

**GEORGIA PUBLIC SAFETY TRAINING CENTER
MONTHLY REPORT
March 2011**

OPERATIONS

A comparison of monthly and year-to-date training activities for FY 2011 and FY 2010 are summarized in the following tables that includes on-site, off-site and online programs. A more detailed graphic representation of year-to-date training activities is attached as a separate Acrobat Reader file entitled "Year-to-date Training Statistics – February."

Total (On and Off Site)

	February 2011	February 2010	FY 2011 YTD	FY 2010 YTD
Courses	140	141	986	1,278
Course Hours	3,809	5,568	40,983	50,461
Students	3,160	3,092	23,146	26,951
Contact Hours	101,794	123,887	972,392	1,168,746

On-Campus*

	February 2011	February 2010	FY 2011 YTD	FY 2010 YTD
Courses	94	72	717	695
Course Hours	2,267	2,134	33,662	21,027
Students	2,256	1,713	16,293	16,640
Contact Hours	72,234	54,008	822,738	607,509

*Any course taught on GPSTC campus, including regional academies, resident agencies

Off-Campus

	February 2011	February 2010	FY 2011 YTD	FY 2010 YTD
Courses	46	69	269	583
Course Hours	1,542	3,434	7,321	29,434
Students	904	1,379	6,853	10,311
Contact Hours	29,560	69,879	149,654	561,237

Online

	February 2011	FY 2011 YTD
Courses	14	99
Course Hours	16	208
Students	1,864	14,672
Contact Hours	1,901	16,244

Hand-Off Distribution

	February 2011	FY 2011 YTD
Courses	7	70
Course Hours	156	1,440
Students	138	1,292
Contact Hours	2,904	26,600

BASIC TRAINING

Law Enforcement

Basic Training Division conducts Basic Law Enforcement Training Courses throughout the state through our Regional and Contract Academy system. GPSTC has six (6) regional and one (1) contract academy. The Regional Academy at Macon was moved to the Forsyth campus in July, 2010 and continues to offer Basic Law Enforcement Training. The off-campus academies also conduct Basic Jail courses, Advanced, Offsite, Handoff and In-Services courses. Our division is also responsible for the delivery of on-site Basic Law Enforcement Training, Basic Jail, Driver Training and Basic Communications Courses. The academies off-campus continued eight (8) Basic Law Enforcement Courses with a total of 187 students. Athens continued two (2) that began in October and December, respectively 32 students in each course.

Forsyth Campus

	February 2011	February 2010	FY 2011 YTD	FY 2010 YTD
Courses	4	11	64	64
Course Hours	173	316	2,901	1,987
Students	93	244	1,302	1,361
Contact Hours	11,058	7,500	81,970	42,715

Regional Academies

	February 2011	February 2010	FY 2011 YTD	FY 2010 YTD
Courses	11	35	163	285
Course Hours	376	2,303	14,996	15,507
Students	248	725	3,862	5,605
Contact Hours	10,900	51,366	374,482	357,634

Hand-off Distribution Courses Offered

	February 2011	FY 2011 YTD
# Courses Held	5	55
Course Hours	136	1,222
Students	88	1,119
Contact Hours	2,416	22,834

Contract Academies*

	February 2011	February 2010	FY 2011 YTD	FY 2010 YTD
Courses	3	7	22	52
Course Hours	420	880	2,659	5,375
Students	68	149	455	1,094
Contact Hours	8,820	18,400	56,395	111,054

*Due to the loss of two (2) contract academies, the numbers reflected are considerably lower for this Fiscal Year

GEORGIA POLICE ACADEMY

Georgia Police Academy Division conducts advanced and specialized training programs specific to law enforcement, such as criminal investigations, traffic accident reconstruction, firearms training,

management/supervision, drug training, terrorism intelligence, and other specific police programs. The Coroners training program is also conducted through the Police Academy Division.

Total (On and Off Site)

	February 2011	February 2010	FY 2011 YTD	FY 2010 YTD
Courses	41	38	259	267
Course Hours	1,110	1,122	7,776	7,757
Students	1,116	921	6,390	6,290
Contact Hours	31,782	28,578	199,448	190,729

Hand-Off Distribution

	February 2011	FY 2011 YTD
Courses	0	1
Course Hours	0	40
Students	0	8
Contact Hours	0	320

Coroners' Training Council

The Georgia Coroner's Training Council is administratively attached to the Training Center, and its members are appointed by the Board of Public Safety with the exception of the Council Secretary who is a designee of the Director of the Training Center. The Training Center delivers Basic and In-Service training for Coroners and Deputy Coroners and all training is conducted on a tuition basis. Under O.C.G.A. §45-16-6, during each calendar year, every coroner and deputy coroner is required to take a training course approved by the Georgia Coroner's Training Council and provided by the Georgia Police Academy. To date, there are 154 Coroners and 227 Deputy Coroners certified by the Council.

