

**GEORGIA PUBLIC SAFETY TRAINING CENTER  
MONTHLY REPORT  
September 2010**

**OPERATIONS**

A comparison of monthly and year-to-date training activities for FY 2011 and FY 2010 are summarized in the following tables that includes on-site, off-site and online programs. A more detailed graphic representation of year-to-date training activities is attached as a separate Acrobat Reader file entitled "Year-to-date Training Statistics – August."

**Total (On and Off Site)**

	<b>August 2010</b>	<b>August 2009</b>	<b>FY 2011 YTD</b>	<b>FY 2010 YTD</b>
Courses	112	157	221	320
Course Hours	4,176	4,527	12,650	15,570
Students	2,531	3,534	5,256	7,023
Contact Hours	107,217	91,177	299,231	397,180

**On-Campus\***

	<b>August 2010</b>	<b>August 2009</b>	<b>FY 2011 YTD</b>	<b>FY 2010 YTD</b>
Courses	85	103	172	186
Course Hours	3,085	2,652	10,510	6,854
Students	2,012	2,544	4,276	4,706
Contact Hours	84,040	60,013	254,219	232,934

\*Any course taught on GPSTC campus, including regional academies

**Off-Campus**

	<b>August 2010</b>	<b>August 2009</b>	<b>FY 2011 YTD</b>	<b>FY 2010 YTD</b>
Courses	27	54	49	134
Course Hours	1,091	1,875	2,140	8,716
Students	519	990	980	2,317
Contact Hours	23,177	31,164	45,012	164,246

**Online**

	<b>August 2010</b>	<b>FY 2011 YTD</b>
Courses	12	23
Course Hours	14	58
Students	2,119	3,582
Contact Hours	2,165	4,098

**Hand-Off Distribution**

	<b>August 2010</b>	<b>FY 2011 YTD</b>
Courses	8	19
Course Hours	176	352
Students	150	351
Contact Hours	3,296	6,512

## **BASIC TRAINING**

### **Law Enforcement**

Basic Training Division conducts Basic Law Enforcement Training Courses throughout the state through our Regional and Contract Academy system. GPSTC has six (6) regional and one (1) contract academy. The Regional Academy at Macon was moved to the Forsyth campus in July, 2010. The off-site academies also conduct Basic Jail courses, Advanced/Intermediate courses, Distribution courses and In-service courses. Our division is also responsible for the delivery of on-site Basic Law Enforcement Training, Basic Jail, Driver Training and Basic Communications Courses.

#### **Forsyth Campus**

	<b>August 2010</b>	<b>August 2009</b>	<b>FY 2011 YTD</b>	<b>FY 2010 YTD</b>
Courses	9	10	17	15
Course Hours	288	327	573	519
Students	176	10	357	317
Contact Hours	5,896	5,520	12,533	9,992

#### **Regional Academies**

	<b>August July 2010</b>	<b>August 2009</b>	<b>FY 2011 YTD</b>	<b>FY 2010 YTD</b>
Courses	18	39	41	75
Course Hours	2,248	2,324	4,060	4,086
Students	469	723	1,034	1,364
Contact Hours	61,940	53,722	107,869	91,908

#### **Hand-off Distribution Courses Offered**

	<b>August 2010</b>	<b>FY 2011 YTD</b>
# Courses Held	9	20
Course Hours	192	376
Students	253	444
Contact Hours	3,364	6,792

#### **Contract Academies\***

	<b>August 2010</b>	<b>August 2009</b>	<b>FY 2011 YTD</b>	<b>FY 2010 YTD</b>
Courses	3	6	5	10
Course Hours	256	776	464	1,192
Students	76	117	125	221
Contact Hours	7,504	14,368	13,056	24,616

\*Due to the loss of two (2) contract academies, the numbers reflected are considerably lower for this Fiscal Year

## **GEORGIA POLICE ACADEMY**

Georgia Police Academy Division conducts advanced and specialized training programs specific to law enforcement, such as criminal investigations, traffic accident reconstruction, firearms training, management/supervision, drug training, terrorism intelligence, and other specific police programs. The Coroners training program is also conducted through the Police Academy Division.

