

**GEORGIA PUBLIC SAFETY TRAINING CENTER  
MONTHLY REPORT  
August 2011**

**OPERATIONS**

A comparison of monthly and year-to-date training activities for FY 2012 and FY 2011 are summarized in the following tables that includes on-site, off-site and online programs. A more detailed graphic representation of year-to-date training activities is attached as a separate Acrobat Reader file entitled "Year-to-date Training Statistics – July."

**Total (On and Off Site)**

	<b>July 2011</b>	<b>July 2010</b>	<b>FY 2012 YTD</b>	<b>FY 2011 YTD</b>
Courses	109	109	109	109
Course Hours	8,260	8,474	8,260	8,474
Students	2,529	2,725	2,529	2,725
Contact Hours	205,279	192,014	205,279	192,014

**On-Campus\***

	<b>July 2011</b>	<b>July 2010</b>	<b>FY 2012 YTD</b>	<b>FY 2011 YTD</b>
Courses	87	87	87	87
Course Hours	7,249	7,425	7,249	7,425
Students	2,153	2,264	2,153	2,264
Contact Hours	188,804	170,179	188,804	170,179

\*Any course taught on GPSTC campus, including regional academies, resident agencies

**Off-Campus**

	<b>July 2011</b>	<b>July 2010</b>	<b>FY 2012 YTD</b>	<b>FY 2011 YTD</b>
Courses	22	22	22	22
Course Hours	1,011	1,049	1,011	1,049
Students	376	461	376	461
Contact Hours	16,475	21,835	16,475	21,835

**Hand-Off Distribution**

	<b>July 2011</b>	<b>July 2010</b>	<b>FY 2012 YTD</b>	<b>FY 2011 YTD</b>
Courses	22	11	22	11
Course Hours	318	176	318	176
Students	272	201	272	201
Contact Hours	3,992	3,216	3,992	3,216

**Online**

	<b>July 2011</b>	<b>July 2010</b>	<b>FY 2012 YTD</b>	<b>FY 2011 YTD</b>
Courses	20	11	20	11
Course Hours	75	44	75	44
Students	2,295	1,463	2,295	1,463
Contact Hours	2,840	1,933	2,840	1,933

## BASIC TRAINING

### **Law Enforcement**

Basic Training Division conducts Basic Law Enforcement Training Courses throughout the state through our Regional and Contract Academy system. GPSTC has six (6) off-campus academies and one (1) contract academy. The Academy at Macon was moved to the Forsyth campus in July, 2010 and continues to offer Basic Law Enforcement Training. The off-campus academies also conduct Basic Jail courses, Advanced, Offsite, Handoff and In-Services courses. Our division is also responsible for the delivery of on-site Basic Law Enforcement Training, Basic Jail, Driver Training and Basic Communications Courses. GPSTC/Forsyth began two (2) Basic Law Enforcement courses with a total of 70 students. GPSTC/Athens continued a Basic LE course that began the end of May. All other off-site GPSTC Academies began Basic Law Enforcement Training sessions in July. The Driver Training section conducted two (2) Basic EVOC blocks of instruction for our Academies. Driver Training also conducted Basic EVOC Instruction for the DNR Basic class and also a Dynamics of Vehicle Pursuits course.

#### **Forsyth Campus**

	<b>July 2011</b>	<b>July 2010</b>	<b>FY 2012 YTD</b>	<b>FY 2011 YTD</b>
Courses	8	8	8	8
Course Hours	1,053	285	1,053	285
Students	180	181	180	181
Contact Hours	31,970	6,637	31,970	6,637

#### **Regional Academies**

	<b>July 2011</b>	<b>July 2010</b>	<b>FY 2012 YTD</b>	<b>FY 2011 YTD</b>
Courses	18	23	18	23
Course Hours	3,604	1,812	3,604	1,812
Students	393	565	393	565
Contact Hours	89,232	45,929	89,232	45,929

#### **Contract Academies\***

	<b>July 2011</b>	<b>July 2010</b>	<b>FY 2012 YTD</b>	<b>FY 2011 YTD</b>
Courses	4	2	4	2
Course Hours	535	208	535	208
Students	47	49	47	49
Contact Hours	7,223	5,552	7,223	5,552

\*Due to the loss of two (2) contract academies, the numbers reflected are considerably lower for this Fiscal Year