Total (On and Off Site)

	February 2011 Courses	Courses YTD 2010	Students YTD 2010
In-Service On-Site (24-hrs)	1	1	23
In-Service Off-Site (24-hrs)	0	0	0
Basic Programs (40-hrs)	0	0	0
Total	1	1	23

GEORGIA FIRE ACADEMY

Georgia Fire Academy Division conducts training for all fire departments in the state: career, volunteer and departments that are a combination of both. This includes the Basic Firefighter Course, Basic Structural Fire Control and advanced and specialized topics in areas such as technical rescue, hazardous materials, fire inspection, fire instructors, fire safety educators, incident management, supervision, management, leadership and other classes leading to certifications. These include the state certifications through the Firefighter Standards and Training Council and the national certifications through the Pro Board. The Fire Academy Division also manages the NIMS training grants for all disciplines in public safety and state government. Many courses are brought to the local

fire departments at their site, traditionally over half the activity occurred off the GPSTC campus. The Fire Academy also operates eight (8) regional training buildings for conducting live fire exercises. These facilities are open to local departments for their use; when used for live fire, academy staff is sent from Forsyth to be on site. The table below reflects the On-Campus and Off-Campus delivery.

Total (On and Off Site)

	February 2011	February 2010	FY 2011 YTD	FY 2010 YTD
Courses	53	40	279	267
Course Hours	1,150	708	6,343	5,550
Students	1,037	914	5,803	5,684
Contact Hours	22,450	15,874	137,650	121,225

Online

	February 2011	FY 2011 YTD
Courses	0	3
Course Hours	0	96
Students	0	37
Contact Hours	0	1,184

Hand-Off Distribution

	February 2011	FY 2011 YTD
Courses	2	16
Course Hours	20	214
Students	50	259
Contact Hours	488	3,438

Fire Station

The Georgia Public Safety Training Center has a fully operational and compliant volunteer fire department located at the fire training facility on campus. This department is staffed with Fire Academy employees. The primary duty of the fire department is to support the fire training complex. In addition, the Center Fire Department responds to emergency calls on the GPSTC campus. We also have mutual aid agreements with Monroe County, City of Forsyth, Butts County, City of Jackson, Lamar County, City of Barnesville and the Georgia Diagnostic & Classification Prison. These agreements provide fire and emergency assistance on an as needed basis.

During the period of July 1, 2010 – February 28, 2011, there were six (6) calls answered. Of these, one (1) was for structural fire, four (4) were stand-bys and one (1) was for emergency medical assistance on the GPSTC campus.

INSTRUCTIONAL SERVICES DIVISION

The Instructional Services Division (ISD) conducts instructor and staff development training, manages the master course file system, and leads curriculum development and management efforts for the Center. We are responsible for the development and deployment of our online training initiative and we provide support for the training programs of other divisions through our multimedia services which include photography, videography, and training media development.

Total (On and Off Site)

	February 2011	February 2010	FY 2011 YTD	FY 2010 YTD
Courses	2	1	13	17
Course Hours	76	80	568	627
Students	32	19	209	324
Contact Hours	1,300	1,520	9,400	9,900

Online

	February 2011	FY 2011 YTD
Courses	14	98
Course Hours	16	176
Students	1,865	14,657
Contact Hours	1,901	15,764

TECHNICAL/FACILITY SCHEDULING

Registration

Course Registration: The Training Center received and processed 14,294 applications for “open enrollment courses” during the period of July 1, 2010 – February 28, 2011. Of these applications, 10,316 or 72.2% were accommodated. Of the 3,978 applications not accommodated, 65 or 0.5% were scheduled to attend a future offering of the course for which they applied; 114 or 0.8% were rejected for failing to meet course prerequisites; and the remaining 3,799 or 26.6% were for classes that were either cancelled or at capacity, or the student/agency voluntarily cancelled the slot. The Training Center also processed an additional 14,706 applications for online “open enrollment courses” during the period of July 1, 2010 – February 28, 2011.

