



Georgia Public Safety Training Center

Basic Training Division

Announcement Date: February 1, 2012

Vacancy Location: Garden City, Georgia

Job Announcement # 12-0105

Application Deadline: Until Filled February 17, 2012

This announcement is subject to close at any time once a satisfactory applicant pool has been identified.

Job Title: Public Safety Training Instructor 3
(Full-time position)

Section: Basic Law Enforcement – Garden City

This is an Unclassified Position and therefore employment is at-will.

Pay grade: 015

Pay grade Minimum: \$35,569 annually

Benefits Included: In addition to the salary, a generous benefits package which includes employee retirement plan; deferred compensation; 12 paid holidays annually; vacation and sick leave; health, dental, vision, legal, disability, accidental death and dismemberment, health and dependent care spending accounts are offered.

Duties & Responsibilities: Under limited supervision, serves as an instructor for public safety training in basic, advanced or specialized topics. Participates in needs assessment, research, design and evaluation of statewide public safety training programs. Demonstrates teamwork and high degree of customer service.

Minimum Requirements: Eighteen months of work experience as an instructor in various law enforcement related topics. Previous law enforcement experience preferred.

Special Qualifications:

1. Must have good writing and research skills.
2. Must have the ability to teach complex topics in a clear, concise and easily understandable manner.
3. Basic computer skills.
4. Ability to research and develop lesson plans.
5. Must possess exemplary skill and knowledge in law enforcement topics.

Required Certification:

Ability to obtain a Georgia POST General Instructor certification, Driving Instructor; Firearms Instructor; specialty certifications; and others as needed.

Other Remarks: This announcement is open to anyone meeting the minimum qualifications. Applicants should print-out and submit, along with their application, a copy of their GPOSTC Officer Profile Report reflecting their certification, employment and training records that have been recorded by the Georgia Peace Officer Standards & Training Council.

Selected candidate subject to criminal records background and drug screening clearance.

To Apply: Submit a completed application to the GPSTC Personnel Office; 1000 Indian Springs Drive; Forsyth, Georgia 31029, no later than 5:00 p.m. of the deadline date. A separate application for each position being applied for is required. Job title and announcement number **MUST** be listed on the application. Applications should be filled out carefully, completely and must be signed. Incomplete applications can result in applicant not being considered for the vacancy. All qualified applicants will be considered but may not necessarily receive an interview. Initial screening is by application review only. Only those applicants selected for interview will be contacted for interview appointment.

Link to job application: <http://www.spa.ga.gov/jobApplicants/stateapp.asp>

Additional job information on above position may be obtained by contacting the GPSTC Personnel Office at 478-993-4411. If you have a disability and need assistance or accommodation to participate, please notify the Personnel Office.