#### **Hand-off Distribution Courses Offered**

	<b>July 2011</b>	<b>July 2010</b>	<b>FY 2012 YTD</b>	<b>FY 2011 YTD</b>
# Courses Held	1	11	1	11
Course Hours	16	176	16	176
Students	15	201	15	201
Contact Hours	240	3,216	240	3,216

## GEORGIA POLICE ACADEMY

Georgia Police Academy Division conducts advanced and specialized training programs specific to law enforcement, such as criminal investigations, traffic accident reconstruction, firearms training, management/supervision, drug training, terrorism intelligence, and other specific police programs. The Coroners training program is also conducted through the Police Academy Division.

### Total (On and Off Site)

	July 2011	July 2010	FY 2012 YTD	FY 2011 YTD
Courses	27	33	27	33
Course Hours	760	966	760	966
Students	663	909	663	909
Contact Hours	20,674	28,606	20,674	28,606

### Hand-Off Distribution

	July 2011	July 2010	FY 2012 YTD	FY 2011 YTD
Courses	0	0	0	0
Course Hours	0	0	0	0
Students	0	0	0	0
Contact Hours	0	0	0	0

### Online

	July 2011	July 2010	FY 2012 YTD	FY 2011 YTD
Courses	0	0	0	0
Course Hours	0	0	0	0
Students	0	0	0	0
Contact Hours	0	0	0	0

### Coroners' Training Council

The Georgia Coroner's Training Council is administratively attached to the Training Center, and its members are appointed by the Board of Public Safety with the exception of the Council Secretary who is a designee of the Director of the Training Center. The Training Center delivers Basic and In-Service training for Coroners and Deputy Coroners and all training is conducted on a tuition basis. Under O.C.G.A. §45-16-6, during each calendar year, every coroner and deputy coroner is required to take a training course approved by the Georgia Coroner's Training Council and provided by the Georgia Police Academy. To date, there are 154 Coroners and 236 Deputy Coroners certified by the Council. There have been two (2) 24-hour In-Service training classes conducted off-sites: Savannah and Rome.

### Total (On and Off Site)

	July 2011 Courses	Courses YTD 2011	Students YTD 2011
In-Service On-Site (24-hrs)	0	3	61
In-Service Off-Site (24-hrs)	0	2	88
Basic Programs (40-hrs)	1	1	10
<b>Total</b>	<b>1</b>	<b>6</b>	<b>159</b>

## GEORGIA FIRE ACADEMY

Georgia Fire Academy Division conducts training for all fire departments in the state: career, volunteer and departments that are a combination of both. This includes the Basic Firefighter Course, Basic Structural Fire Control and advanced and specialized topics in areas such as technical rescue, hazardous materials, fire inspection, fire instructors, fire safety educators, incident management, supervision, management, leadership and other classes leading to certifications. These include the state certifications through the Firefighter Standards and Training Council and the national certifications through the Pro Board. The Fire Academy Division also manages the NIMS training grants for all disciplines in public safety and state government. Many courses are brought to the local fire departments at their site, traditionally over half the activity occurred off the GPSTC campus. The Fire Academy also operates eight (8) regional training buildings for conducting live fire exercises. These facilities are open to local departments for their use; when used for live fire, academy staff is sent from Forsyth to be on site. The table below reflects the On-Campus and Off-Campus delivery.

### Total (On and Off Site)

	July 2011	July 2010	FY 2012 YTD	FY 2011 YTD
Courses	17	21	17	21
Course Hours	724	708	724	708
Students	573	798	573	798
Contact Hours	25,164	26,452	25,164	26,452

### Hand-Off Distribution

	July 2011	July 2010	FY 2012 YTD	FY 2011 YTD
Courses	21	0	21	0
Course Hours	302	0	302	0
Students	257	0	257	0
Contact Hours	3,752	0	3,752	0

### Online

	July 2011	July 2010	FY 2012 YTD	FY 2011 YTD
Courses	1	1	1	1
Course Hours	32	32	32	32
Students	14	13	14	13
Contact Hours	448	416	448	416

### Fire Station

The Georgia Public Safety Training Center has a fully operational and compliant volunteer fire department located at the fire training facility on campus. This department is staffed with Fire Academy employees. The primary duty of the fire department is to support the fire training complex. In addition, the Center Fire Department responds to emergency calls on the GPSTC campus. We also have mutual aid agreements with Monroe County, City of Forsyth, Butts County, City of Jackson, Lamar County, City of Barnesville and the Georgia Diagnostic & Classification Prison. These agreements provide fire and emergency assistance on an as needed basis.

