

**GEORGIA PUBLIC SAFETY TRAINING CENTER
MONTHLY REPORT
October 2010**

OPERATIONS

A comparison of monthly and year-to-date training activities for FY 2011 and FY 2010 are summarized in the following tables that includes on-site, off-site and online programs. A more detailed graphic representation of year-to-date training activities is attached as a separate Acrobat Reader file entitled "Year-to-date Training Statistics – September."

Total (On and Off Site)

	September 2010	September 2009	FY 2011 YTD	FY 2010 YTD
Courses	144	229	365	530
Course Hours	5,507	9,411	18,157	24,719
Students	4,426	5,152	9,682	11,582
Contact Hours	140,065	211,088	439,496	594,028

On-Campus*

	September 2010	September 2009	FY 2011 YTD	FY 2010 YTD
Courses	87	130	259	285
Course Hours	4,747	3,799	15,257	9,667
Students	1,876	2,994	6,152	7,037
Contact Hours	120,920	99,988	375,139	313,182

*Any course taught on GPSTC campus, including regional academies

Off-Campus

	September 2010	September 2009	FY 2011 YTD	FY 2010 YTD
Courses	57	99	106	245
Course Hours	760	5,612	2,900	15,052
Students	2,550	2,158	3,530	4,545
Contact Hours	19,345	111,100	64,357	280,846

Online

	September 2010	FY 2011 YTD
Courses	13	36
Course Hours	46	104
Students	1,506	5,088
Contact Hours	1,837	5,935

Hand-Off Distribution

	September 2010	FY 2011 YTD
Courses	5	24
Course Hours	116	468
Students	100	451
Contact Hours	2,256	8,768

BASIC TRAINING

Law Enforcement

Basic Training Division conducts Basic Law Enforcement Training Courses throughout the state through our Regional and Contract Academy system. GPSTC has six (6) regional and one (1) contract academy. The Regional Academy at Macon was moved to the Forsyth campus in July, 2010. The off-site academies also conduct Basic Jail courses, Advanced/Intermediate courses, Distribution courses and In-service courses. Our division is also responsible for the delivery of on-site Basic Law Enforcement Training, Basic Jail, Driver Training and Basic Communications Courses.

Forsyth Campus

	September 2010	September 2009	FY 2011 YTD	FY 2010 YTD
Courses	9	9	26	24
Course Hours	272	232	845	751
Students	181	215	538	532
Contact Hours	6,016	5,512	18,549	15,504

Regional Academies

	September 2010	September 2009	FY 2011 YTD	FY 2010 YTD
Courses	28	49	69	124
Course Hours	1,868	2,170	5,928	6,256
Students	753	1,086	1,787	2,450
Contact Hours	51,000	55,896	158,869	147,804

Hand-off Distribution Courses Offered

	September 2010	FY 2011 YTD
# Courses Held	6	26
Course Hours	124	500
Students	113	557
Contact Hours	2,360	9,152

Contract Academies*

	September 2010	September 2009	FY 2011 YTD	FY 2010 YTD
Courses	3	9	8	19
Course Hours	304	992	768	2,184
Students	71	193	196	414
Contact Hours	7,976	21,343	21,032	24,616

*Due to the loss of two (2) contract academies, the numbers reflected are considerably lower for this Fiscal Year

GEORGIA POLICE ACADEMY

Georgia Police Academy Division conducts advanced and specialized training programs specific to law enforcement, such as criminal investigations, traffic accident reconstruction, firearms training, management/supervision, drug training, terrorism intelligence, and other specific police programs. The Coroners training program is also conducted through the Police Academy Division.

Total (On and Off Site)

	September 2010	September 2009	FY 2011 YTD	FY 2010 YTD
Courses	35	40	105	106
Course Hours	1,048	1,174	3,348	3,125
Students	804	987	2,636	2,535
Contact Hours	26,232	30,762	86,530	78,981

Coroners' Training Council

The Georgia Coroner's Training Council is administratively attached to the Training Center, and its members are appointed by the Board of Public Safety with the exception of the Council Secretary who is a designee of the Director of the Training Center. The Training Center delivers Basic and In-Service training for Coroners and Deputy Coroners and all training is conducted on a tuition basis. Under O.C.G.A. §45-16-6, during each calendar year, every coroner and deputy coroner is required to take a training course approved by the Georgia Coroner's Training Council and provided by the Georgia Police Academy. To date, there are 154 Coroners and 242 Deputy Coroners certified by the Council. The table below reflects courses delivered on-site and off-site. There have been four (4) 24-hour In-Service courses conducted off site: Savannah, Rome, Albany, and Athens.

