

**GEORGIA PUBLIC SAFETY TRAINING CENTER
MONTHLY REPORT
January 2011**

OPERATIONS

A comparison of monthly and year-to-date training activities for FY 2011 and FY 2010 are summarized in the following tables that includes on-site, off-site and online programs. A more detailed graphic representation of year-to-date training activities is attached as a separate Acrobat Reader file entitled "Year-to-date Training Statistics – December."

Total (On and Off Site)

	December 2010	December 2009	FY 2011 YTD	FY 2010 YTD
Courses	109	122	727	1,000
Course Hours	2,458	2,621	28,547	37,398
Students	2,081	2,398	17,401	20,915
Contact Hours	53,334	52,628	685,021	871,984

On-Campus*

	December 2010	December 2009	FY 2011 YTD	FY 2010 YTD
Courses	79	70	531	554
Course Hours	1,972	1,551	23,779	16,511
Students	1,465	1,634	12,057	13,226
Contact Hours	44,356	34,022	584,152	488,693

*Any course taught on GPSTC campus, including regional academies, resident agencies

Off-Campus

	December 2010	December 2009	FY 2011 YTD	FY 2010 YTD
Courses	30	52	196	446
Course Hours	486	1,070	4,768	20,887
Students	616	764	5,344	7,689
Contact Hours	8,978	18,606	100,869	383,291

Online

	December 2010	FY 2011 YTD
Courses	12	73
Course Hours	14	178
Students	2,026	10,288
Contact Hours	2,090	11,764

Hand-Off Distribution

	December 2010	FY 2011 YTD
Courses	2	48
Course Hours	64	1,082
Students	26	925
Contact Hours	928	20,586

BASIC TRAINING

Law Enforcement

Basic Training Division conducts Basic Law Enforcement Training Courses throughout the state through our Regional and Contract Academy system. GPSTC has six (6) regional and one (1) contract academy. The Regional Academy at Macon was moved to the Forsyth campus in July, 2010. The off-site academies also conduct Basic Jail courses, Advanced/Intermediate courses, Distribution courses and In-service courses. Our division is also responsible for the delivery of on-site Basic Law Enforcement Training, Basic Jail, Driver Training and Basic Communications Courses.

Forsyth Campus

	December 2010	December 2009	FY 2011 YTD	FY 2010 YTD
Courses	6	7	54	149
Course Hours	138	160	1,760	1,487
Students	73	132	1,044	1,030
Contact Hours	2,218	3,383	37,368	31,023

Regional Academies

	December 2010	December 2009	FY 2011 YTD	FY 2010 YTD
Courses	15	26	130	222
Course Hours	680	1,069	10,458	11,736
Students	224	503	3,094	4,241
Contact Hours	16,980	25,485	281,422	272,004

Hand-off Distribution Courses Offered

	December 2010	FY 2011 YTD
# Courses Held	2	49
Course Hours	64	1,078
Students	26	1,011
Contact Hours	928	20,258

Contract Academies*

	December 2010	December 2009	FY 2011 YTD	FY 2010 YTD
Courses	0	5	16	37
Course Hours	0	400	1,728	3,912
Students	0	99	352	821
Contact Hours	0	7,344	39,032	83,199

*Due to the loss of two (2) contract academies, the numbers reflected are considerably lower for this Fiscal Year

GEORGIA POLICE ACADEMY

Georgia Police Academy Division conducts advanced and specialized training programs specific to law enforcement, such as criminal investigations, traffic accident reconstruction, firearms training, management/supervision, drug training, terrorism intelligence, and other specific police programs. The Coroners training program is also conducted through the Police Academy Division.

Total (On and Off Site)

	December 2010	December 2009	FY 2011 YTD	FY 2010 YTD
Courses	27	27	195	197
Course Hours	682	706	5,884	5,725
Students	545	586	4,753	4,580
Contact Hours	15,156	15,600	148,802	138,731

Hand-Off Distribution

	December 2010	FY 2011 YTD
Courses	0	1
Course Hours	0	40
Students	0	8
Contact Hours	0	320

Coroners' Training Council

The Georgia Coroner's Training Council is administratively attached to the Training Center, and its members are appointed by the Board of Public Safety with the exception of the Council Secretary who is a designee of the Director of the Training Center. The Training Center delivers Basic and In-Service training for Coroners and Deputy Coroners and all training is conducted on a tuition basis. Under O.C.G.A. §45-16-6, during each calendar year, every coroner and deputy coroner is required to take a training course approved by the Georgia Coroner's Training Council and provided by the Georgia Police Academy. To date, there are 154 Coroners and 253 Deputy Coroners certified by the Council. The table below reflects courses delivered on-site and off-site. There have been five (5) 24-hour In-Service courses conducted off site: Savannah, Rome, Albany, and Athens.