During the period of July 1, 2011 – July 30, 2011, there were no calls to the fire station.

## INSTRUCTIONAL SERVICES DIVISION

The Instructional Services Division (ISD) conducts instructor and staff development training, manages the master course file system, and leads curriculum development and management efforts for the Center. We are responsible for the development and deployment of our online training initiative and we provide support for the training programs of other divisions through our multimedia services which include photography, videography, and training media development.

### Total (On and Off Site)

	July 2011	July 2010	FY 2012 YTD	FY 2011 YTD
Courses	1	1	1	1
Course Hours	80	80	80	80
Students	14	14	14	14
Contact Hours	1,120	1,120	1,120	1,120

### Online

	July 2011	July 2010	FY 2012 YTD	FY 2011 YTD
Courses	19	10	19	10
Course Hours	43	12	43	12
Students	2,281	1,450	2,281	1,450
Contact Hours	2,392	1,517	2,392	1,517

## TECHNICAL/FACILITY SCHEDULING

### Registration

Course Registration: The Training Center received and processed 1,589 applications for “open enrollment courses” during the period of July 1, 2011 – July 30, 2011. Of these applications, 1,262 or 79.4% were accommodated. Of the 327 applications not accommodated, 0 or 0.0% were scheduled to attend a future offering of the course for which they applied; 22 or 1.4% were rejected for failing to meet course prerequisites; and the remaining 305 or 19.2% were for classes that were either cancelled or at capacity, or the student/agency voluntarily cancelled the slot. The Training Center also processed an additional 2,295 applications for online “open enrollment courses” during the period of July 1, 2011 – July 30, 2011.

Dormitory: The Training Center dormitory consists of 253 rooms with 496 beds. During the period of July 1, 2011 – July 30, 2011, the Center received and processed 3,090 lodging requests for Sunday night through Thursday night lodging. Of these, 3,090 or 100% were accommodated in the Training Center Dormitory. The average “percent of capacity” rate was 30.0%.

<b>FY 2012</b>	<b>July</b>
<b>% of Capacity</b>	30%

Facility Requests: The Training Center received and processed 153 “on-campus facility requests” during the period of July 1, 2011 – July 30, 2011. Of these requests, 153 or 100% were accommodated. 110 or 71.90% of the facility requests were for training courses, while the remaining 43 or 28.11% were associated with meetings and conferences.

### **Computer Operations**

The Training Center's Technology Operations continue to be responsive in updating all web content and materials, plus integrating the web-based registration system with the in-house student database. The web site can be found at [www.gpstc.georgia.gov](http://www.gpstc.georgia.gov). During the month of July, the web site had 872,487 hits by 14,945 different visitors. For FY 2012, the website has had 872,487 hits by 14,945 different visitors. Currently, the Center has issued 1,610 agency registration passwords and 22,739 individual student transcript passwords. During July, the Training Center processed 1,972 applications for on-site classes with 1,230 applications entered electronically by agencies. In addition, 2,281 applications were processed for online class offerings.

### **Printing Operations**

The Training Center Print Shop provides a full complement of printing services to both resident and nonresident agencies. It is supervised by a Manager and staffed with inmate labor. Most of the printing is in the form of "quick copy" to be used as handout material in various training programs. However, there is a significant volume of printing in the form of manuals and booklets, which require covers and binding. The following table reflects monthly and year-to-date requests for printing and the number of impressions produced.

	<b>July 2011</b>	<b>July 2010</b>	<b>FY 2012 YTD</b>	<b>FY 2011 YTD</b>
Requests	167	163	167	163
Impressions	310,541	303,102	310,541	303,102

### **Media Services**

The Technical Services Section provides, as a priority, computer and audiovisual support for all classroom activities. These services include both on-site and off-site computer support for staff and instructors, computer support for two (2) on-site PC Labs, classroom setup, maintaining equipment, responding to technical problems, and assisting instructors with the proper use and application of the various A/V applications. Additionally, the section provides assistance with the documentation of classes with high liability potential. The following table presents the monthly and year-to-date activities.