Total (On and Off Site)

	September 2010 Courses	Courses YTD 2010	Students YTD 2010
In-Service On-Site (24-hrs)	0	6	102
In-Service Off-Site (24-hrs)	0	4	144
Basic Programs (40-hrs)	0	1	13
Total	0	11	259

GEORGIA FIRE ACADEMY

Georgia Fire Academy Division conducts training for all fire departments in the state: career, volunteer and departments that are a combination of both. This includes the Basic Firefighter Course, Basic Structural Fire Control and advanced and specialized topics in areas such as technical rescue, hazardous materials, fire inspection, fire instructors, fire safety educators, incident management, supervision, management, leadership and other classes leading to certifications. These include the state certifications through the Firefighter Standards and Training Council and the national certifications through the Pro Board. The Fire Academy Division also manages the NIMS training grants for all disciplines in public safety and state government. Many courses are brought to the local fire departments at their site, traditionally over half the activity occurred off the GPSTC campus. The Fire Academy also operates seven (7) regional training buildings for conducting live fire exercises. These facilities are open to local departments for their use; when used for live fire, academy staff is sent from Forsyth to be on site. The table below reflects the On-Campus and Off-Campus delivery.

Total (On and Off Site)

	September 2010	September 2009	FY 2011 YTD	FY 2010 YTD
Courses	31	50	62	121
Course Hours	1,104	1,298	1,714	2,754
Students	584	1,038	1,574	2,816
Contact Hours	22,636	25,939	46,056	65,249

Online

	September 2010	FY 2011 YTD
Courses	1	2
Course Hours	32	64
Students	13	22
Contact Hours	288	704

Fire Station

The Georgia Public Safety Training Center has a fully operational and compliant volunteer fire department located at the fire training facility on campus. This department is staffed with Fire Academy employees. The primary duty of the fire department is to support the fire training complex. In addition, the Center Fire Department responds to emergency calls on the GPSTC campus. We also have mutual aid agreements with Monroe County, City of Forsyth, Butts County, City of Jackson, Lamar County, City of Barnesville and the Georgia Diagnostic & Classification Prison. These agreements provide fire and emergency assistance on an as needed basis.

During the period of July 1, 2010– September 30, 2010, there was one call answered – structure fire.

INSTRUCTIONAL SERVICES DIVISION

The Instructional Services Division (ISD) conducts instructor and staff development training, manages the master course file system, and leads curriculum development and management efforts for the Center. We are responsible for the development and deployment of our online training initiative and we provide support for the training programs of other divisions through our multimedia services which include photography, videography, and training media development.

Total (On and Off Site)

	September 2010	September 2009	FY 2011 YTD	FY 2010 YTD
Courses	0*	2	6	4
Course Hours	0	84	244	244
Students	0	29	89	64
Contact Hours	0	1,256	3,871	4,056

*September 2010 Instructor Training Course started August 30 and was counted in August totals

Online

	September 2010	FY 2011 YTD
Courses	12	34
Course Hours	14	40
Students	1,497	5,066
Contact Hours	1,549	5,231

TECHNICAL/FACILITY SCHEDULING

Registration

Course Registration: The Training Center received and processed 5,362 applications for “open enrollment courses” during the period of July 1, 2010 – September 30, 2010. Of these applications, 3,959 or 73.8% were accommodated. Of the 1,403 applications not accommodated, 39 or 0.7% were scheduled to attend a future offering of the course for which they applied; 49 or 0.9% were rejected for failing to meet course prerequisites; and the remaining 1,315 or 24.5% were for classes that were either cancelled or at capacity, or the student/agency voluntarily cancelled the slot. The Training Center also processed an additional 5,112 applications for on-line “open enrollment courses” during the period of July 1, 2010 – September 30, 2010.

Dormitory: The Training Center dormitory consists of 254 rooms with 498 beds. During the period of July 1, 2010 – September 30, 2010, the Center received and processed 6,951 lodging requests for Sunday night through Thursday night lodging. Of these, 6,951 or 100% were accommodated in the Training Center Dormitory. The average “percent of capacity” rate was 21%.

