

**GEORGIA PUBLIC SAFETY TRAINING CENTER
MONTHLY REPORT
November 2010**

OPERATIONS

A comparison of monthly and year-to-date training activities for FY 2011 and FY 2010 are summarized in the following tables that includes on-site, off-site and online programs. A more detailed graphic representation of year-to-date training activities is attached as a separate Acrobat Reader file entitled "Year-to-date Training Statistics – October."

Total (On and Off Site)

	October 2010	October 2009	FY 2011 YTD	FY 2010 YTD
Courses	131	180	496	710
Course Hours	4,787	5,358	22,944	30,077
Students	3,083	3,764	12,765	15,346
Contact Hours	121,395	136,007	560,891	730,035

On-Campus*

	October 2010	October 2009	FY 2011 YTD	FY 2010 YTD
Courses	97	97	356	382
Course Hours	4,081	2,711	19,338	12,378
Students	2,368	2,318	8,520	9,355
Contact Hours	106,685	85,375	481,824	398,557

*Any course taught on GPSTC campus, including regional academies, resident agencies

Off-Campus

	October 2010	October 2009	FY 2011 YTD	FY 2010 YTD
Courses	34	83	140	328
Course Hours	706	2,647	3,606	17,699
Students	715	1,446	4,245	5,991
Contact Hours	14,710	50,632	79,067	331,478

Online

	October 2010	FY 2011 YTD
Courses	12	48
Course Hours	14	118
Students	1,434	6,522
Contact Hours	1,483	7,418

Hand-Off Distribution

	October 2010	FY 2011 YTD
Courses	12	36
Course Hours	326	794
Students	255	706
Contact Hours	6,618	15,386

BASIC TRAINING

Law Enforcement

Basic Training Division conducts Basic Law Enforcement Training Courses throughout the state through our Regional and Contract Academy system. GPSTC has six (6) regional and one (1) contract academy. The Regional Academy at Macon was moved to the Forsyth campus in July, 2010. The off-site academies also conduct Basic Jail courses, Advanced/Intermediate courses, Distribution courses and In-service courses. Our division is also responsible for the delivery of on-site Basic Law Enforcement Training, Basic Jail, Driver Training and Basic Communications Courses.

Forsyth Campus

	October 2010	October 2009	FY 2011 YTD	FY 2010 YTD
Courses	8	7	34	31
Course Hours	296	256	1,141	1,007
Students	170	144	708	676
Contact Hours	6,464	5,232	25,013	20,736

Regional Academies

	October 2010	October 2009	FY 2011 YTD	FY 2010 YTD
Courses	27	41	96	165
Course Hours	2,177	2,367	8,105	8,623
Students	689	769	2,476	3,219
Contact Hours	58,554	52,571	217,423	200,555

Hand-off Distribution Courses Offered

	October 2010	FY 2011 YTD
# Courses Held	11	37
Course Hours	290	790
Students	235	792
Contact Hours	5,906	15,058

Contract Academies*

	October 2010	October 2009	FY 2011 YTD	FY 2010 YTD
Courses	3	7	11	26
Course Hours	480	712	1,248	2,896
Students	58	155	254	569
Contact Hours	9,360	1,740	30,392	26,356

*Due to the loss of two (2) contract academies, the numbers reflected are considerably lower for this Fiscal Year

GEORGIA POLICE ACADEMY

Georgia Police Academy Division conducts advanced and specialized training programs specific to law enforcement, such as criminal investigations, traffic accident reconstruction, firearms training, management/supervision, drug training, terrorism intelligence, and other specific police programs. The Coroners training program is also conducted through the Police Academy Division.

Total (On and Off Site)

	October 2010	October 2009	FY 2011 YTD	FY 2010 YTD
Courses	30	31	135	137
Course Hours	938	1,000	4,286	4,125
Students	711	783	3,347	3,318
Contact Hours	23,772	25,176	110,302	104,157

Hand-Off Distribution

	October 2010	FY 2011 YTD
Courses	1	1
Course Hours	40	40
Students	8	8
Contact Hours	320	320

Coroners' Training Council

The Georgia Coroner's Training Council is administratively attached to the Training Center, and its members are appointed by the Board of Public Safety with the exception of the Council Secretary who is a designee of the Director of the Training Center. The Training Center delivers Basic and In-Service training for Coroners and Deputy Coroners and all training is conducted on a tuition basis. Under O.C.G.A. §45-16-6, during each calendar year, every coroner and deputy coroner is required to take a training course approved by the Georgia Coroner's Training Council and provided by the Georgia Police Academy. To date, there are 154 Coroners and 242 Deputy Coroners certified by the Council. The table below reflects courses delivered on-site and off-site. There have been four (4) 24-hour In-Service courses conducted off site: Savannah, Rome, Albany, and Athens.