<b>Technical Services</b>	<b>July 2011</b>	<b>July 2010</b>	<b>FY 2012 YTD</b>	<b>FY 2011 YTD</b>
PC Helpdesk Requests	32	51	32	51
A/V Service requests	132	121	132	121

## **SUPPORT SERVICES**

### **Food Service**

During July 2011, the Training Center's Food Services operation provided 85,237 meals for students, staff, visitors, and inmates. On average the Center provided approximately 2,750 meals per day. Roughly 72% were provided for the inmate population at the Burruss Correctional Facility, 13% were provided for the inmate population at Monroe County Sheriff's Department while the remaining 15% comprised cafeteria, banquet, and break activity.

### **Inmate Labor**

Of the 808 inmate beds at the Burruss Correctional Training Center, an average of 66 inmates was used by GPSTC in various labor positions each day during the month of July 2011. The use of this labor equates to 8,546 hours of inmate labor. Based on the assumption that this labor could have been obtained at the current minimum wage, a cost avoidance of \$69,962 was achieved.

### **Special Projects**

The Training Center has entered the “Energy Efficient Challenge” and has re-energized its conservation efforts by working closely with utility providers, staff from the Georgia Environmental Facilities Authority (GEFA) and the GPSTC “Green” committee to reduce our energy consumption. Upgrades to our HVAC system and refrigeration system in Food Services were made with energy efficient units. Our Maintenance Manager is now a Certified Energy Manager and working to upgrade exterior lighting to more efficient fixtures. We are partnered with GEFA and others to work toward reducing all utilities and upgrading our energy plant, to include the prospect of using solar energy. We are tracking our utility usage and publishing the results to the Training Center staff through our quarterly Customer Service newsletter and provide reminders and conservation tips on our intranet website. During our student orientation at the start of each course, the coordinator solicits the help of the class to participating in the state’s energy conservation efforts. As always, the Center conducts training with resource conservation in mind.

<b>Physical Plant</b>	<b>July 2011</b>	<b>July 2010</b>	<b>FY 2012 YTD</b>	<b>FY 2011 YTD</b>
Water Usage (gals)	2,632,427	1,587,000	2,632,427	1,587,000
Natural Gas Usage (cf)	644,690	661,040	644,690	661,040
Electricity Usage (KwH)	502,575	529,178	502,575	529,178

### **ADMINISTRATION**

#### **Georgia Public Safety Memorial**

The Georgia Public Safety Memorial was dedicated on June 10, 1997, to honor those public safety officers killed in the line of duty. The Memorial Committee is comprised of public safety practitioners representing a comprehensive profile of public safety agencies in Georgia. The committee has established criteria for approving officers who have been killed in the line of duty for inclusion on the memorial. The committee makes their recommendation to the Georgia Board of Public Safety for final authorization for engraving the officer’s name on the memorial. To date, there have been 840 names of officers submitted to the committee for consideration. The status of those submitted is as follows:

Engraved	700
File - Name Only	27
File - Documentation	51
Denied	10
Not Qualified	3
Remanded	40
<b>Total</b>	<b>831</b>

In calendar year 2011, there have been three (3) line of duty deaths submitted to the Training Center.

Elmer B. "Buddy" Christian	Athens/Clarke County PD	March 22, 2011
James "Dee" D. Stewart	Spaulding County Sheriff's Office	July 3, 2011
Richard "Rick" Jerome Daly	Clayton County Sheriff's Office	July 20, 2011

### **Personnel**

The Training Center currently employs 154 full-time employees, 1 contract employee and 20 part-time employees. Of the full-time employee population, 47% are female and 17% are of minority ethnic origin. 23% of the instructional staff is minority, 10% by ethnic origin and 17% female. 30% of the Training Center's management team is minority, 30% by gender and 0% by ethnic origin. Approximately 78% of Training Center employees are 40 years of age or older, 38% have completed two years or more of college and 72% have more than five (5) years of service with the state.

### **Legal Issues**

The Training Center received three (3) requests under the Opens Records Act during July 2011 for student transcripts and training material. These requests were handled in a timely manner.