**Total (On and Off Site)**

	<b>August 2010</b>	<b>August 2009</b>	<b>FY 2011 YTD</b>	<b>FY 2010 YTD</b>
Courses	37	32	70	66
Course Hours	1,337	1,104	2,068	1,951
Students	923	809	1,587	1,548
Contact Hours	27,932	27,114	54,770	48,219

**Coroners' Training Council**

The Georgia Coroner's Training Council is administratively attached to the Training Center, and its members are appointed by the Board of Public Safety with the exception of the Council Secretary who is a designee of the Director of the Training Center. The Training Center delivers Basic and In-Service training for Coroners and Deputy Coroners and all training is conducted on a tuition basis. Under O.C.G.A. §45-16-6, during each calendar year, every coroner and deputy coroner is required to take a training course approved by the Georgia Coroner's Training Council and provided by the Georgia Police Academy. To date, there are 154 Coroners and 242 Deputy Coroners certified by the Council. The table below reflects courses delivered on-site and off-site. There have been four (4) 24-hour In-Service courses conducted off site: Savannah, Rome, Albany, and Athens.

**Total (On and Off Site)**

	<b>August 2010 Courses</b>	<b>Courses YTD 2010</b>	<b>Students YTD 2010</b>
In-Service On-Site (24-hrs)	1	6	102
In-Service Off-Site (24-hrs)	2	4	144
Basic Programs (40-hrs)	0	1	13
<b>Total</b>	<b>3</b>	<b>11</b>	<b>259</b>

**GEORGIA FIRE ACADEMY**

Georgia Fire Academy Division conducts training for all fire departments in the state: career, volunteer and departments that are a combination of both. This includes the Basic Firefighter Course, Basic Structural Fire Control and advanced and specialized topics in areas such as technical rescue, hazardous materials, fire inspection, fire instructors, fire safety educators, incident management, supervision, management, leadership and other classes leading to certifications. These include the state certifications through the Firefighter Standards and Training Council and the national certifications through the Pro Board. The Fire Academy Division also manages the NIMS training grants for all disciplines in public safety and state government. Many courses are brought to the local fire departments at their site, traditionally over half the activity occurred off the GPSTC campus. The Fire Academy also operates seven (7) regional training buildings for conducting live fire exercises. These facilities are open to local departments for their use; when used for live fire, academy staff is sent from Forsyth to be on site. The table below reflects the On-Campus and Off-Campus delivery.

**Total (On and Off Site)**

	<b>August 2010</b>	<b>August 2009</b>	<b>FY 2011 YTD</b>	<b>FY 2010 YTD</b>
Courses	21	34	42	71
Course Hours	522	745	1,230	1,456
Students	419	773	1,217	1,778
Contact Hours	11,256	15,745	37,708	39,313

**Online**

	<b>August 2010</b>	<b>FY 2011 YTD</b>
Courses	0	1
Course Hours	0	32
Students	0	13
Contact Hours	0	416

**Fire Station**

The Georgia Public Safety Training Center has a fully operational and compliant volunteer fire department located at the fire training facility on campus. This department is staffed with Fire Academy employees. The primary duty of the fire department is to support the fire training complex. In addition, the Center Fire Department responds to emergency calls on the GPSTC campus. We also have mutual aid agreements with Monroe County, City of Forsyth, Butts County, City of Jackson, Lamar County, City of Barnesville and the Georgia Diagnostic & Classification Prison. These agreements provide fire and emergency assistance on an as needed basis.

During the period of July 1, 2010– August 31, 2010, there were no calls to the Fire Station.