Total (On and Off Site)

	October 2010 Courses	Courses YTD 2010	Students YTD 2010
In-Service On-Site (24-hrs)	0	6	102
In-Service Off-Site (24-hrs)	0	4	144
Basic Programs (40-hrs)	0	1	13
Total	0	11	259

GEORGIA FIRE ACADEMY

Georgia Fire Academy Division conducts training for all fire departments in the state: career, volunteer and departments that are a combination of both. This includes the Basic Firefighter Course, Basic Structural Fire Control and advanced and specialized topics in areas such as technical rescue, hazardous materials, fire inspection, fire instructors, fire safety educators, incident management, supervision, management, leadership and other classes leading to certifications. These include the state certifications through the Firefighter Standards and Training Council and the national certifications through the Pro Board. The Fire Academy Division also manages the NIMS training grants for all disciplines in public safety and state government. Many courses are brought to the local fire departments at their site, traditionally over half the activity occurred off the GPSTC campus. The Fire Academy also operates seven (7) regional training buildings for conducting live fire exercises.

These facilities are open to local departments for their use; when used for live fire, academy staff is sent from Forsyth to be on site. The table below reflects the On-Campus and Off-Campus delivery.

Total (On and Off Site)

	October 2010	October 2009	FY 2011 YTD	FY 2010 YTD
Courses	40	40	120	161
Course Hours	832	814	2,894	3,568
Students	815	704	2,544	3,520
Contact Hours	17,556	14,990	66,996	80,239

Online

	October 2010	FY 2011 YTD
Courses	0	2
Course Hours	0	64
Students	0	22
Contact Hours	0	704

Fire Station

The Georgia Public Safety Training Center has a fully operational and compliant volunteer fire department located at the fire training facility on campus. This department is staffed with Fire Academy employees. The primary duty of the fire department is to support the fire training complex. In addition, the Center Fire Department responds to emergency calls on the GPSTC campus. We also have mutual aid agreements with Monroe County, City of Forsyth, Butts County, City of Jackson, Lamar County, City of Barnesville and the Georgia Diagnostic & Classification Prison. These agreements provide fire and emergency assistance on an as needed basis.

During the period of July 1, 2010– October 31, 2010, there were four (4) calls answered. Of these, one (1) was for structural fire, two (2) were stand-bys and one (1) was for emergency medical assistance on the GPSTC campus.

INSTRUCTIONAL SERVICES DIVISION

The Instructional Services Division (ISD) conducts instructor and staff development training, manages the master course file system, and leads curriculum development and management efforts for the Center. We are responsible for the development and deployment of our online training initiative and we provide support for the training programs of other divisions through our multimedia services which include photography, videography, and training media development.

Total (On and Off Site)

	October 2010	October 2009	FY 2011 YTD	FY 2010 YTD
Courses	1	9	7	13
Course Hours	80	103	324	347
Students	18	208	107	272
Contact Hours	1,440	2,004	5,311	6,060

Online

	October 2010	FY 2011 YTD
Courses	12	48
Course Hours	14	118
Students	1,434	6,522
Contact Hours	1,483	7,418

TECHNICAL/FACILITY SCHEDULING

Registration

Course Registration: The Training Center received and processed 7,077 applications for “open enrollment courses” during the period of July 1, 2010 – October 31, 2010. Of these applications, 5,220 or 73.8% were accommodated. Of the 1,758 applications not accommodated, 39 or 0.6% were scheduled to attend a future offering of the course for which they applied; 60 or 0.8% were rejected for failing to meet course prerequisites; and the remaining 1,758 or 24.8% were for classes that were either cancelled or at capacity, or the student/agency voluntarily cancelled the slot. The Training Center also processed an additional 6,647 applications for on-line “open enrollment courses” during the period of July 1, 2010 – October 31, 2010.

Dormitory: The Training Center dormitory consists of 254 rooms with 498 beds. During the period of July 1, 2010 – October 31, 2010, the Center received and processed 9,799 lodging requests for Sunday night through Thursday night lodging. Of these, 9,799 or 100% were accommodated in the Training Center Dormitory. The average “percent of capacity” rate was 22.5%.