**GEORGIA PUBLIC SAFETY TRAINING CENTER**  
**Fiscal Year 2012**  
**For Period Ending July 31, 2011**

	<b>ANNUAL BUDGET</b>	<b>EXPENDITURES YEAR TO DATE</b>	<b>REMAINING FUNDS</b>	<b>% OF BUDGET REMAINING</b>
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**PROGRAM BUDGETS**

Fire Academy Division	\$1,915,097	\$81,863	\$1,833,234	96%
Police Academy Division	\$2,853,614	\$143,881	\$2,709,733	95%
Georgia Public Safety Training Center	\$9,353,314	\$706,268	\$8,647,046	92%
<b>TOTAL BUDGET AND EXPENSES</b>	<b>\$14,122,025</b>	<b>\$932,012</b>	<b>\$13,190,013</b>	<b>93%</b>

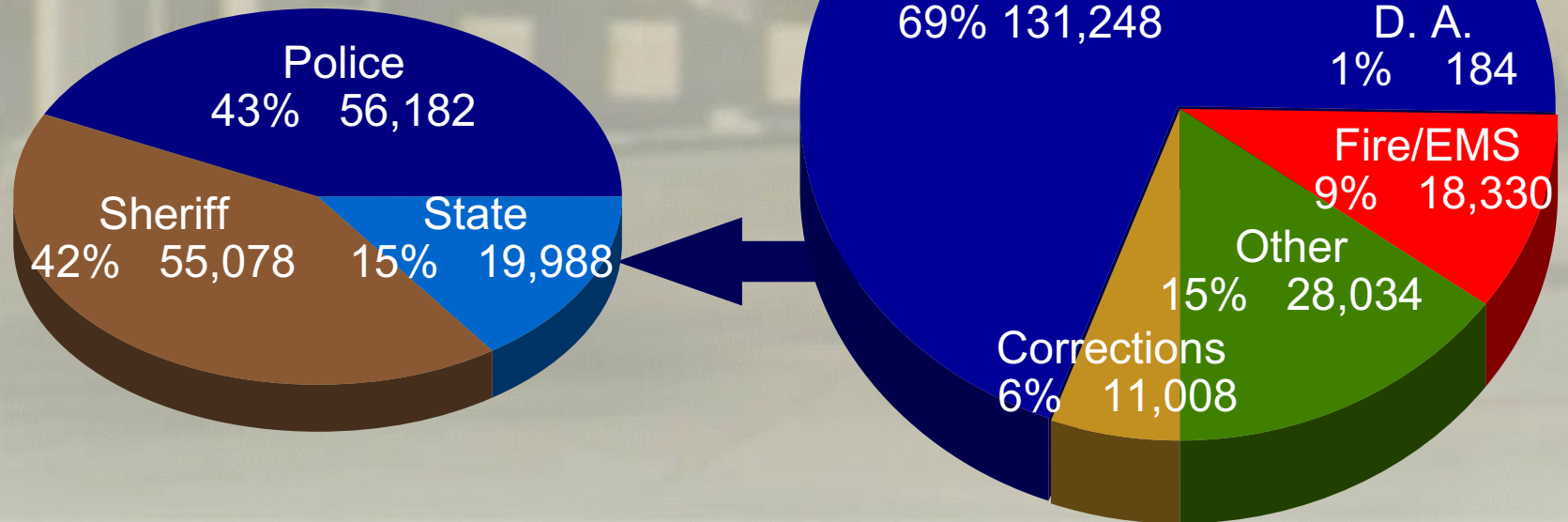
State General Funds	\$10,246,951	\$771,720	\$9,475,231	92%
Federal ARRA Stimulus Funds	\$90,003	\$366	\$89,637	100%
Federal Funds	\$1,688,297	\$35,113	\$1,653,184	98%
Other Funds	\$2,096,774	\$124,813	\$1,971,961	94%
<b>TOTAL STATE, FEDERAL &amp; OTHER FUNDS</b>	<b>\$14,122,025</b>	<b>\$932,012</b>	<b>\$13,190,013</b>	<b>93%</b>

# **APPENDIX**

# On Campus Contact Hours

FY 2012 Year to Date  
July 1 - July 31

<b>Other Activity</b>	<b>Total contact hours</b>	<b>188,804</b>
Courses	87	
Course hours	7,249	
Students	2,153	