**INSTRUCTIONAL SERVICES DIVISION**

The Instructional Services Division (ISD) conducts instructor and staff development training, manages the master course file system, and leads curriculum development and management efforts for the Center. We are responsible for the development and deployment of our online training initiative and we provide support for the training programs of other divisions through our multimedia services which include photography, videography, and training media development.

**Total (On and Off Site)**

	<b>August 2010</b>	<b>August 2009</b>	<b>FY 2011 YTD</b>	<b>FY 2010 YTD</b>
Courses	5	1	6	2
Course Hours	164	80	244	160
Students	75	17	89	35
Contact Hours	2,751	1,360	3,871	2,800

**Online**

	<b>August 2010</b>	<b>FY 2011 YTD</b>
Courses	12	22
Course Hours	14	26
Students	2,119	3,569
Contact Hours	2,165	3,682

## TECHNICAL/FACILITY SCHEDULING

### **Registration**

Course Registration: The Training Center received and processed 3,751 applications for “open enrollment courses” during the period of July 1, 2010 – August 31, 2010. Of these applications, 2,785 or 74.2% were accommodated. Of the 966 applications not accommodated, 16 or 0.4% were scheduled to attend a future offering of the course for which they applied; 11 or 0.6% were rejected for failing to meet course prerequisites; and the remaining 924 or 24.6% were for classes that were either cancelled or at capacity, or the student/agency voluntarily cancelled the slot. The Training Center also processed an additional 2,785 applications for on-line “open enrollment courses” during the period of July 1, 2010 – August 31, 2010.

Dormitory: The Training Center dormitory consists of 254 rooms with 498 beds. During the period of July 1, 2010 – August 31, 2010, the Center received and processed 4,917 lodging requests for Sunday night through Thursday night lodging. Of these, 4,917 or 100% were accommodated in the Training Center Dormitory. The average “percent of capacity” rate was 22%.

<b>FY 2011</b>	<b>July</b>	<b>Aug</b>
<b>% of Capacity</b>	19%	22%

Facility Requests: The Training Center received and processed 336 “on-campus facility requests” during the period of July 1, 2010 – August 31, 2010. Of these requests, 336 or 100% were accommodated. 225 or 66.96% of the facility requests were for training courses, while the remaining 111 or 33.41% were associated with meetings and conferences.

### **Computer Operations**

The Training Center’s Technology Operations continue to be responsive in updating all web content and materials, plus integrating the web-based registration system with the in-house student database. The web site can be found at [www.gpstc.georgia.gov](http://www.gpstc.georgia.gov). During the month of August, the web site had 955,499 hits by 12,500 different visitors. For FY 2011, the website has had 1,837,513 hits by 24, 234 different visitors. Currently, the Center has issued 1,573 agency registration passwords and 18,508 individual student transcript passwords. During August, the Training Center processed 1,836 applications for on-site classes with 1,327 applications entered electronically by agencies. In addition, 2,001 applications were processed for online class offerings.

### **Printing Operations**

The Training Center Print Shop provides a full complement of printing services to both resident and nonresident agencies. It is supervised by a Manager and staffed with inmate labor. Most of the printing is in the form of “quick copy” to be used as handout material in various training programs. However, there is a significant volume of printing in the form of manuals and booklets, which require covers and binding. The following table reflects monthly and year-to-date requests for printing and the number of impressions produced.

	<b>August 2010</b>	<b>August 2009</b>	<b>FY 2011 YTD</b>	<b>FY 2010 YTD</b>
Requests	219	76	382	382
Impressions	456,713	645,805	759,815	1,239,862

**Media Services**

The Technical Services Section provides, as a priority, computer and audiovisual support for all classroom activities. These services include both on-site and off-site computer support for staff and instructors, computer support for two (2) on-site PC Labs, classroom setup, maintaining equipment, responding to technical problems, and assisting instructors with the proper use and application of the various A/V applications. Additionally, the section provides assistance with the documentation of classes with high liability potential. The following table presents the monthly and year-to-date activities.

