

**GEORGIA PUBLIC SAFETY TRAINING CENTER
MONTHLY REPORT
April 2011**

OPERATIONS

A comparison of monthly and year-to-date training activities for FY 2011 and FY 2010 are summarized in the following tables that includes on-site, off-site and online programs. A more detailed graphic representation of year-to-date training activities is attached as a separate Acrobat Reader file entitled "Year-to-date Training Statistics – March."

Total (On and Off Site)

	March 2011	March 2010	FY 2011 YTD	FY 2010 YTD
Courses	166	190	1,152	1,475
Course Hours	5,853	6,711	46,836	57,312
Students	3,870	4,557	27,016	31,569
Contact Hours	142,653	152,896	1,115,045	1,322,946

On-Campus*

	March 2011	March 2010	FY 2011 YTD	FY 2010 YTD
Courses	122	111	839	806
Course Hours	5,076	3,565	38,738	24,592
Students	2,885	2,981	19,178	19,621
Contact Hours	128,052	88,484	950,790	695,993

*Any course taught on GPSTC campus, including regional academies, resident agencies

Off-Campus

	March 2011	March 2010	FY 2011 YTD	FY 2010 YTD
Courses	44	79	313	669
Course Hours	777	3,146	8,098	32,720
Students	985	1,576	7,838	11,948
Contact Hours	14,601	64,412	164,255	626,953

Online

	March 2011	FY 2011 YTD
Courses	16	115
Course Hours	80	288
Students	2,311	16,983
Contact Hours	3,030	19,274

Hand-Off Distribution

	March 2011	FY 2011 YTD
Courses	7	77
Course Hours	188	1,628
Students	114	1,406
Contact Hours	2,856	29,456

BASIC TRAINING

Law Enforcement

Basic Training Division conducts Basic Law Enforcement Training Courses throughout the state through our Regional and Contract Academy system. GPSTC has six (6) off-campus academies and one (1) contract academy. The Academy at Macon was moved to the Forsyth campus in July, 2010 and continues to offer Basic Law Enforcement Training. The off-campus academies also conduct Basic Jail courses, Advanced, Offsite, Handoff and In-Services courses. Our division is also responsible for the delivery of on-site Basic Law Enforcement Training, Basic Jail, Driver Training and Basic Communications Courses. The academies off-campus continued seven (7) Basic Law Enforcement Courses. Athens continued one (1) that began in January with 32 students (this class will graduate in April). The remaining academies continued and graduated six (6) Basic LE Courses with a total of 116 students. The Handoff Course chart is a combination of all the off-campus Academies and our on-campus Academy.

Forsyth Campus

	March 2011	March 2010	FY 2011 YTD	FY 2010 YTD
Courses	12	14	76	78
Course Hours	169	372	3,070	2,359
Students	372	437	1,674	1,798
Contact Hours	4,104	8,932	86,074	51,647

Regional Academies

	March 2011	March 2010	FY 2011 YTD	FY 2010 YTD
Courses	18	44	181	329
Course Hours	1,872	2,260	16,868	17,767
Students	442	900	4,304	6,506
Contact Hours	53,204	54,493	427,686	412,127

Hand-off Distribution Courses Offered

	March 2011	FY 2011 YTD
# Courses Held	5	60
Course Hours	168	1,390
Students	74	1,193
Contact Hours	2,576	25,410

Contract Academies*

	March 2011	March 2010	FY 2011 YTD	FY 2010 YTD
Courses	1	10	23	62
Course Hours	40	1,136	2,699	6,511
Students	18	200	473	1,293
Contact Hours	720	23,373	57,115	134,427

*Due to the loss of two (2) contract academies, the numbers reflected are considerably lower for this Fiscal Year

GEORGIA POLICE ACADEMY

Georgia Police Academy Division conducts advanced and specialized training programs specific to law enforcement, such as criminal investigations, traffic accident reconstruction, firearms training, management/supervision, drug training, terrorism intelligence, and other specific police programs. The Coroners training program is also conducted through the Police Academy Division.

Total (On and Off Site)

	March 2011	March 2010	FY 2011 YTD	FY 2010 YTD
Courses	37	44	296	311
Course Hours	1,292	1,518	9,068	9,275
Students	1,002	1,232	7,392	7,522
Contact Hours	35,886	40,190	235,334	230,919

Hand-Off Distribution

	March 2011	FY 2011 YTD
Courses	0	1
Course Hours	0	40
Students	0	8
Contact Hours	0	320

Coroners' Training Council

The Georgia Coroner's Training Council is administratively attached to the Training Center, and its members are appointed by the Board of Public Safety with the exception of the Council Secretary who is a designee of the Director of the Training Center. The Training Center delivers Basic and In-Service training for Coroners and Deputy Coroners and all training is conducted on a tuition basis. Under O.C.G.A. §45-16-6, during each calendar year, every coroner and deputy coroner is required to take a training course approved by the Georgia Coroner's Training Council and provided by the Georgia Police Academy. To date, there are 154 Coroners and 227 Deputy Coroners certified by the Council. There has one (1) 24-hour In-Service training class conducted off-site in Savannah (March).

