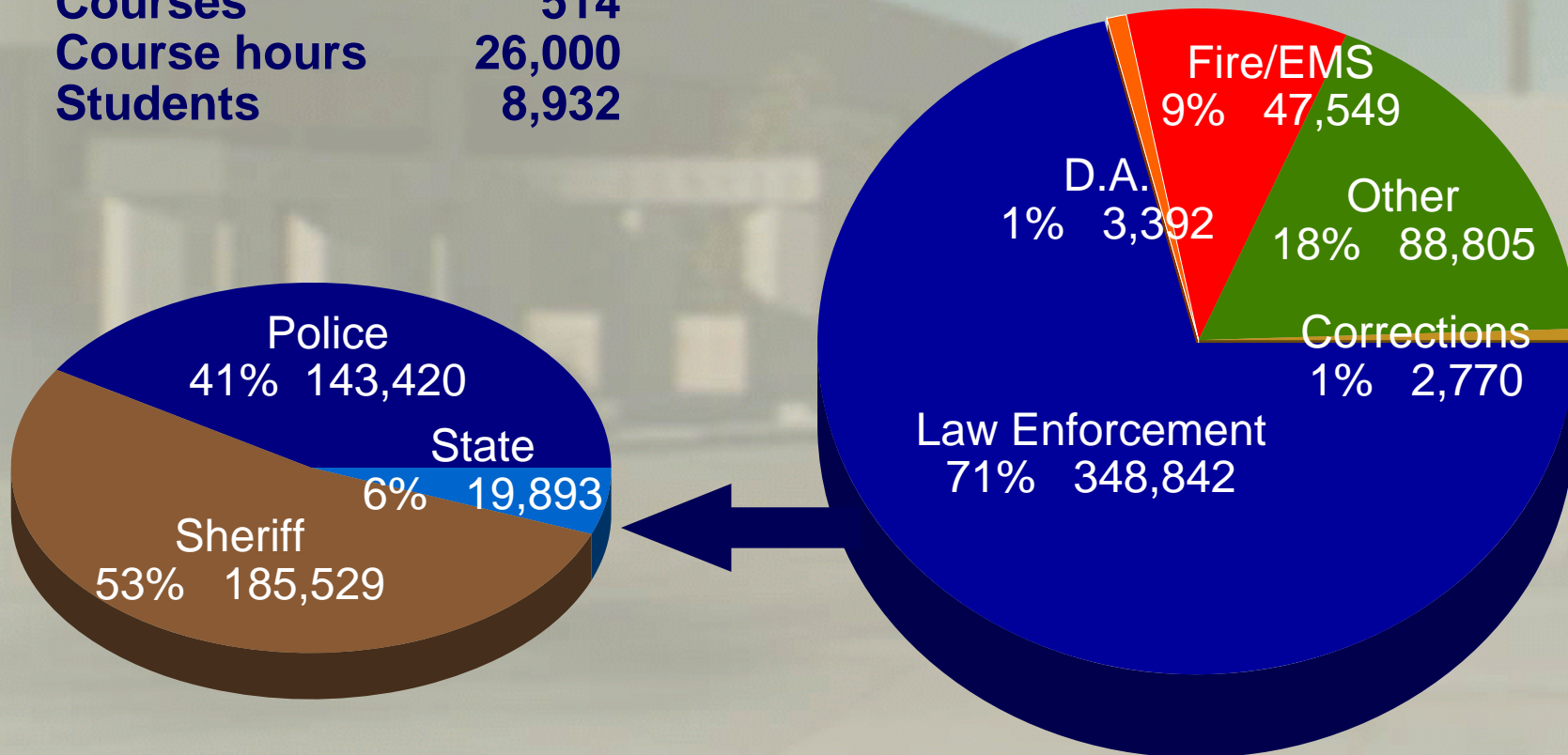
# Off Campus Contact Hours

FY 2010 Year to Date  
July 1 - January 31

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<b>Other Activity</b>	
<b>Courses</b>	<b>514</b>
<b>Course hours</b>	<b>26,000</b>
<b>Students</b>	<b>8,932</b>

**Total contact hours 491,358**



Georgia Public Safety Training Center and Regional Academies

# Combined Contact Hours

FY 2010 Year to Date  
July 1 - January 31

Other Activity	
Courses	1,137
Course hours	44,893
Students	23,859

**Total contact hours 1,044,859**