Georgia Public Safety Training Center and Regional Academies

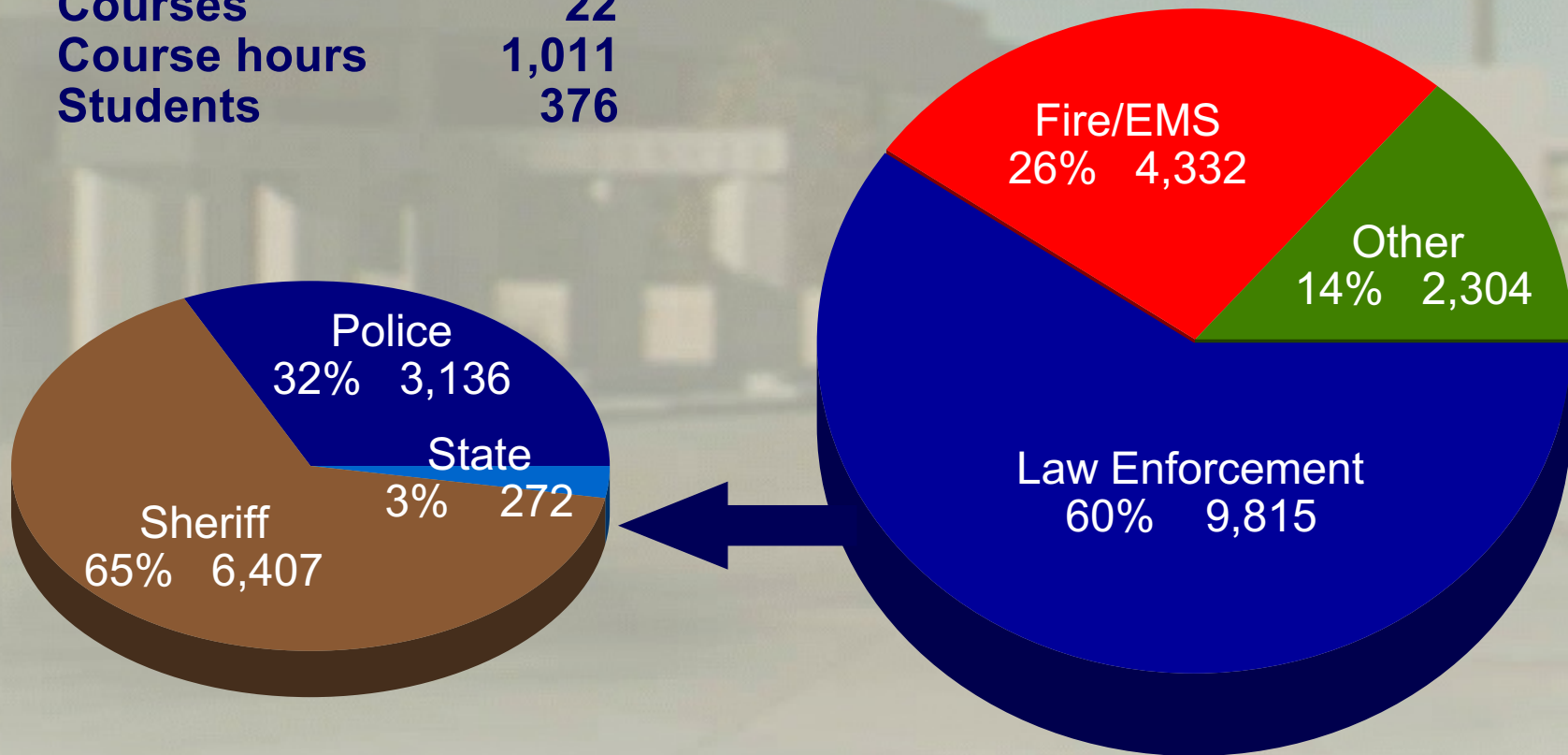
# Off Campus Contact Hours

FY 2012 Year to Date  
July 1 - July 31

## Other Activity

Courses	22
Course hours	1,011
Students	376

Total contact hours 16,475



Georgia Public Safety Training Center

# Combined Contact Hours

FY 2012 Year to Date  
July 1 - July 31

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<b>Other Activity</b>	
<b>Courses</b>	<b>109</b>
<b>Course hours</b>	<b>8,260</b>
<b>Students</b>	<b>2,529</b>

**Total contact hours 205,279**