Dormitory: The Training Center dormitory consists of 254 rooms with 498 beds. During the period of July 1, 2010 – February 28, 2011, the Center received and processed 19,634 lodging requests for Sunday night through Thursday night lodging. Of these, 19,634 or 100% were accommodated in the Training Center Dormitory. The average “percent of capacity” rate was 22.8%.

FY 2011	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb
% of Capacity	19%	22%	21%	23%	23%	21%	21%	23%

Facility Requests: The Training Center received and processed 1,290 “on-campus facility requests” during the period of July 1, 2010 – February 28, 2011. Of these requests, 1,289 or 99.92% were accommodated. 866 or 67.21% of the facility requests were for training courses, while the remaining 423 or 32.79% were associated with meetings and conferences.

Computer Operations

The Training Center’s Technology Operations continue to be responsive in updating all web content and materials, plus integrating the web-based registration system with the in-house student database. The web site can be found at www.gpstc.georgia.gov. During the month of February, the web site had 957,149 hits by 13,867 different visitors. For FY 2011, the website has had 7,175,579 hits by 100,195 different visitors. Currently, the Center has issued 1,596 agency registration passwords and 20,942 individual student transcript passwords. During February, the Training Center processed

2,020 applications for on-site classes with 1,693 applications entered electronically by agencies. In addition, 1,827 applications were processed for online class offerings.

Printing Operations

The Training Center Print Shop provides a full complement of printing services to both resident and nonresident agencies. It is supervised by a Manager and staffed with inmate labor. Most of the printing is in the form of “quick copy” to be used as handout material in various training programs. However, there is a significant volume of printing in the form of manuals and booklets, which require covers and binding. The following table reflects monthly and year-to-date requests for printing and the number of impressions produced.

	February 2011	February 2010	FY 2011 YTD	FY 2010 YTD
Requests	211	206	1,476	1,559
Impressions	328,135	245,200	2,553,446	3,097,964

Media Services

The Technical Services Section provides, as a priority, computer and audiovisual support for all classroom activities. These services include both on-site and off-site computer support for staff and instructors, computer support for two (2) on-site PC Labs, classroom setup, maintaining equipment, responding to technical problems, and assisting instructors with the proper use and application of the various A/V applications. Additionally, the section provides assistance with the documentation of classes with high liability potential. The following table presents the monthly and year-to-date activities.

Technical Services	February 2011	February 2010	FY 2011 YTD	FY 2010 YTD
PC Helpdesk Requests	34	43	296	336
A/V Service requests	127	130	1,114	1,709

SUPPORT SERVICES

Food Service

During February 2011, the Training Center’s Food Services operation provided 78,984 meals for students, staff, visitors, and inmates. On average the Center provided approximately 2,724 meals per day. Roughly 70% were provided for the inmate population at the Burruss Correctional Facility, 13% were provided for the inmate population at Monroe County Sheriff’s Department while the remaining 17% comprised cafeteria, banquet, and break activity.

Inmate Labor

Of the 808 inmate beds at the Burruss Correctional Training Center, an average of 76 inmates was used by GPSTC in various labor positions each day during the month of February 2011. The use of this labor equates to 9,908 hours of inmate labor. Based on the assumption that this labor could have been obtained at the current minimum wage, a cost avoidance of \$71,832 was achieved.

Special Projects

The Training Center has entered the “Energy Efficient Challenge” and has re-energized its conservation efforts by working closely with utility providers, staff from the Georgia Environmental

Facilities Authority (GEFA) and the GPSTC “Green” committee to reduce our energy consumption. Replacement of T-12 light fixtures with more efficient T-8 fixtures was completed last month. Regular faucets were replaced with automatic water saving fixtures as well as changing to “green” friendly paper products. Occupancy sensors were also installed throughout the Center to save electricity. Our Maintenance Manager completed a week long course of instruction on energy saving measures and is now a Certified Energy Manager. We are partnered with GEFA and others to work toward reducing all utilities and upgrading our energy plant. We began our program with an Energy Star rating of 55. We are currently rated at 72 and should easily meet our goal of 75 by June 2011. We are tracking our utility usage and publishing the results to the Training Center staff through our quarterly Customer Service newsletter and provide reminders and conservation tips on our intranet website. During our student orientation at the start of each course, the coordinator solicits the help of the class to participating in the state’s energy conservation efforts. As always, the Center conducts training with resource conservation in mind.