<b>Technical Services</b>	<b>August 2010</b>	<b>August 2009</b>	<b>FY 2011 YTD</b>	<b>FY 2010 YTD</b>
PC Helpdesk Requests	39	54	90	97
A/V Service requests	192	285	313	413

**SUPPORT SERVICES**

**Food Service**

During August, 2010, the Training Center’s Food Services operation provided 84,670 meals for students, staff, visitors, and inmates. On average the Center provided approximately 2,731 meals per day. Roughly 74% were provided for the inmate population at the Burruss Correctional Facility, 13% were provided for the inmate population at Monroe County Sheriff’s Department while the remaining 13% comprised cafeteria, banquet, and break activity.

**Inmate Labor**

Of the 808 inmate beds at the Burruss Correctional Training Center, an average of 79 inmates was used by GPSTC in various labor positions each day during the month of August 2010. The use of this labor equates to 11,325 hours of inmate labor. Based on the assumption that this labor could have been obtained at the current minimum wage, a cost avoidance of \$82,104 was achieved.

**Special Projects**

The Training Center has accepted the “Governor’s Energy Challenge” and has re-energized its conservation efforts by working closely with utility providers, staff from the Georgia Environmental Facilities Authority and the GPSTC “Green” committee to reduce our energy consumption. Replacement of T-12 light fixtures with more efficient T-8 fixtures is underway. Regular faucets are being replaced with automatic water saving fixtures as well as changing to “green” friendly paper products. Occupancy sensors are also being installed throughout the Center to save electricity. We are tracking our utility usage and publishing the results to the Training Center staff through our quarterly Customer Service newsletter and provide reminders and conservation tips on our intranet website. During our student orientation at the start of each course, the coordinator solicits the help of the class to participating in the state’s energy conservation efforts. As always, the Center conducts training with resource conservation in mind.

<b>Physical Plant</b>	<b>August 2010</b>	<b>August 2009</b>	<b>FY 2011 YTD</b>	<b>FY 2010 YTD</b>
Water Usage (gals)	380,000	1,407,000	1,967,000	2,764,000
Natural Gas Usage (cf)	748,030	687,849	1,409,070	1,465,186
Electricity Usage (KwH)	609,407	558,632	1,138,565	1,109,059

## ADMINISTRATION

### **Georgia Public Safety Memorial**

The Georgia Public Safety Memorial was dedicated on June 10, 1997, to honor those public safety officers killed in the line of duty. The Memorial Committee is comprised of public safety practitioners representing a comprehensive profile of public safety agencies in Georgia. The committee has established criteria for approving officers who have been killed in the line of duty for inclusion on the memorial. The committee makes their recommendation to the Georgia Board of Public Safety for final authorization for engraving the officer's name on the memorial. To date, there have been 811 names of officers submitted to the committee for consideration. The status of those submitted is as follows:

Engraved	684
File - Name Only	26
File - Documentation	54
Denied	10
Not Qualified	3
Remanded	43
<b>Total</b>	<b>820</b>

In calendar year 2010, there have been four (4) line of duty deaths submitted to the Training Center:

David Dwayne Crawford	Carroll County Sheriff's Office	February 12, 2010
Mike Vogt	Chattahoochee Hills Police Dept.	February 15, 2010
Brian Lamar Mahaffey	Rockdale County Sheriff's Office	May 8, 2010
Richard Daniels	Twiggs County Sheriff's Office	June 23, 2010

### **Personnel**

The Training Center currently employs 157 full-time employees, 1 contract employee and 19 part-time employees. Of the full-time employee population, 47% are female and 17% are of minority ethnic origin. 23% of the instructional staff is minority, 10% by ethnic origin and 17% female. 30% of the Training Center's management team is minority, 30% by gender and 0% by ethnic origin. Approximately 78% of Training Center employees are 40 years of age or older, 38% have completed two years or more of college and 72% have more than five (5) years of service with the state. The median annual salary for Center employees is \$36,564 as opposed to \$29,399 for all state employees.<sup>1</sup>

### **Legal Issues**

The Training Center received eight (8) requests under the Opens Records Act during August 2010 for training materials and student transcripts. These requests were handled in a timely manner.