Total (On and Off Site)

	March 2011 Courses	Courses YTD 2010	Students YTD 2010
In-Service On-Site (24-hrs)	0	1	23
In-Service Off-Site (24-hrs)	1	1	61
Basic Programs (40-hrs)	0	0	0
Total	1	2	84

GEORGIA FIRE ACADEMY

Georgia Fire Academy Division conducts training for all fire departments in the state: career, volunteer and departments that are a combination of both. This includes the Basic Firefighter Course, Basic Structural Fire Control and advanced and specialized topics in areas such as technical rescue,

hazardous materials, fire inspection, fire instructors, fire safety educators, incident management, supervision, management, leadership and other classes leading to certifications. These include the state certifications through the Firefighter Standards and Training Council and the national certifications through the Pro Board. The Fire Academy Division also manages the NIMS training grants for all disciplines in public safety and state government. Many courses are brought to the local fire departments at their site, traditionally over half the activity occurred off the GPSTC campus. The Fire Academy also operates eight (8) regional training buildings for conducting live fire exercises. These facilities are open to local departments for their use; when used for live fire, academy staff is sent from Forsyth to be on site. The table below reflects the On-Campus and Off-Campus delivery.

Total (On and Off Site)

	March 2011	March 2010	FY 2011 YTD	FY 2010 YTD
Courses	53	58	332	325
Course Hours	1114	1,438	7456	6,988
Students	1,025	1,109	6,828	6,793
Contact Hours	20,715	28,988	158,365	150,213

Online

	March 2011	FY 2011 YTD
Courses	2	5
Course Hours	64	160
Students	22	59
Contact Hours	704	1,888

Hand-Off Distribution

	March 2011	FY 2011 YTD
Courses	2	18
Course Hours	20	234
Students	40	299
Contact Hours	280	3,718

Fire Station

The Georgia Public Safety Training Center has a fully operational and compliant volunteer fire department located at the fire training facility on campus. This department is staffed with Fire Academy employees. The primary duty of the fire department is to support the fire training complex. In addition, the Center Fire Department responds to emergency calls on the GPSTC campus. We also have mutual aid agreements with Monroe County, City of Forsyth, Butts County, City of Jackson, Lamar County, City of Barnesville and the Georgia Diagnostic & Classification Prison. These agreements provide fire and emergency assistance on an as needed basis.

During the period of July 1, 2010 – March 31 2011, there were nine (9) calls answered. Of these, one (1) was for structural fire, five (5) were stand-bys and three (3) was for emergency medical assistance on the GPSTC campus.

INSTRUCTIONAL SERVICES DIVISION

The Instructional Services Division (ISD) conducts instructor and staff development training, manages the master course file system, and leads curriculum development and management efforts for the Center. We are responsible for the development and deployment of our online training initiative and we provide support for the training programs of other divisions through our multimedia services which include photography, videography, and training media development.

Total (On and Off Site)

	March 2011	March 2010	FY 2011 YTD	FY 2010 YTD
Courses	3	2	16	19
Course Hours	88	100	656	727
Students	55	25	264	359
Contact Hours	1,893	1,580	11,293	11,480

Online

	March 2011	FY 2011 YTD
Courses	14	112
Course Hours	16	192
Students	2,289	16,946
Contact Hours	2,326	18,090

TECHNICAL/FACILITY SCHEDULING

Registration

Course Registration: The Training Center received and processed 16,789 applications for “open enrollment courses” during the period of July 1, 2010 – March 31, 2011. Of these applications, 12,037 or 71.7% were accommodated. Of the 4,752 applications not accommodated, 65 or 0.4% were scheduled to attend a future offering of the course for which they applied; 125 or 0.7% were rejected for failing to meet course prerequisites; and the remaining 4,562 or 27.2% were for classes that were either cancelled or at capacity, or the student/agency voluntarily cancelled the slot. The Training Center also processed an additional 17,020 applications for online “open enrollment courses” during the period of July 1, 2010 – March 31, 2011.