FY 2011	July	Aug	Sept
% of Capacity	19%	22%	21%

Facility Requests: The Training Center received and processed 506 “on-campus facility requests” during the period of July 1, 2010 – September 30, 2010. Of these requests, 506 or 100% were accommodated. 342 or 67.59% of the facility requests were for training courses, while the remaining 164 or 32.41% were associated with meetings and conferences.

Computer Operations

The Training Center’s Technology Operations continue to be responsive in updating all web content and materials, plus integrating the web-based registration system with the in-house student database. The web site can be found at www.gpstc.georgia.gov. During the month of September, the web site had 809,547 hits by 11,611 different visitors. For FY 2011, the website has had 2,647,060 hits by 35,845 different visitors. Currently, the Center has issued 1,574 agency registration passwords and 18,858 individual student transcript passwords. During September, the Training Center processed 1,661 applications for on-site classes with 1,219 applications entered electronically by agencies. In addition, 1,416 applications were processed for online class offerings.

Printing Operations

The Training Center Print Shop provides a full complement of printing services to both resident and nonresident agencies. It is supervised by a Manager and staffed with inmate labor. Most of the printing is in the form of “quick copy” to be used as handout material in various training programs. However, there is a significant volume of printing in the form of manuals and booklets, which require covers and binding. The following table reflects monthly and year-to-date requests for printing and the number of impressions produced.

	September 2010	September 2009	FY 2011 YTD	FY 2010 YTD
Requests	183	197	565	579
Impressions	438,885	339,152	1,198,700	1,579,014

Media Services

The Technical Services Section provides, as a priority, computer and audiovisual support for all classroom activities. These services include both on-site and off-site computer support for staff and instructors, computer support for two (2) on-site PC Labs, classroom setup, maintaining equipment, responding to technical problems, and assisting instructors with the proper use and application of the various A/V applications. Additionally, the section provides assistance with the documentation of classes with high liability potential. The following table presents the monthly and year-to-date activities.

Technical Services	September 2010	September 2009	FY 2011 YTD	FY 2010 YTD
PC Helpdesk Requests	30	41	120	138
A/V Service requests	136	220	449	633

SUPPORT SERVICES

Food Service

During September 2010, the Training Center’s Food Services operation provided 80,455 meals for students, staff, visitors, and inmates. On average the Center provided approximately 2,682 meals per day. Roughly 75% were provided for the inmate population at the Burruss Correctional Facility, 13% were provided for the inmate population at Monroe County Sheriff’s Department while the remaining 12% comprised cafeteria, banquet, and break activity.

Inmate Labor

Of the 808 inmate beds at the Burruss Correctional Training Center, an average of 79 inmates was used by GPSTC in various labor positions each day during the month of September 2010. The use of this labor equates to 10,788 hours of inmate labor. Based on the assumption that this labor could have been obtained at the current minimum wage, a cost avoidance of \$79,213 was achieved.

Special Projects

The Training Center has accepted the “Governor’s Energy Challenge” and has re-energized its conservation efforts by working closely with utility providers, staff from the Georgia Environmental Facilities Authority and the GPSTC “Green” committee to reduce our energy consumption. Replacement of T-12 light fixtures with more efficient T-8 fixtures is underway. Regular faucets are being replaced with automatic water saving fixtures as well as changing to “green” friendly paper products. Occupancy sensors are also being installed throughout the Center to save electricity. We are tracking our utility usage and publishing the results to the Training Center staff through our quarterly Customer Service newsletter and provide reminders and conservation tips on our intranet website. During our student orientation at the start of each course, the coordinator solicits the help of the class to participating in the state’s energy conservation efforts. As always, the Center conducts training with resource conservation in mind.

Physical Plant	September 2010	September 2009	FY 2011 YTD	FY 2010 YTD
Water Usage (gals)	1,010,500	1,110,000	2,977,500	3,874,000
Natural Gas Usage (cf)	846,720	645,530	2,255,790	2,110,716
Electricity Usage (KwH)	527,620	527,262	1,666,205	1,636,321

ADMINISTRATION

Georgia Public Safety Memorial

The Georgia Public Safety Memorial was dedicated on June 10, 1997, to honor those public safety officers killed in the line of duty. The Memorial Committee is comprised of public safety practitioners representing a comprehensive profile of public safety agencies in Georgia. The committee has established criteria for approving officers who have been killed in the line of duty for inclusion on the memorial. The committee makes their recommendation to the Georgia Board of Public Safety for final authorization for engraving the officer's name on the memorial. To date, there have been 811 names of officers submitted to the committee for consideration. The status of those submitted is as follows:

Engraved	684
File - Name Only	26
File - Documentation	54
Denied	10
Not Qualified	3
Remanded	43
Total	820

In calendar year 2010, there have been four (4) line of duty deaths submitted to the Training Center:

David Dwayne Crawford	Carroll County Sheriff's Office	February 12, 2010
Mike Vogt	Chattahoochee Hills Police Dept.	February 15, 2010
Brian Lamar Mahaffey	Rockdale County Sheriff's Office	May 8, 2010
Richard Daniels	Twiggs County Sheriff's Office	June 23, 2010

Personnel

The Training Center currently employs 159 full-time employees, 1 contract employee and 19 part-time employees. Of the full-time employee population, 47% are female and 17% are of minority ethnic origin. 23% of the instructional staff is minority, 10% by ethnic origin and 17% female. 30% of the Training Center's management team is minority, 30% by gender and 0% by ethnic origin. Approximately 78% of Training Center employees are 40 years of age or older, 38% have completed two years or more of college and 72% have more than five (5) years of service with the state. The median annual salary for Center employees is \$36,564 as opposed to \$29,399 for all state employees.¹

Legal Issues

The Training Center received one request under the Opens Records Act during September 2010 for student transcripts. This request was handled in a timely manner.

¹Based on figures provided by Georgia Merit System. Includes all full-time (at least 35 hours/wk), classified & unclassified employees. Does not include county school system, Board of Regents employees.

**GPSTC FY 2011
QUARTERLY EXPENDITURE REPORT
As September 30, 2010**

	ADJ AOB	EXPENDITURES	BALANCE	YTD PCT EXP
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GEORGIA FIRE ACADEMY

State Funds	\$1,080,551	\$220,671	\$859,880	20%
Revenue/Other Funds	\$67,375	\$15,391	\$51,984	23%
Federal Funds	\$832,791	\$61,648	\$771,143	7%
FIRE ACADEMY - TOTAL FUNDS	\$1,980,717	\$297,710	\$1,683,007	15%

GEORGIA POLICE ACADEMY

State Funds	\$1,262,852	\$307,960	\$954,892	24%
Revenue Funds	\$354,331	\$24,290	\$330,041	7%
Federal Funds	\$1,133,812	\$203,563	\$930,249	18%
POLICE ACADEMY - TOTAL FUNDS	\$2,750,995	\$535,813	\$2,215,182	19%

GEORGIA PUBLIC SAFETY TRAINING CENTER

State Funds	\$8,110,012	\$1,946,247	\$6,163,765	24%
Revenue/Other Funds	\$1,781,344	\$508,456	\$1,272,888	29%
Federal Funds	\$0	\$0	\$0	0%
GPSTC - TOTAL FUNDS	\$9,891,356	\$2,454,703	\$7,436,653	25%

TOTAL STATE FUNDS	\$10,453,415	\$2,474,878	\$7,978,537	24%
TOTAL REVENUE/OTHER FUNDS	\$2,203,050	\$548,138	\$1,654,912	25%
TOTAL FEDERAL FUNDS	\$1,966,603	\$265,211	\$1,701,392	13%
TOTAL FUNDS	\$14,623,068	\$3,288,226	\$11,334,842	22%

1. Through September of FY 2011, GPSTC's total state fund expenditure is 24% of Amended Budget of \$10,453,415.

FEDERAL FUND DETAIL/ GRANT TITLES	ADJ AOB	EXPENDITURES	BALANCE	YTD PCT	GRANT CLOSING DATE
GEMA NIMS State – 36029, 36228, 36227	\$264,793	\$25,120	\$239,673	9%	02/28/2011
GEMA Strategic Anti-Terrorism - 36018	\$221,196	\$24,921	\$196,275	11%	02/28/2011
GEMA ODP NIMS Local – 36049	\$341,701	\$28,408	\$313,294	8%	02/28/2011
GEMA NIMS IMT – 36039	\$158,373	\$0	\$158,373	0%	02/28/2011
CJCC Narcotic – 36188	\$242,280	\$50,568	\$191,712	21%	06/30/2011
FEMA NFA Training – 16079, 16179	\$38,324	\$8,120	\$30,204	21%	12/31/2011
GOHS Drug Recognition - 36078, 36178, 36198	\$451,746	\$86,047	\$365,699	19%	09/30/2011
GOHS Speed Detection – 36098	\$13,898	\$10,736	\$3,162	77%	09/30/2011
Forestry Grant Federal Funds – 36059, 36159	\$29,600	\$0	\$29,600	0%	12/31/2010
CJCC VAW & Domestic Violence – 36038	\$92,365	\$31,291	\$61,074	34%	12/31/2010
Recovery Act – 3B061	\$112,327	\$0	\$112,327	0%	09/30/2012
TOTAL FEDERAL FUNDS	\$1,966,603	\$265,212	\$1,701,391	13%	