Total (On and Off Site)

	December 2010 Courses	Courses YTD 2010	Students YTD 2010
In-Service On-Site (24-hrs)	1	8	179
In-Service Off-Site (24-hrs)	1	5	171
Basic Programs (40-hrs)	1	2	24
Total	3	15	374

GEORGIA FIRE ACADEMY

Georgia Fire Academy Division conducts training for all fire departments in the state: career, volunteer and departments that are a combination of both. This includes the Basic Firefighter Course, Basic Structural Fire Control and advanced and specialized topics in areas such as technical rescue, hazardous materials, fire inspection, fire instructors, fire safety educators, incident management, supervision, management, leadership and other classes leading to certifications. These include the state certifications through the Firefighter Standards and Training Council and the national certifications through the Pro Board. The Fire Academy Division also manages the NIMS training grants for all disciplines in public safety and state government. Many courses are brought to the local fire departments at their site, traditionally over half the activity occurred off the GPSTC campus. The Fire Academy also operates seven (7) regional training buildings for conducting live fire exercises.

These facilities are open to local departments for their use; when used for live fire, academy staff is sent from Forsyth to be on site. The table below reflects the On-Campus and Off-Campus delivery.

Total (On and Off Site)

	December 2010	December 2009	FY 2011 YTD	FY 2010 YTD
Courses	36	20	192	182
Course Hours	570	322	4,251	3,616
Students	753	394	4,008	3,805
Contact Hours	10,542	6,850	94,226	79,659

Online

	December 2010	FY 2011 YTD
Courses	0	3
Course Hours	0	96
Students	0	37
Contact Hours	0	1,184

Fire Station

The Georgia Public Safety Training Center has a fully operational and compliant volunteer fire department located at the fire training facility on campus. This department is staffed with Fire Academy employees. The primary duty of the fire department is to support the fire training complex. In addition, the Center Fire Department responds to emergency calls on the GPSTC campus. We also have mutual aid agreements with Monroe County, City of Forsyth, Butts County, City of Jackson, Lamar County, City of Barnesville and the Georgia Diagnostic & Classification Prison. These agreements provide fire and emergency assistance on an as needed basis.

During the period of July 1, 2010– December 31, 2010, there were six (6) calls answered. Of these, one (1) was for structural fire, four (4) were stand-bys and one (1) was for emergency medical assistance on the GPSTC campus.

INSTRUCTIONAL SERVICES DIVISION

The Instructional Services Division (ISD) conducts instructor and staff development training, manages the master course file system, and leads curriculum development and management efforts for the Center. We are responsible for the development and deployment of our online training initiative and we provide support for the training programs of other divisions through our multimedia services which include photography, videography, and training media development.

Total (On and Off Site)

	December 2010	December 2009	FY 2011 YTD	FY 2010 YTD
Courses	0	1	10	15
Course Hours	0	40	412	467
Students	0	8	160	296
Contact Hours	0	320	6,740	7,660

Online

	December 2010	FY 2011 YTD
Courses	12	72
Course Hours	14	146
Students	2,026	10,273
Contact Hours	2,090	11,284

TECHNICAL/FACILITY SCHEDULING

Registration

Course Registration: The Training Center received and processed 10,210 applications for “open enrollment courses” during the period of July 1, 2010 – December 31, 2010. Of these applications, 7,551 or 74% were accommodated. Of the 2,659 applications not accommodated, 39 or 0.4% were scheduled to attend a future offering of the course for which they applied; 83 or 0.8% were rejected for failing to meet course prerequisites; and the remaining 2,537 or 24.8% were for classes that were either cancelled or at capacity, or the student/agency voluntarily cancelled the slot. The Training Center also processed an additional 10,321 applications for online “open enrollment courses” during the period of July 1, 2010 – December 31, 2010.

Dormitory: The Training Center dormitory consists of 254 rooms with 498 beds. During the period of July 1, 2010 – December 31, 2010, the Center received and processed 14,042 lodging requests for Sunday night through Thursday night lodging. Of these, 14,042 or 100% were accommodated in the Training Center Dormitory. The average “percent of capacity” rate was 21.3%.