Dormitory: The Training Center dormitory consists of 254 rooms with 498 beds. During the period of July 1, 2010 – March 31, 2011, the Center received and processed 23,182 lodging requests for Sunday night through Thursday night lodging. Of these, 23,182 or 100% were accommodated in the Training Center Dormitory. The average “percent of capacity” rate was 23.8%.

FY 2011	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
% of Capacity	19%	22%	21%	23%	23%	21%	21%	23%	24%

Facility Requests: The Training Center received and processed 1,486 “on-campus facility requests” during the period of July 1, 2010 – March 31, 2011. Of these requests, 1,485 or 99.93% were accommodated. 1,004 or 67.63% of the facility requests were for training courses, while the remaining 481 or 32.37% were associated with meetings and conferences.

Computer Operations

The Training Center's Technology Operations continue to be responsive in updating all web content and materials, plus integrating the web-based registration system with the in-house student database. The web site can be found at www.gpstc.georgia.gov. During the month of March, the web site had 988,898 hits by 14,720 different visitors. For FY 2011, the website has had 8,164,477 hits by 114,915 different visitors. Currently, the Center has issued 1,598 agency registration passwords and 21,350 individual student transcript passwords. During March, the Training Center processed 2,178 applications for on-site classes with 1,809 applications entered electronically by agencies. In addition, 2,192 applications were processed for online class offerings.

Printing Operations

The Training Center Print Shop provides a full complement of printing services to both resident and nonresident agencies. It is supervised by a Manager and staffed with inmate labor. Most of the printing is in the form of "quick copy" to be used as handout material in various training programs. However, there is a significant volume of printing in the form of manuals and booklets, which require covers and binding. The following table reflects monthly and year-to-date requests for printing and the number of impressions produced.

	March 2011	March 2010	FY 2011 YTD	FY 2010 YTD
Requests	252	253	1,728	1,812
Impressions	264,267	202,947	2,817,713	3,300,911

Media Services

The Technical Services Section provides, as a priority, computer and audiovisual support for all classroom activities. These services include both on-site and off-site computer support for staff and instructors, computer support for two (2) on-site PC Labs, classroom setup, maintaining equipment, responding to technical problems, and assisting instructors with the proper use and application of the various A/V applications. Additionally, the section provides assistance with the documentation of classes with high liability potential. The following table presents the monthly and year-to-date activities.

Technical Services	March 2011	March 2010	FY 2011 YTD	FY 2010 YTD
PC Helpdesk Requests	26	28	322	364
A/V Service requests	189	141	1,303	1,850

SUPPORT SERVICES

Food Service

During March 2011, the Training Center's Food Services operation provided 91,642 meals for students, staff, visitors, and inmates. On average the Center provided approximately 2,956 meals per day. Roughly 71% were provided for the inmate population at the Burruss Correctional Facility, 12% were provided for the inmate population at Monroe County Sheriff's Department while the remaining 17% comprised cafeteria, banquet, and break activity.

Inmate Labor

Of the 808 inmate beds at the Burruss Correctional Training Center, an average of 81 inmates was used by GPSTC in various labor positions each day during the month of March 2011. The use of this labor equates to 11,565 hours of inmate labor. Based on the assumption that this labor could have been obtained at the current minimum wage, a cost avoidance of \$80,843 was achieved.

Special Projects

The Training Center has entered the “Energy Efficient Challenge” and has re-energized its conservation efforts by working closely with utility providers, staff from the Georgia Environmental Facilities Authority (GEFA) and the GPSTC “Green” committee to reduce our energy consumption. Replacement of T-12 light fixtures with more efficient T-8 fixtures was completed last month. Regular faucets were replaced with automatic water saving fixtures as well as changing to “green” friendly paper products. Occupancy sensors were also installed throughout the Center to save electricity. Our Maintenance Manager completed a week long course of instruction on energy saving measures and is now a Certified Energy Manager. We are partnered with GEFA and others to work toward reducing all utilities and upgrading our energy plant. We began our program with an Energy Star rating of 55. During this reporting period, we achieved a rating of 75. This goal was projected to take until June 2011 to meet. However, with deliberant performance and conservation efforts, we were able to meet the goal three to four months ahead of schedule. We are tracking our utility usage and publishing the results to the Training Center staff through our quarterly Customer Service newsletter and provide reminders and conservation tips on our intranet website. During our student orientation at the start of each course, the coordinator solicits the help of the class to participating in the state’s energy conservation efforts. As always, the Center conducts training with resource conservation in mind.