Physical Plant	February 2011	February 2010	FY 2011 YTD	FY 2010 YTD
Water Usage (gals)	66,000	207,000	6,284,400	7,846,000
Natural Gas Usage (cf)	1,806,520	3,057,470	12,823,880	16,132,706
Electricity Usage (KwH)	393,681	427,042	3,667,197	3,976,809

ADMINISTRATION

Georgia Public Safety Memorial

The Georgia Public Safety Memorial was dedicated on June 10, 1997, to honor those public safety officers killed in the line of duty. The Memorial Committee is comprised of public safety practitioners representing a comprehensive profile of public safety agencies in Georgia. The committee has established criteria for approving officers who have been killed in the line of duty for inclusion on the memorial. The committee makes their recommendation to the Georgia Board of Public Safety for final authorization for engraving the officer’s name on the memorial. To date, there have been 840 names of officers submitted to the committee for consideration. The status of those submitted is as follows:

Engraved	699
File - Name Only	26
File - Documentation	54
Denied	10
Not Qualified	3
Remanded	48
Total	840

In calendar year 2011, there have no line of duty deaths submitted to the Training Center.

Personnel

The Training Center currently employs 155 full-time employees, 1 contract employee and 21 part-time employees. Of the full-time employee population, 47% are female and 17% are of minority

ethnic origin. 23% of the instructional staff is minority, 10% by ethnic origin and 17% female. 30% of the Training Center's management team is minority, 30% by gender and 0% by ethnic origin. Approximately 78% of Training Center employees are 40 years of age or older, 38% have completed two years or more of college and 72% have more than five (5) years of service with the state.

Legal Issues

The Training Center received seven (7) requests under the Opens Records Act during February 2011 for student transcripts and training material. These requests were handled in a timely manner.

**GPSTC FY 2011
QUARTERLY EXPENDITURE REPORT
As February 28, 2011**

	ADJ AOB	EXPENDITURES	BALANCE	YTD PCT EXP
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GEORGIA FIRE ACADEMY

State Funds	\$902,984	\$570,071	\$332,913	63%
Revenue/Other Funds	\$76,997	\$36,219	\$40,778	47%
Federal Funds	\$830,608	\$184,366	\$642,242	22%
FIRE ACADEMY - TOTAL FUNDS	\$1,810,589	\$790,656	\$1,019,933	44%

GEORGIA POLICE ACADEMY

State Funds	\$1,250,342	\$784,434	\$465,908	63%
Revenue Funds	\$356,331	\$90,096	\$266,235	25%
Federal Funds	\$1,583,969	\$566,183	\$1,017,786	36%
POLICE ACADEMY - TOTAL FUNDS	\$3,190,642	\$1,440,713	\$1,749,929	45%

GEORGIA PUBLIC SAFETY TRAINING CENTER

State Funds	\$7,945,258	\$4,827,327	\$3,117,931	61%
Revenue/Other Funds	\$3,089,243	\$1,712,399	\$1,376,844	55%
Federal Funds	\$0	\$0	\$0	0%
GPSTC - TOTAL FUNDS	\$11,034,501	\$6,539,726	\$4,494,775	59%

TOTAL STATE FUNDS	\$10,098,584	\$6,181,832	\$3,916,752	61%
TOTAL REVENUE/OTHER FUNDS	\$3,522,571	\$1,838,714	\$1,683,857	52%
TOTAL FEDERAL FUNDS	\$2,414,577	\$750,550	\$1,664,027	31%
TOTAL FUNDS	\$16,035,732	\$8,771,095	\$7,264,637	55%

1. Through February of FY 2011, GPSTC's total state fund expenditure is 61% of Amended Budget of \$10,098,584.

FEDERAL FUND DETAIL/ GRANT TITLES	ADJ AOB	EXPENDITURES	BALANCE	YTD PCT	GRANT CLOSING DATE
CJCC VAW & Domestic Violence – 36038	\$253,070	\$87,447	\$165,623	35%	12/31/2011
GEMA Strategic Anti-Terrorism – 36018, 36118	\$410,696	\$125,724	\$284,972	31%	06/30/2011
GEMA ODP NIMS Local – 36049	\$341,701	\$70,378	\$271,323	21%	06/30/2011
GEMA NIMS IMT – 36039	\$158,373	\$0	\$158,373	0%	06/30/2011
GEMA NIMS State – 36029	\$264,793	\$86,224	\$178,569	33%	06/30/2011
CJCC Narcotic – 36188	\$242,281	\$126,670	\$115,611	52%	06/30/2011
GOHS Drug Recognition - 36178	\$405,020	\$203,954	\$201,066	50%	09/30/2011
GOHS Speed Detection – 36198	\$44,575	\$22,388	\$22,187	50%	09/30/2011
FEMA NFA Training – 16179	\$38,004	\$20,029	\$17,975	53%	12/31/2011
Forestry Grant Federal Funds – 36059, 36159	\$27,737	\$7,736	\$20,001	28%	12/31/2010
Recovery Act – 3B061	\$228,327	\$0	\$228,327	0%	09/30/2012
TOTAL FEDERAL FUNDS	\$2,414,577	\$750,550	\$1,664,028	31%	