FY 2011	July	Aug	Sept	Oct	Nov	Dec
% of Capacity	19%	22%	21%	23%	23%	21%

Facility Requests: The Training Center received and processed 959 “on-campus facility requests” during the period of July 1, 2010 – December 31, 2010. Of these requests, 959 or 100% were accommodated. 644 or 67.15% of the facility requests were for training courses, while the remaining 315 or 32.85% were associated with meetings and conferences.

Computer Operations

The Training Center’s Technology Operations continue to be responsive in updating all web content and materials, plus integrating the web-based registration system with the in-house student database. The web site can be found at www.gpstc.georgia.gov. During the month of December, the web site had 828,677 hits by 11,909 different visitors. For FY 2011, the website has had 5,113,371 hits by 71,110 different visitors. Currently, the Center has issued 1,588 agency registration passwords and 20,078 individual student transcript passwords. During December, the Training Center processed 1,767 applications for on-site classes with 1,289 applications entered electronically by agencies. In addition, 1,967 applications were processed for online class offerings.

Printing Operations

The Training Center Print Shop provides a full complement of printing services to both resident and nonresident agencies. It is supervised by a Manager and staffed with inmate labor. Most of the printing is in the form of “quick copy” to be used as handout material in various training programs. However, there is a significant volume of printing in the form of manuals and booklets, which require

covers and binding. The following table reflects monthly and year-to-date requests for printing and the number of impressions produced.

	December 2010	December 2009	FY 2011 YTD	FY 2010 YTD
Requests	140	160	1,079	1,112
Impressions	100,833	145,219	1,724,552	2,530,896

Media Services

The Technical Services Section provides, as a priority, computer and audiovisual support for all classroom activities. These services include both on-site and off-site computer support for staff and instructors, computer support for two (2) on-site PC Labs, classroom setup, maintaining equipment, responding to technical problems, and assisting instructors with the proper use and application of the various A/V applications. Additionally, the section provides assistance with the documentation of classes with high liability potential. The following table presents the monthly and year-to-date activities.

Technical Services	December 2010	December 2009	FY 2011 YTD	FY 2010 YTD
PC Helpdesk Requests	37	26	220	236
A/V Service requests	77	168	867	1,414

SUPPORT SERVICES

Food Service

During December 2010, the Training Center’s Food Services operation provided 78,592 meals for students, staff, visitors, and inmates. On average the Center provided approximately 2,535 meals per day. Roughly 78% were provided for the inmate population at the Burruss Correctional Facility, 14% were provided for the inmate population at Monroe County Sheriff’s Department while the remaining 8% comprised cafeteria, banquet, and break activity.

Inmate Labor

Of the 808 inmate beds at the Burruss Correctional Training Center, an average of 69 inmates was used by GPSTC in various labor positions each day during the month of December 2010. The use of this labor equates to 9,432 hours of inmate labor. Based on the assumption that this labor could have been obtained at the current minimum wage, a cost avoidance of \$68,380 was achieved.

Special Projects

The Training Center has accepted the “Governor’s Energy Challenge” and has re-energized its conservation efforts by working closely with utility providers, staff from the Georgia Environmental Facilities Authority and the GPSTC “Green” committee to reduce our energy consumption. Replacement of T-12 light fixtures with more efficient T-8 fixtures is underway. Regular faucets are being replaced with automatic water saving fixtures as well as changing to “green” friendly paper products. Occupancy sensors are also being installed throughout the Center to save electricity. Beginning January 1, 2011, we will be participating in the Georgia’s first State Building Energy Challenge. This is an effort coordinated through the Georgia Energy Finance Authority to reduce energy consumption within state buildings. We are tracking our utility usage and publishing the results to the Training Center staff through our quarterly Customer Service newsletter and provide

reminders and conservation tips on our intranet website. During our student orientation at the start of each course, the coordinator solicits the help of the class to participating in the state's energy conservation efforts. As always, the Center conducts training with resource conservation in mind.