Physical Plant	March 2011	March 2010	FY 2011 YTD	FY 2010 YTD
Water Usage (gals)	428,000	1,108,000	6,712,400	8,954,000
Natural Gas Usage (cf)	1,818,690	2,654,100	14,642,570	18,786,806
Electricity Usage (KwH)	396,191	486,676	4,063,388	4,463,485

ADMINISTRATION

Georgia Public Safety Memorial

The Georgia Public Safety Memorial was dedicated on June 10, 1997, to honor those public safety officers killed in the line of duty. The Memorial Committee is comprised of public safety practitioners representing a comprehensive profile of public safety agencies in Georgia. The committee has established criteria for approving officers who have been killed in the line of duty for inclusion on the memorial. The committee makes their recommendation to the Georgia Board of Public Safety for final authorization for engraving the officer’s name on the memorial. To date, there have been 840 names of officers submitted to the committee for consideration. The status of those submitted is as follows:

Engraved	700
File - Name Only	27
File - Documentation	51
Denied	10
Not Qualified	3
Remanded	40
Total	831

In calendar year 2011, there has been one (1) line of duty death submitted to the Training Center.

Elmer B. "Buddy" Christian Athens/Clarke County PD March 22, 2011

Personnel

The Training Center currently employs 153 full-time employees, 1 contract employee and 20 part-time employees. Of the full-time employee population, 47% are female and 17% are of minority ethnic origin. 23% of the instructional staff is minority, 10% by ethnic origin and 17% female. 30% of the Training Center's management team is minority, 30% by gender and 0% by ethnic origin. Approximately 78% of Training Center employees are 40 years of age or older, 38% have completed two years or more of college and 72% have more than five (5) years of service with the state.

Legal Issues

The Training Center received three (3) requests under the Opens Records Act during March 2011 for student transcripts and training material. These requests were handled in a timely manner.

**GPSTC FY 2011
QUARTERLY EXPENDITURE REPORT
As March 31, 2011**

	ADJ AOB	EXPENDITURES	BALANCE	YTD PCT EXP
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GEORGIA FIRE ACADEMY

State Funds	\$902,984	\$644,350	\$258,634	71%
Revenue/Other Funds	\$76,997	\$38,585	\$38,412	50%
Federal Funds	\$830,609	\$321,277	\$509,332	39%
FIRE ACADEMY - TOTAL FUNDS	\$1,810,589	\$1,004,211	\$806,379	55%

GEORGIA POLICE ACADEMY

State Funds	\$1,250,342	\$877,652	\$372,690	70%
Revenue Funds	\$298,840	\$105,736	\$193,104	35%
Federal Funds	\$1,679,727	\$665,317	\$1,014,410	40%
POLICE ACADEMY - TOTAL FUNDS	\$3,228,909	\$1,648,705	\$1,580,204	51%

GEORGIA PUBLIC SAFETY TRAINING CENTER

State Funds	\$7,945,258	\$5,437,221	\$2,508,037	66%
Revenue/Other Funds	\$3,437,611	\$1,968,487	\$1,469,124	57%
Federal Funds	\$0	\$0	\$0	0%
GPSTC - TOTAL FUNDS	\$11,382,869	\$7,405,708	\$3,977,161	65%

TOTAL STATE FUNDS	\$10,098,584	\$6,959,222	\$3,139,362	69%
TOTAL REVENUE/OTHER FUNDS	\$3,813,448	\$2,112,808	\$1,700,640	55%
TOTAL FEDERAL FUNDS	\$2,510,336	\$986,594	\$1,523,742	39%
TOTAL FUNDS	\$16,422,368	\$10,058,624	\$6,363,744	61%

1. Through March of FY 2011, GPSTC's total state fund expenditure is 69% of Amended Budget of \$10,098,584.

FEDERAL FUND DETAIL/ GRANT TITLES	ADJ AOB	EXPENDITURES	BALANCE	YTD PCT	GRANT CLOSING DATE
CJCC VAW & Domestic Violence – 36038	\$232,182	\$106,895	\$125,287	46%	12/31/2011
GEMA Strategic Anti-Terrorism – 36018, 36118	\$410,696	\$169,571	\$241,125	41%	06/30/2011
GEMA ODP NIMS Local – 36049	\$341,701	\$101,418	\$240,283	30%	06/30/2011
GEMA NIMS IMT – 36039	\$158,373	\$0	\$158,373	0%	06/30/2011
GEMA NIMS State – 36029	\$264,794	\$185,744	\$79,050	70%	06/30/2011
CJCC Narcotic – 36188	\$242,282	\$137,507	\$104,775	57%	06/30/2011
GOHS Drug Recognition - 36178	\$405,666	\$226,653	\$179,013	56%	09/30/2011
GOHS Speed Detection – 36198	\$44,575	\$24,693	\$19,882	55%	09/30/2011
FEMA NFA Training – 16179	\$38,004	\$26,380	\$11,624	69%	12/31/2011
Forestry Grant Federal Funds – 36059, 36159	\$27,737	\$7,736	\$20,001	28%	12/31/2010
Recovery Act – 3B061	\$344,327	\$0	\$344,327	0%	09/30/2012
TOTAL FEDERAL FUNDS	\$2,510,337	\$986,596	\$1,523,741	39%	