---

<sup>1</sup>Based on figures provided by Georgia Merit System. Includes all full-time (at least 35 hours/wk), classified & unclassified employees. Does not include county school system, Board of Regents employees.

**GPSTC FY 2010  
QUARTERLY EXPENDITURE REPORT  
As of August 31, 2010**

	ADJ AOB	EXPENDITURES	BALANCE	YTD PCT EXP
--	---------	--------------	---------	-------------

**GEORGIA FIRE ACADEMY**

State Funds	\$1,080,551	\$150,783	\$929,769	14%
Revenue/Other Funds	\$67,375	\$10,503	\$56,872	16%
Federal Funds	\$689,232	\$19,281	\$669,951	3%
<b>FIRE ACADEMY - TOTAL FUNDS</b>	<b>\$1,837,158</b>	<b>\$180,567</b>	<b>\$1,656,591</b>	<b>10%</b>

**GEORGIA POLICE ACADEMY**

State Funds	\$1,262,852	\$202,393	\$1,060,459	16%
Revenue Funds	\$354,331	\$14,971	\$339,360	4%
Federal Funds	\$789,112	\$123,341	\$665,771	16%
<b>POLICE ACADEMY - TOTAL FUNDS</b>	<b>\$2,406,295</b>	<b>\$340,705</b>	<b>\$2,065,590</b>	<b>14%</b>

**GEORGIA PUBLIC SAFETY TRAINING CENTER**

State Funds	\$8,110,012	\$1,343,791	\$6,766,221	17%
Revenue/Other Funds	\$1,675,068	\$255,590	\$1,419,478	15%
Federal Funds	\$4,500	\$4,500	\$0	100%
<b>GPSTC - TOTAL FUNDS</b>	<b>\$9,789,580</b>	<b>\$1,603,881</b>	<b>\$8,185,699</b>	<b>16%</b>

TOTAL STATE FUNDS	\$10,453,415	\$1,696,968	\$8,756,447	16%
TOTAL REVENUE/OTHER FUNDS	\$2,096,774	\$281,064	\$1,815,710	13%
TOTAL FEDERAL FUNDS	\$1,482,844	\$147,122	\$1,335,722	10%
<b>TOTAL FUNDS</b>	<b>\$14,033,033</b>	<b>\$2,215,154</b>	<b>\$11,907,879</b>	<b>15%</b>