Physical Plant	December 2010	December 2009	FY 2011 YTD	FY 2010 YTD
Water Usage (gals)	420,700	883,000	5,288,100	11,858,000
Natural Gas Usage (cf)	2,817,210	2,829,739	8,607,890	9,649,382
Electricity Usage (KwH)	457,257	466,705	2,877,172	3,059,939

ADMINISTRATION

Georgia Public Safety Memorial

The Georgia Public Safety Memorial was dedicated on June 10, 1997, to honor those public safety officers killed in the line of duty. The Memorial Committee is comprised of public safety practitioners representing a comprehensive profile of public safety agencies in Georgia. The committee has established criteria for approving officers who have been killed in the line of duty for inclusion on the memorial. The committee makes their recommendation to the Georgia Board of Public Safety for final authorization for engraving the officer's name on the memorial. To date, there have been 811 names of officers submitted to the committee for consideration. The status of those submitted is as follows:

Engraved	684
File - Name Only	26
File - Documentation	54
Denied	10
Not Qualified	3
Remanded	43
Total	820

In calendar year 2010, there have been eight (8) line of duty deaths submitted to the Training Center:

David Dwayne Crawford	Carroll County Sheriff's Office	February 12, 2010
Mike Vogt	Chattahoochee Hills Police Dept.	February 15, 2010
Brian Lamar Mahaffey	Rockdale County Sheriff's Office	May 8, 2010
Richard Daniels	Twiggs County Sheriff's Office	June 23, 2010
Terrell Nielsen	Bryan County Fire Department	September 9, 2010
Kevin Roberts	Greene County Sheriff's Department	November 14, 2010
Cliff Rouse	Dougherty County Police Department	December 23, 2010
Chadwick LeCroy	Georgia State Patrol	December 27, 2010

Personnel

The Training Center currently employs 153 full-time employees, 1 contract employee and 19 part-time employees. Of the full-time employee population, 47% are female and 17% are of minority ethnic origin. 23% of the instructional staff is minority, 10% by ethnic origin and 17% female. 30% of the Training Center's management team is minority, 30% by gender and 0% by ethnic origin.

Approximately 78% of Training Center employees are 40 years of age or older, 38% have completed two years or more of college and 72% have more than five (5) years of service with the state.

Legal Issues

The Training Center received no requests under the Open Records Act during December 2010.

**GPSTC FY 2011
QUARTERLY EXPENDITURE REPORT
As December 31, 2010**

	ADJ AOB	EXPENDITURES	BALANCE	YTD PCT EXP
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GEORGIA FIRE ACADEMY

State Funds	\$1,080,551	\$423,963	\$656,588	39%
Revenue/Other Funds	\$76,997	\$34,679	\$42,318	45%
Federal Funds	\$832,471	\$155,537	\$676,934	19%
FIRE ACADEMY - TOTAL FUNDS	\$1,990,019	\$614,179	\$1,375,840	31%

GEORGIA POLICE ACADEMY

State Funds	\$1,300,352	\$627,180	\$673,172	48%
Revenue Funds	\$354,331	\$47,445	\$306,886	13%
Federal Funds	\$1,233,763	\$446,891	\$786,872	36%
POLICE ACADEMY - TOTAL FUNDS	\$2,888,446	\$1,121,517	\$1,766,929	39%

GEORGIA PUBLIC SAFETY TRAINING CENTER

State Funds	\$8,072,512	\$3,760,593	\$4,311,919	47%
Revenue/Other Funds	\$2,032,800	\$1,342,901	\$689,899	66%
Federal Funds	\$0	\$0	\$0	0%
GPSTC - TOTAL FUNDS	\$10,105,312	\$5,103,494	\$5,001,818	51%

TOTAL STATE FUNDS	\$10,453,415	\$4,811,736	\$5,641,679	46%
TOTAL REVENUE/OTHER FUNDS	\$2,464,128	\$1,425,025	\$1,039,103	58%
TOTAL FEDERAL FUNDS	\$2,066,234	\$602,428	\$1,463,806	29%
TOTAL FUNDS	\$14,983,777	\$6,839,190	\$8,144,587	46%

1. Through December of FY 2011, GPSTC's total state fund expenditure is 46% of Amended Budget of \$10,453,415.

FEDERAL FUND DETAIL/ GRANT TITLES	ADJ AOB	EXPENDITURES	BALANCE	YTD PCT	GRANT CLOSING DATE
CJCC VAW & Domestic Violence – 36038	\$92,365	\$74,739	\$17,626	81%	12/31/2010
GEMA Strategic Anti-Terrorism - 36018	\$221,196	\$83,960	\$137,236	38%	02/28/2011
GEMA ODP NIMS Local – 36049	\$341,701	\$54,241	\$287,460	16%	02/28/2011
GEMA NIMS IMT – 36039	\$158,373	\$0	\$158,373	0%	02/28/2011
GEMA NIMS State – 36029, 36228, 36227	\$264,793	\$78,267	\$186,526	30%	02/28/2011
CJCC Narcotic – 36188	\$242,280	\$108,795	\$133,485	45%	06/30/2011
GOHS Drug Recognition - 36078, 36178	\$405,020	\$161,389	\$243,631	40%	09/30/2011
GOHS Speed Detection – 36098, 36198	\$44,575	\$18,007	\$26,568	40%	09/30/2011
FEMA NFA Training – 16079, 16179	\$38,004	\$15,355	\$22,649	40%	12/31/2011
Forestry Grant Federal Funds – 36059, 36159	\$29,600	\$7,674	\$21,926	26%	12/31/2010
Recovery Act – 3B061	\$228,327	\$0	\$228,327	0%	09/30/2012
TOTAL FEDERAL FUNDS	\$2,066,234	\$602,428	\$1,463,806	29%	