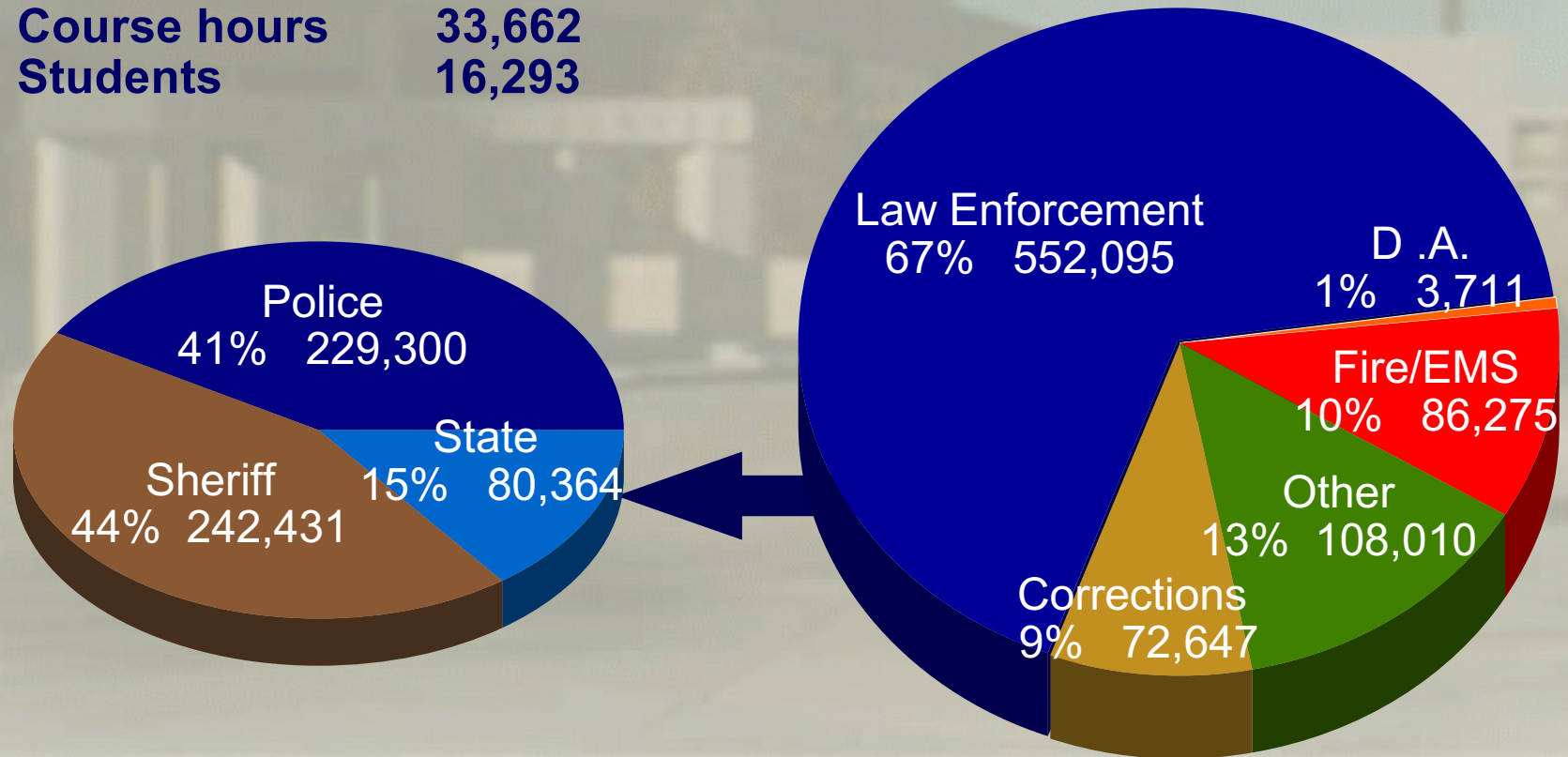
APPENDIX

On Campus Contact Hours

FY 2011 Year to Date
July 1 - February 28

Other Activity	
Courses	717
Course hours	33,662
Students	16,293

Total contact hours 822,738



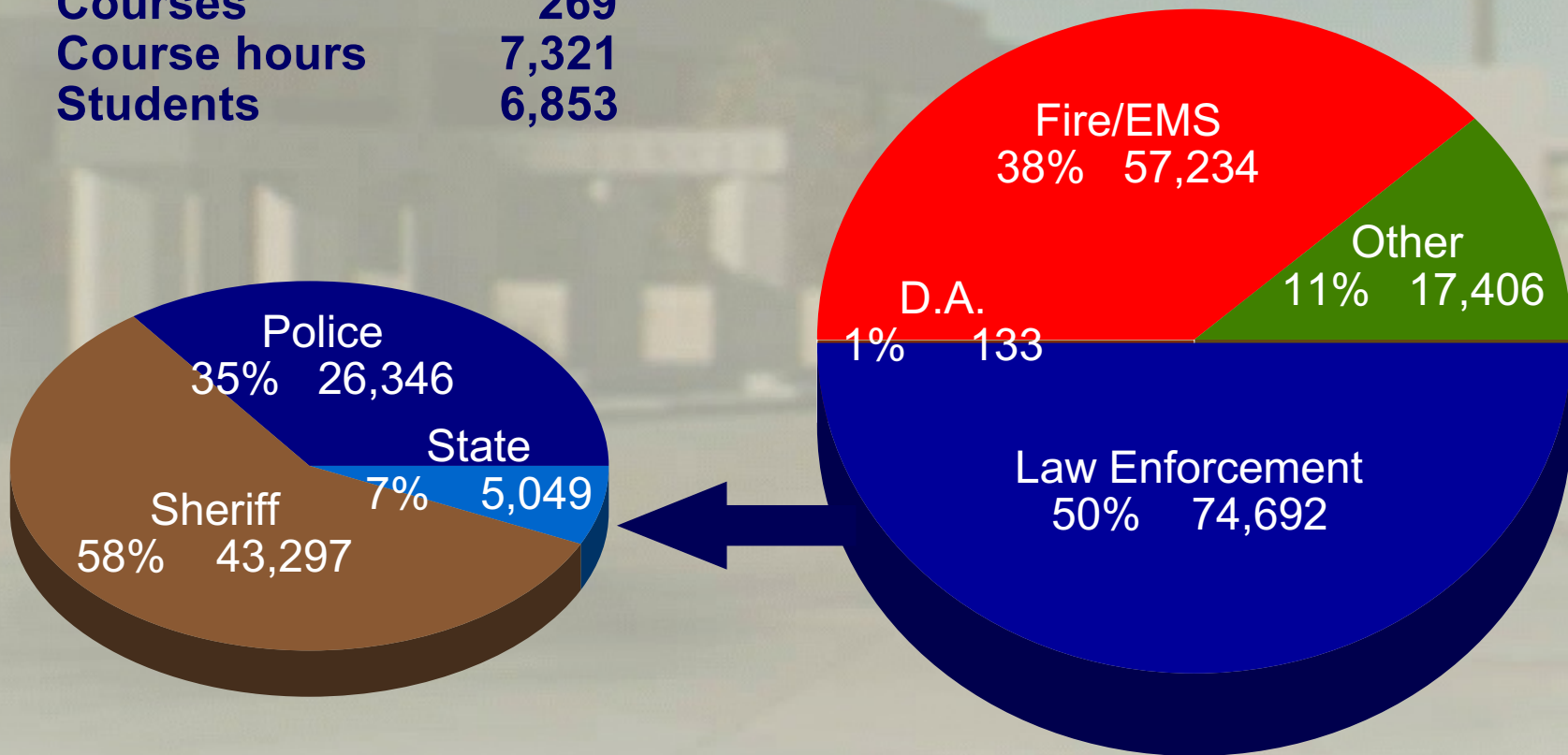
Georgia Public Safety Training Center and Regional Academies

Off Campus Contact Hours

FY 2011 Year to Date
July 1 - February 28

Other Activity	
Courses	269
Course hours	7,321
Students	6,853

Total contact hours 149,654



Combined Contact Hours

FY 2011 Year to Date
July 1 - February 28

Other Activity	
Courses	986
Course hours	40,983
Students	23,146

Total contact hours 972,392