1. Through August of FY 2011, GPSTC's total state fund expenditure is 16% of Amended Budget of \$10,453,415.

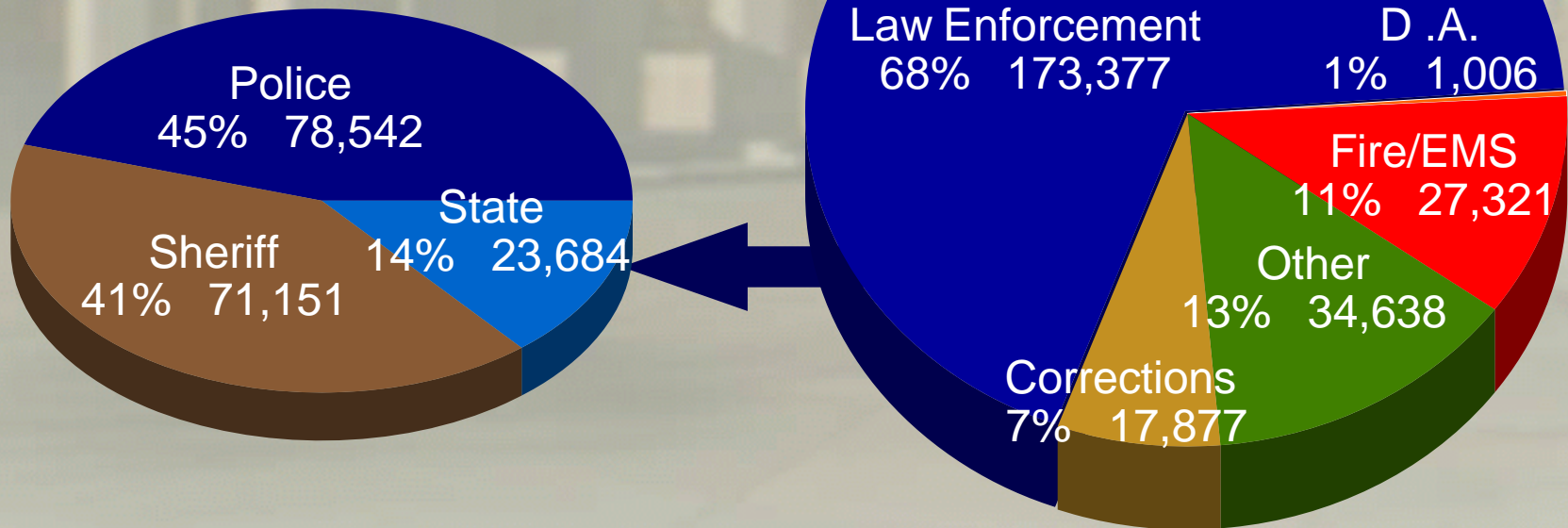
FEDERAL FUND DETAIL/ GRANT TITLES	ADJ AOB	EXPENDITURES	BALANCE	YTD PCT	GRANT CLOSING DATE
GILEE - 31169	\$4,500	\$4,500	\$0	100%	12/31/2009
GEMA NIMS State – 36029, 36228, 36227	\$169,234	\$2,768	\$166,466	2%	02/28/2011
GEMA Strategic Anti-Terrorism - 36018	\$221,196	\$15,797	\$205,399	7%	02/28/2011
GEMA ODP NIMS Local – 36049	\$341,701	\$16,512	\$325,189	5%	02/28/2011
GEMA NIMS IMT – 36039	\$158,373	\$0	\$158,373	0%	02/28/2011
CJCC Narcotic – 36188	\$242,280	\$29,835	\$212,445	12%	06/30/2011
FEMA NFA Training – 16079	\$10,324	\$0	\$10,324	0%	12/31/2010
GOHS Drug Recognition - 36078	\$107,046	\$47,172	\$59,874	44%	09/30/2010
GOHS Speed Detection – 36098	\$13,898	\$5,272	\$8,626	38%	09/30/2010
Forestry Grant Federal Funds – 36059	\$9,600	\$0	\$9,600	0%	12/31/2010
CJCC VAW & Domestic Violence – 36038	\$92,365	\$25,265	\$67,100	27%	12/31/2010
Recovery Act – 3B061	\$112,625	\$0	\$112,625	0%	09/30/2012
<b>TOTAL FEDERAL FUNDS</b>	<b>\$1,482,844</b>	<b>\$147,122</b>	<b>\$1,335,722</b>	<b>10%</b>	

# **APPENDIX**

# On Campus Contact Hours

FY 2011 Year to Date  
July 1 - August 31

<b>Other Activity</b>	<b>Total contact hours</b>	<b>254,219</b>
Courses	172	
Course hours	10,510	
Students	4,276	