FY 2011	July	Aug	Sept	Oct
% of Capacity	19%	22%	21%	23%

Facility Requests: The Training Center received and processed 675 “on-campus facility requests” during the period of July 1, 2010 – October 31, 2010. Of these requests, 675 or 100% were accommodated. 448 or 66.37% of the facility requests were for training courses, while the remaining 227 or 33.63% were associated with meetings and conferences.

Computer Operations

The Training Center’s Technology Operations continue to be responsive in updating all web content and materials, plus integrating the web-based registration system with the in-house student database. The web site can be found at www.gpstc.georgia.gov. During the month of October, the web site had 821,953 hits by 11,591 different visitors. For FY 2011, the website has had 3,469,013 hits by 47,436 different visitors. Currently, the Center has issued 1,577 agency registration passwords and 19,214 individual student transcript passwords. During October, the Training Center processed 1,732 applications for on-site classes with 1,118 applications entered electronically by agencies. In addition, 1,407 applications were processed for online class offerings.

Printing Operations

The Training Center Print Shop provides a full complement of printing services to both resident and nonresident agencies. It is supervised by a Manager and staffed with inmate labor. Most of the printing is in the form of “quick copy” to be used as handout material in various training programs. However, there is a significant volume of printing in the form of manuals and booklets, which require

covers and binding. The following table reflects monthly and year-to-date requests for printing and the number of impressions produced.

	October 2010	October 2009	FY 2011 YTD	FY 2010 YTD
Requests	196	195	761	774
Impressions	135,698	369,470	1,334,398	1,948,484

Media Services

The Technical Services Section provides, as a priority, computer and audiovisual support for all classroom activities. These services include both on-site and off-site computer support for staff and instructors, computer support for two (2) on-site PC Labs, classroom setup, maintaining equipment, responding to technical problems, and assisting instructors with the proper use and application of the various A/V applications. Additionally, the section provides assistance with the documentation of classes with high liability potential. The following table presents the monthly and year-to-date activities.

Technical Services	October 2010	October 2009	FY 2011 YTD	FY 2010 YTD
PC Helpdesk Requests	26	37	146	175
A/V Service requests	197	277	646	910

SUPPORT SERVICES

Food Service

During October 2010, the Training Center’s Food Services operation provided 82,302 meals for students, staff, visitors, and inmates. On average the Center provided approximately 2,655 meals per day. Roughly 73% were provided for the inmate population at the Burruss Correctional Facility, 13% were provided for the inmate population at Monroe County Sheriff’s Department while the remaining 14% comprised cafeteria, banquet, and break activity.

Inmate Labor

Of the 808 inmate beds at the Burruss Correctional Training Center, an average of 72 inmates was used by GPSTC in various labor positions each day during the month of October 2010. The use of this labor equates to 9,793 hours of inmate labor. Based on the assumption that this labor could have been obtained at the current minimum wage, a cost avoidance of \$70,998 was achieved.

Special Projects

The Training Center has accepted the “Governor’s Energy Challenge” and has re-energized its conservation efforts by working closely with utility providers, staff from the Georgia Environmental Facilities Authority and the GPSTC “Green” committee to reduce our energy consumption. Replacement of T-12 light fixtures with more efficient T-8 fixtures is underway. Regular faucets are being replaced with automatic water saving fixtures as well as changing to “green” friendly paper products. Occupancy sensors are also being installed throughout the Center to save electricity. We are tracking our utility usage and publishing the results to the Training Center staff through our quarterly Customer Service newsletter and provide reminders and conservation tips on our intranet website. During our student orientation at the start of each course, the coordinator solicits the help of

the class to participating in the state's energy conservation efforts. As always, the Center conducts training with resource conservation in mind.

Physical Plant	October 2010	October 2009	FY 2011 YTD	FY 2010 YTD
Water Usage (gals)	1,434,900	1,139,000	4,412,400	5,013,000
Natural Gas Usage (cf)	1,471,100	1,139,000	3,726,890	4,014,838
Electricity Usage (KwH)	406,859	482,843	2,073,059	2,119,164

ADMINISTRATION

Georgia Public Safety Memorial

The Georgia Public Safety Memorial was dedicated on June 10, 1997, to honor those public safety officers killed in the line of duty. The Memorial Committee is comprised of public safety practitioners representing a comprehensive profile of public safety agencies in Georgia. The committee has established criteria for approving officers who have been killed in the line of duty for inclusion on the memorial. The committee makes their recommendation to the Georgia Board of Public Safety for final authorization for engraving the officer's name on the memorial. To date, there have been 811 names of officers submitted to the committee for consideration. The status of those submitted is as follows:

Engraved	684
File - Name Only	26
File - Documentation	54
Denied	10
Not Qualified	3
Remanded	43
Total	820

In calendar year 2010, there have been six (6) line of duty deaths submitted to the Training Center:

David Dwayne Crawford	Carroll County Sheriff's Office	February 12, 2010
Mike Vogt	Chattahoochee Hills Police Dept.	February 15, 2010
Brian Lamar Mahaffey	Rockdale County Sheriff's Office	May 8, 2010
Richard Daniels	Twiggs County Sheriff's Office	June 23, 2010
Terrell Nielsen	Bryan County Fire Department	September 9, 2010
Kevin Roberts	Greene County Sheriff's Department	November 14, 2010

Personnel

The Training Center currently employs 155 full-time employees, 1 contract employee and 19 part-time employees. Of the full-time employee population, 47% are female and 17% are of minority ethnic origin. 23% of the instructional staff is minority, 10% by ethnic origin and 17% female. 30% of the Training Center's management team is minority, 30% by gender and 0% by ethnic origin. Approximately 78% of Training Center employees are 40 years of age or older, 38% have completed two years or more of college and 72% have more than five (5) years of service with the state. The

median annual salary for Center employees is \$36,564 as opposed to \$29,399 for all state employees.¹

Legal Issues

The Training Center received one request under the Open Records Act during October 2010 for training materials. This request was handled in a timely manner.

¹Based on figures provided by Georgia Merit System. Includes all full-time (at least 35 hours/wk), classified & unclassified employees. Does not include county school system, Board of Regents employees.

**GPSTC FY 2011
QUARTERLY EXPENDITURE REPORT
As October 31, 2010**

	ADJ AOB	EXPENDITURES	BALANCE	YTD PCT EXP
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GEORGIA FIRE ACADEMY

State Funds	\$1,080,551	\$285,484	\$795,067	26%
Revenue/Other Funds	\$67,375	\$20,998	\$46,377	31%
Federal Funds	\$832,791	\$88,827	\$743,964	11%
FIRE ACADEMY - TOTAL FUNDS	\$1,980,717	\$395,309	\$1,585,408	20%

GEORGIA POLICE ACADEMY

State Funds	\$1,262,852	\$414,267	\$848,585	33%
Revenue Funds	\$354,331	\$33,247	\$321,084	9%
Federal Funds	\$1,133,812	\$268,599	\$865,213	24%
POLICE ACADEMY - TOTAL FUNDS	\$2,750,995	\$716,114	\$2,034,881	26%

GEORGIA PUBLIC SAFETY TRAINING CENTER

State Funds	\$8,110,012	\$2,575,060	\$5,534,952	32%
Revenue/Other Funds	\$1,781,344	\$633,715	\$1,147,629	36%
Federal Funds	\$0	\$0	\$0	0%
GPSTC - TOTAL FUNDS	\$9,891,356	\$3,208,775	\$6,682,581	32%

TOTAL STATE FUNDS	\$10,453,415	\$3,274,811	\$7,178,604	31%
TOTAL REVENUE/OTHER FUNDS	\$2,203,050	\$687,960	\$1,515,090	31%
TOTAL FEDERAL FUNDS	\$1,966,603	\$357,427	\$1,609,176	18%
TOTAL FUNDS	\$14,623,068	\$4,320,198	\$10,302,870	30%

1. Through October of FY 2011, GPSTC's total state fund expenditure is 31% of Amended Budget of \$10,453,415.

FEDERAL FUND DETAIL/ GRANT TITLES	ADJ AOB	EXPENDITURES	BALANCE	YTD PCT	GRANT CLOSING DATE
CJCC VAW & Domestic Violence – 36038	\$92,365	\$48,426	\$43,939	52%	12/31/2010
GEMA Strategic Anti-Terrorism - 36018	\$221,196	\$30,248	\$190,948	14%	02/28/2011
GEMA ODP NIMS Local – 36049	\$341,701	\$35,335	\$306,366	10%	02/28/2011
GEMA NIMS IMT – 36039	\$158,373	\$0	\$158,373	0%	02/28/2011
GEMA NIMS State – 36029, 36228, 36227	\$264,793	\$43,692	\$221,102	17%	02/28/2011
CJCC Narcotic – 36188	\$242,280	\$67,182	\$175,098	28%	06/30/2011
GOHS Drug Recognition - 36078, 36178	\$418,046	\$109,828	\$308,218	26%	09/30/2011
GOHS Speed Detection – 36098, 36198	\$47,598	\$12,915	\$34,683	27%	09/30/2011
FEMA NFA Training – 16079, 16179	\$38,324	\$9,800	\$28,524	26%	12/31/2011
Forestry Grant Federal Funds – 36059, 36159	\$29,600	\$0	\$29,600	0%	12/31/2010
Recovery Act – 3B061	\$112,327	\$0	\$112,327	0%	09/30/2012
TOTAL FEDERAL FUNDS	\$1,966,603	\$357,427	\$1,609,176	18%	

