



Acting Officer in Charge for the Fire Service
Course Syllabus

Course Coordinator

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Scope of Course

The topics that will be presented in this course will be the first installment of a three course series designed to meet and exceed the requirements for NFPA 1021 Fire Officer I.

Week 1	Written Communications
Week 2	Crew Resource Management
Week 3	Intro to Building Construction
Week 4	Emergency Response Considerations and Firefighter Safety
Week 5	Smoke Dynamics
Week 6	Incident Management

Course Length

Six Weeks - One Topic per week

Course Requirements

Go through online lectures, complete quizzes, write a minimum of a single page double spaced summary of the lesson, and prepare two discussion topics by Friday 8 AM each week of that topic. Email the discussion topics to firebyrd302@yahoo.com with your summary.

Meet online at designated time with your discussion questions prepared to participate in an online chat forum about the topic. The following is the Chat schedule for the course.

Friday of week 1 meet online at 2 P.M. to discuss written communications.

Friday of week 2 meet online at 2 P.M. to discuss Crew Resource Management

Friday of week 3 meet online at 2 P.M. to discuss Building Construction



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Friday of week 4 meet online at 2 P.M. to discuss En Route Considerations and Firefighter Safety

Friday of week 5 meet online at 2 P. M. to discuss smoke dynamics.

There is no online chat session in week 6 due to the on campus practical.

On the final date of the class you will be required to attend size up practical session and take the final test for the course. This date and time are required and can not be changed. You must be able to attend this date to get credit for the course. Those who do not attend will receive an F for the course.

Chat Sessions

Each person will be required to meet at the designated time and participate in the online chat session. Each person should prepare two questions or topics to discuss. The sessions will typically take up to 1 to 2 hours pending on the amount of discussion.

Weekly Assignments

Email your weekly summaries to firebyrd302@yahoo.com no later then 8:00 A.M. the Friday of that weeks assigned module.

Final Exam

An 70% is required on the final to receive credit for the course and competition of all weekly assignments.

How to Start Class

Once accepted into the class you must email from your email address that you wish to use during the class to firebyrd302@yahoo.com. The first date of the class you will receive an email inviting you into the class and how to log into the server. You will also receive invitations for each chat session.