Georgia Public Safety Training Center and Regional Academies

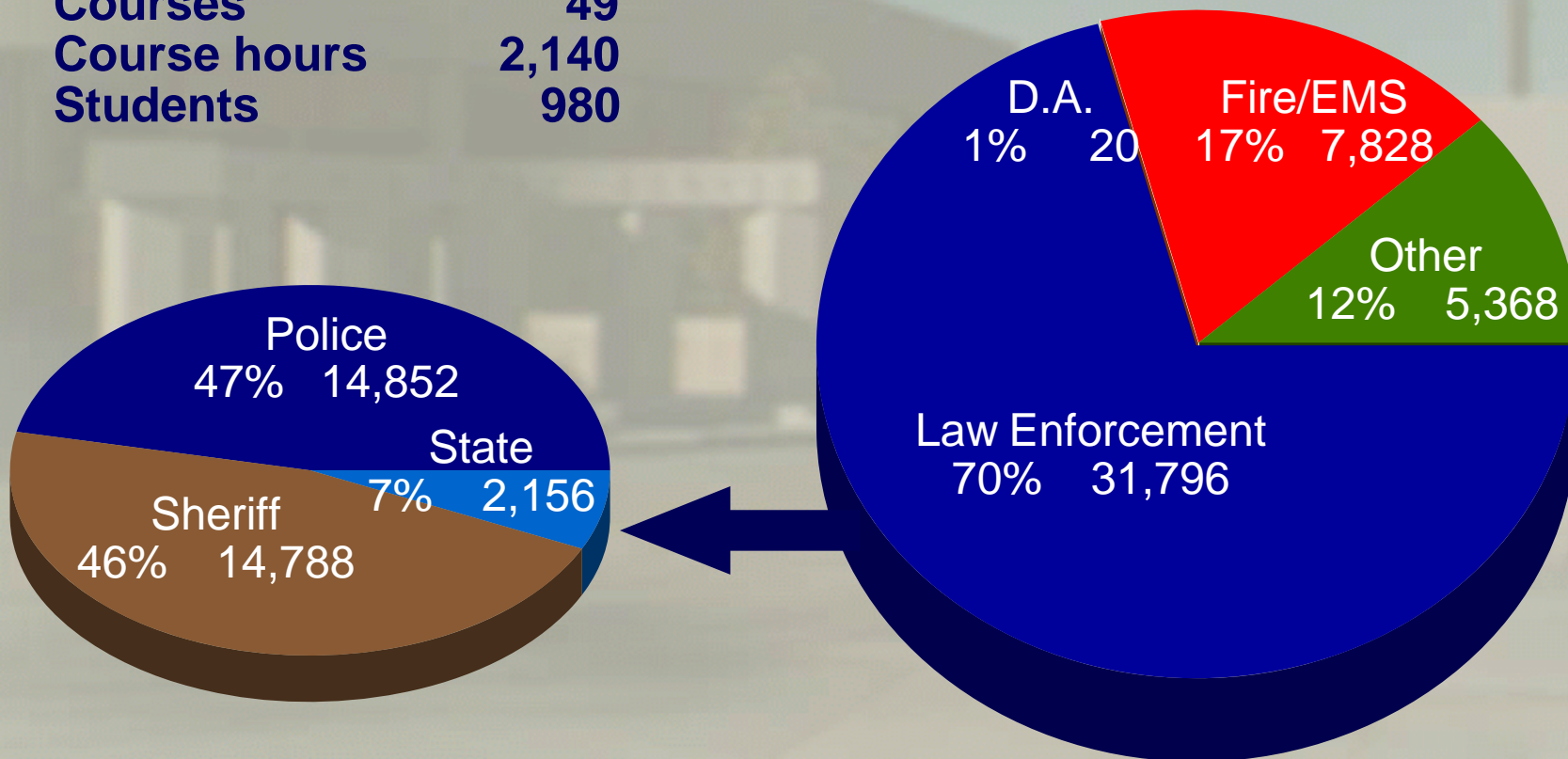
# Off Campus Contact Hours

FY 2011 Year to Date  
July 1 - August 31

## Other Activity

Courses	49
Course hours	2,140
Students	980

Total contact hours 45,012



Georgia Public Safety Training Center

# Combined Contact Hours

FY 2011 Year to Date  
July 1 - August 31

Other Activity	
Courses	221
Course hours	12,650
Students	5,256

**Total contact hours 299,231**