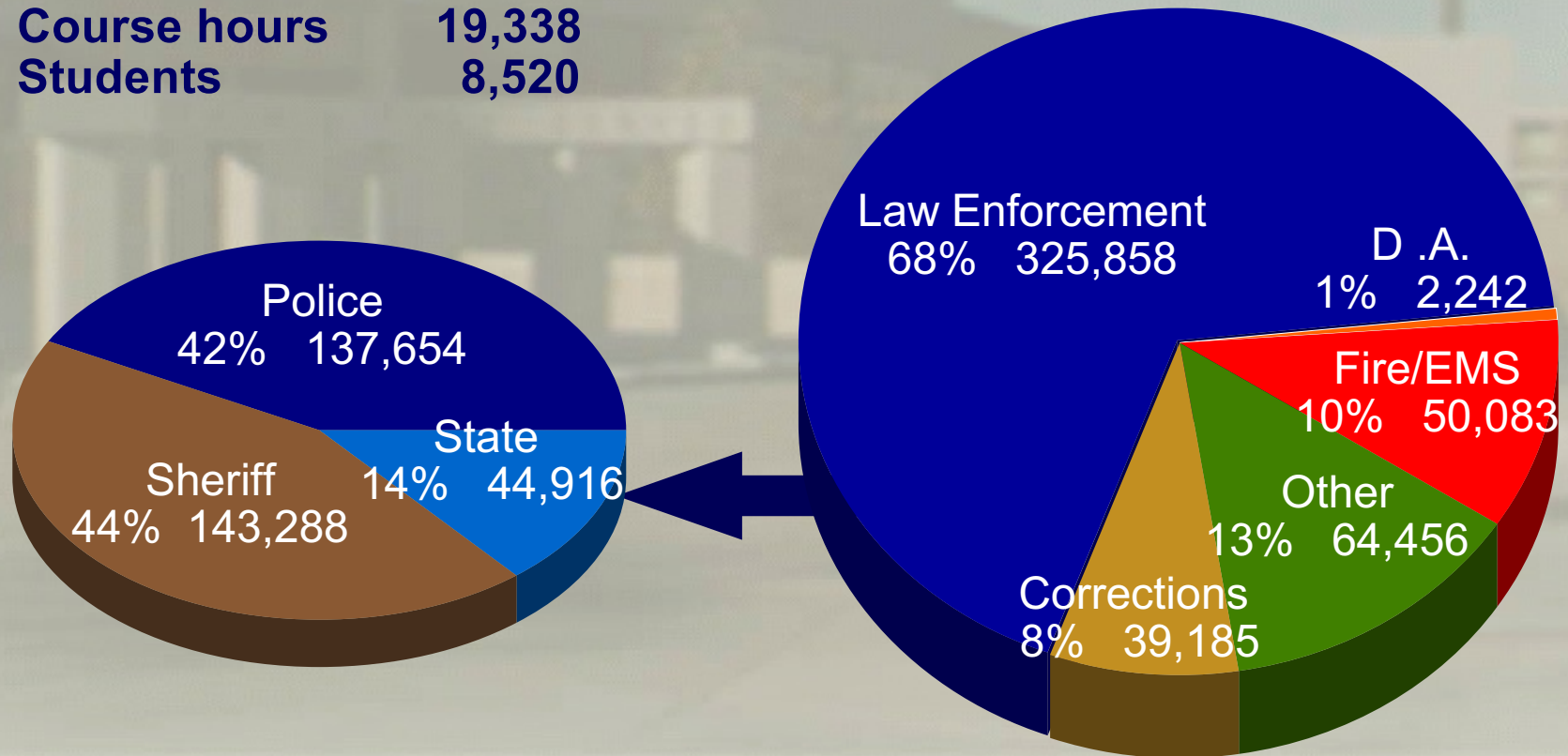
APPENDIX

On Campus Contact Hours

FY 2011 Year to Date
July 1 - October 31

Other Activity	
Courses	356
Course hours	19,338
Students	8,520

Total contact hours 481,824



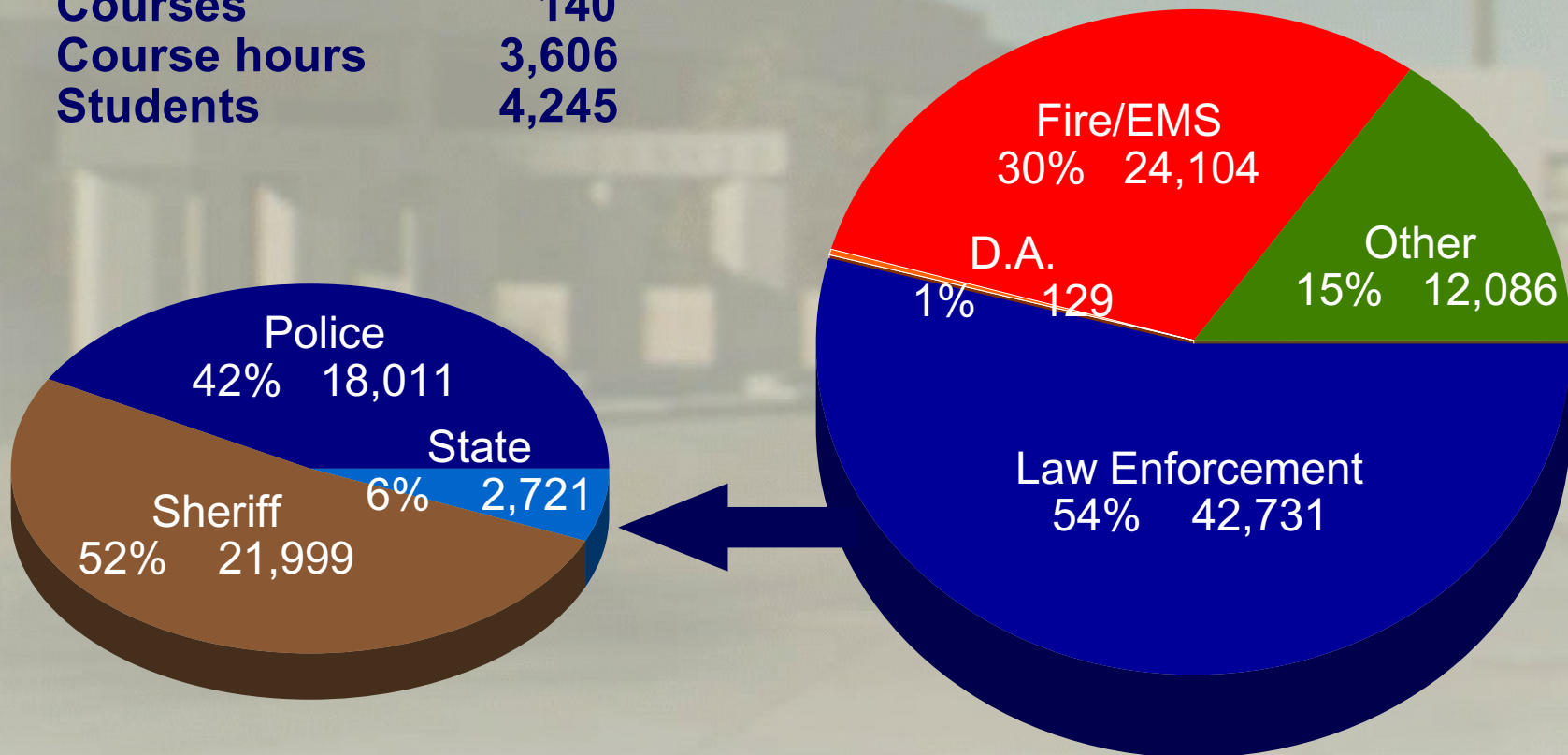
Georgia Public Safety Training Center and Regional Academies

Off Campus Contact Hours

FY 2011 Year to Date
July 1 - October 31

Other Activity	
Courses	140
Course hours	3,606
Students	4,245

Total contact hours 79,067



Combined Contact Hours

FY 2011 Year to Date
July 1 - October 31

Other Activity	
Courses	496
Course hours	22,944
Students	12,765

Total contact hours 560,891