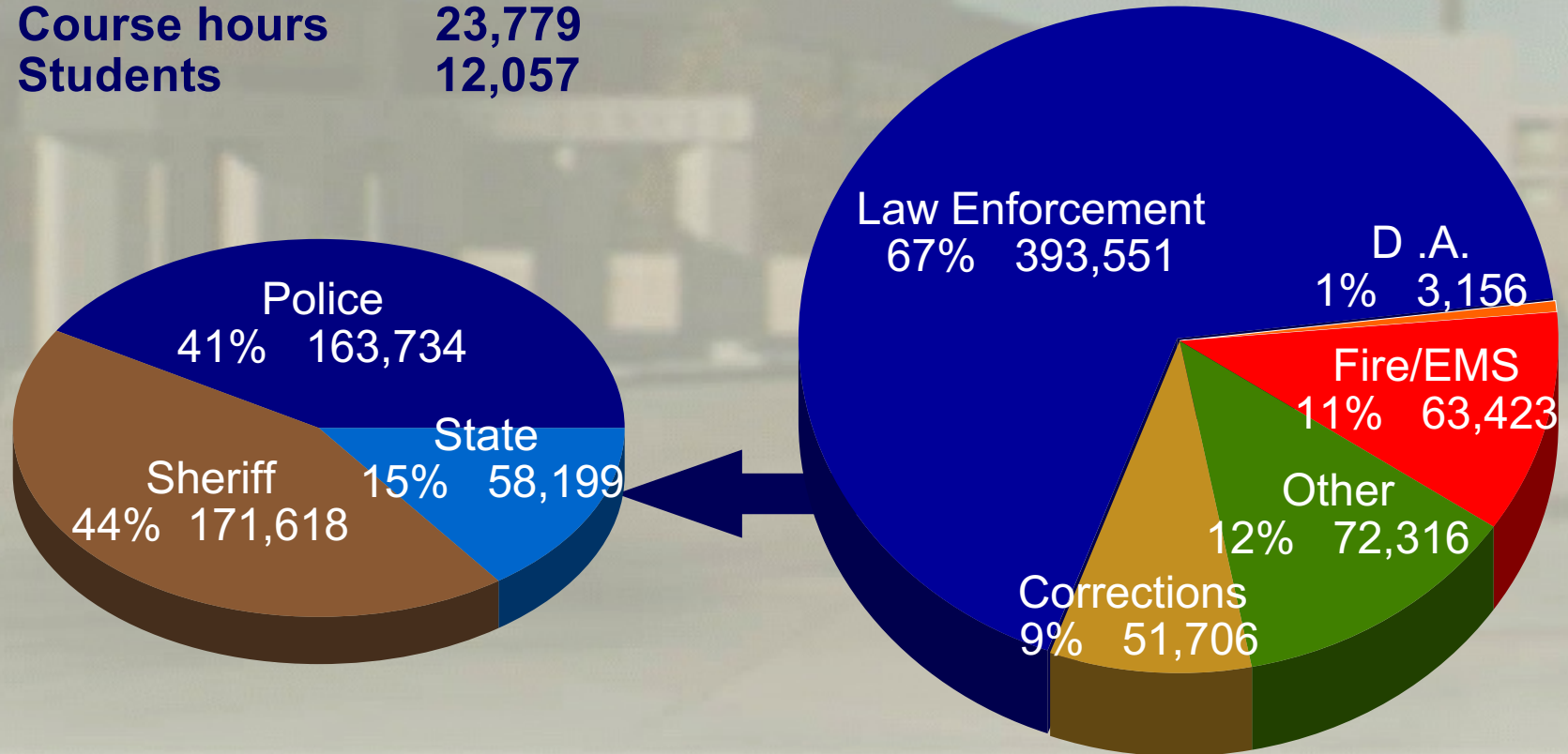
APPENDIX

On Campus Contact Hours

FY 2011 Year to Date
July 1 - December 31

Other Activity	
Courses	531
Course hours	23,779
Students	12,057

Total contact hours 584,152



Georgia Public Safety Training Center and Regional Academies

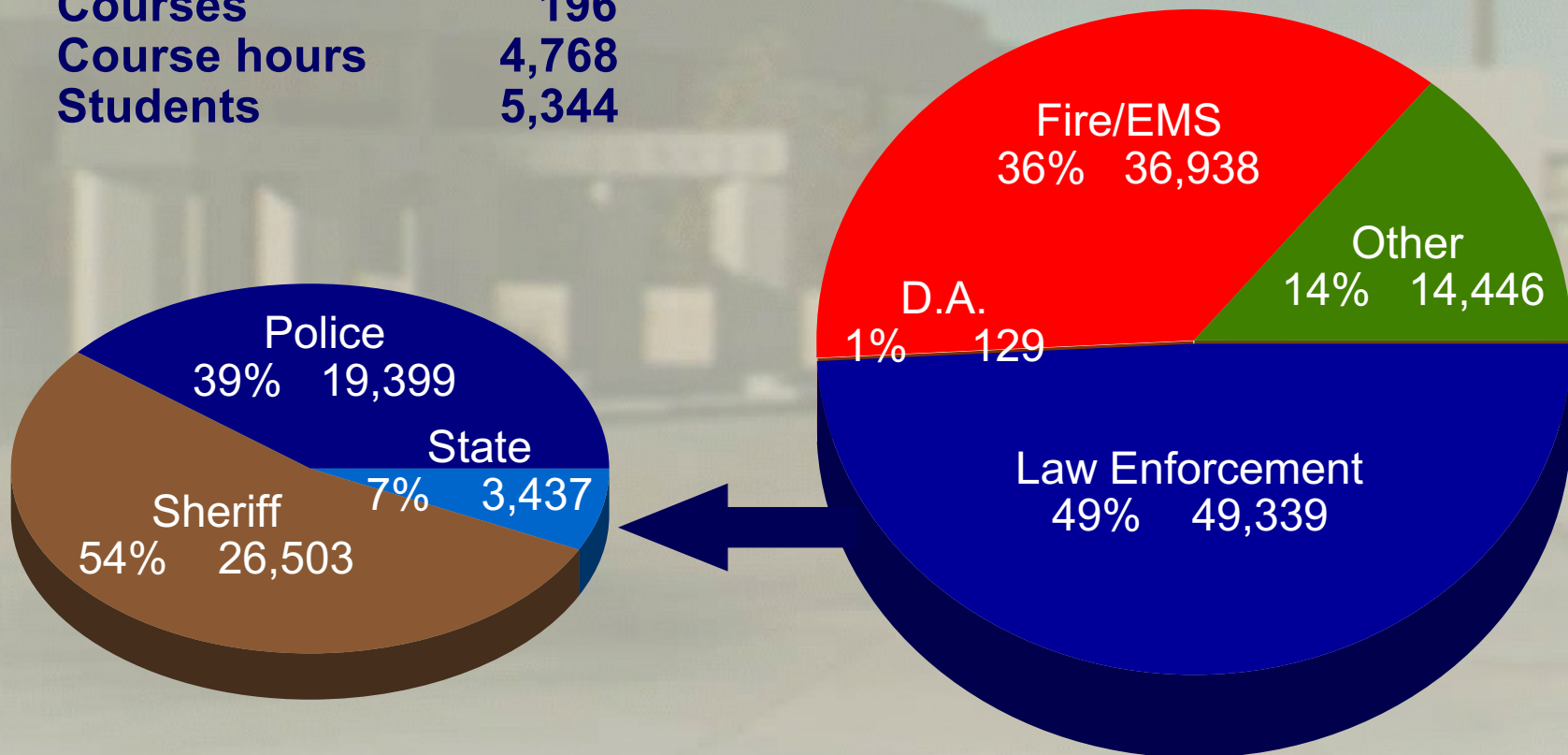
Off Campus Contact Hours

FY 2011 Year to Date
July 1 - December 31

Other Activity

Courses	196
Course hours	4,768
Students	5,344

Total contact hours 100,869



Combined Contact Hours

FY 2011 Year to Date
July 1 - December 31

Other Activity	
Courses	727
Course hours	28,547
Students	17,401

Total contact hours 685,021