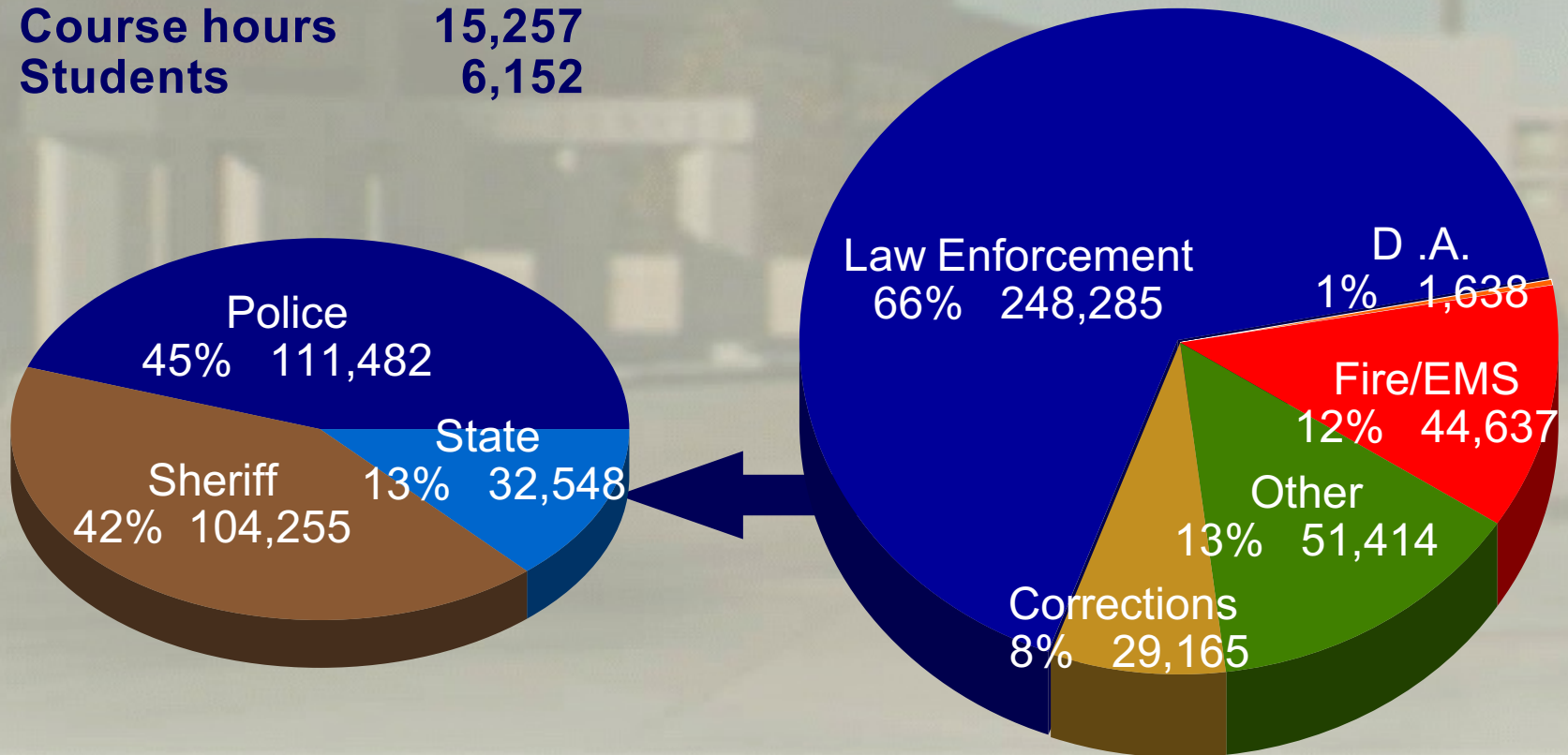
APPENDIX

On Campus Contact Hours

FY 2011 Year to Date
July 1 - September 30

Other Activity	
Courses	259
Course hours	15,257
Students	6,152

Total contact hours 375,139



Georgia Public Safety Training Center and Regional Academies

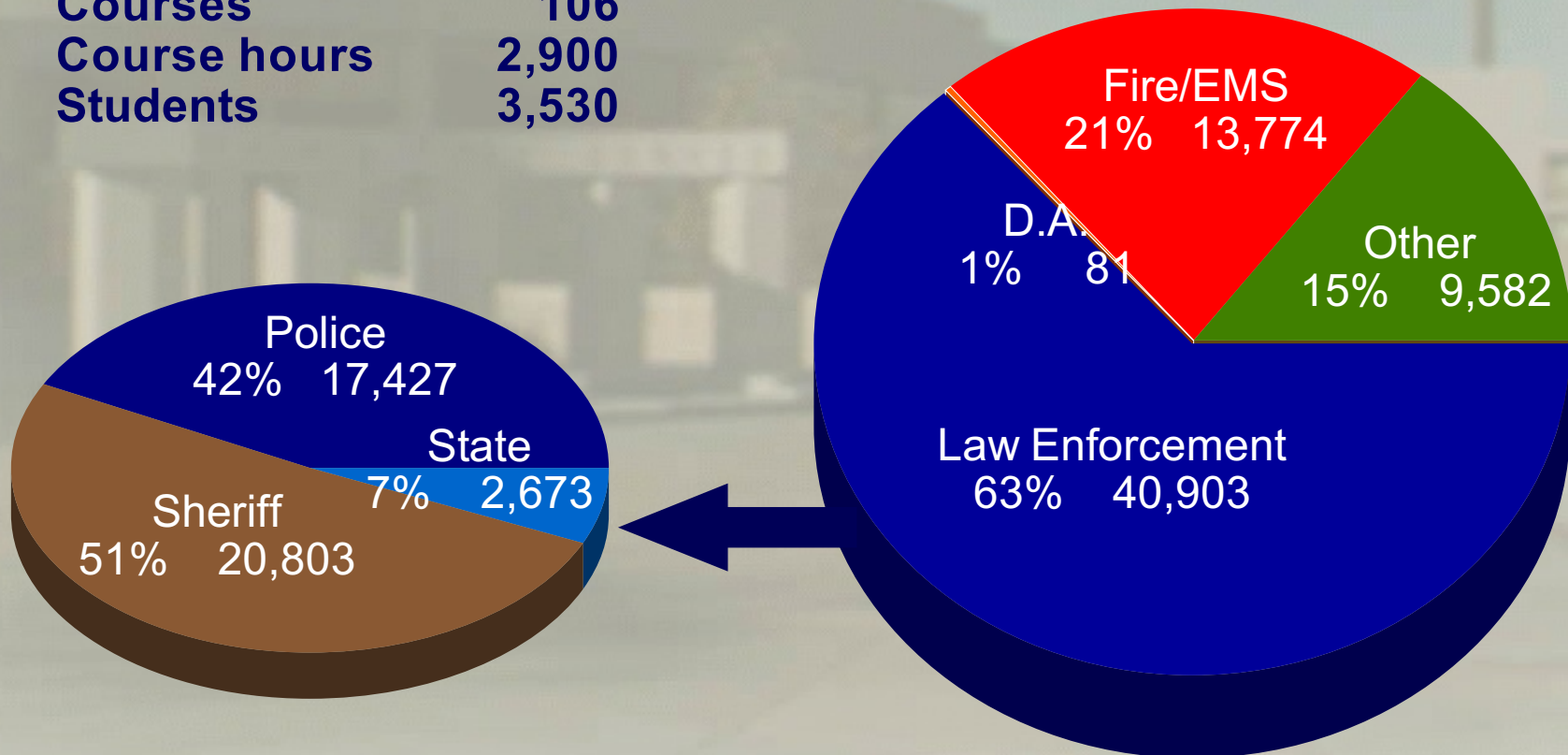
Off Campus Contact Hours

FY 2011 Year to Date
July 1 - September 30

Other Activity

Courses	106
Course hours	2,900
Students	3,530

Total contact hours 64,357



Combined Contact Hours

FY 2011 Year to Date
July 1 - September 30

Other Activity	
Courses	365
Course hours	18,157
Students	9,682

Total contact hours 439,496