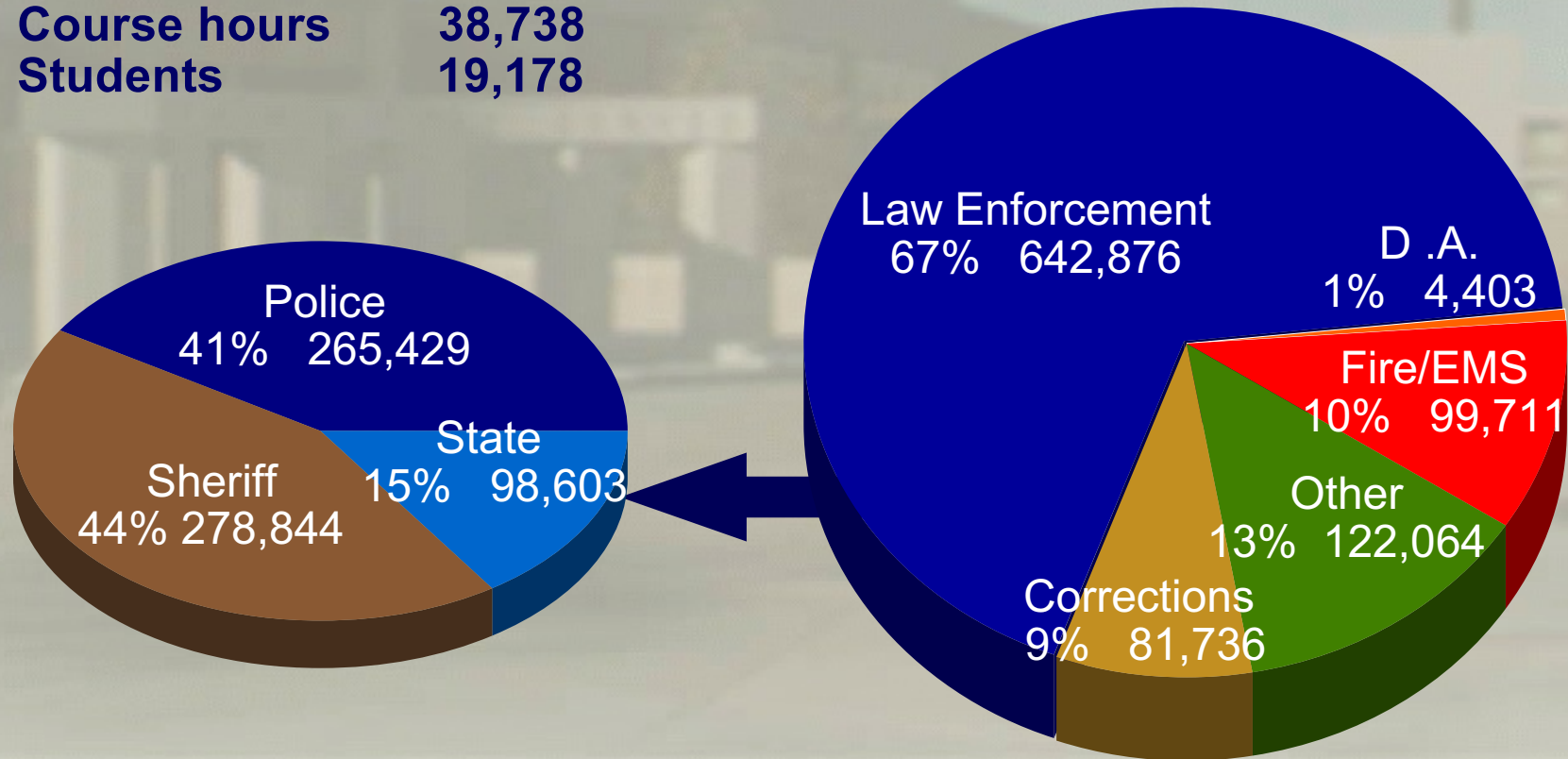
APPENDIX

On Campus Contact Hours

FY 2011 Year to Date
July 1 - March 31

Other Activity	
Courses	839
Course hours	38,738
Students	19,178

Total contact hours 950,790



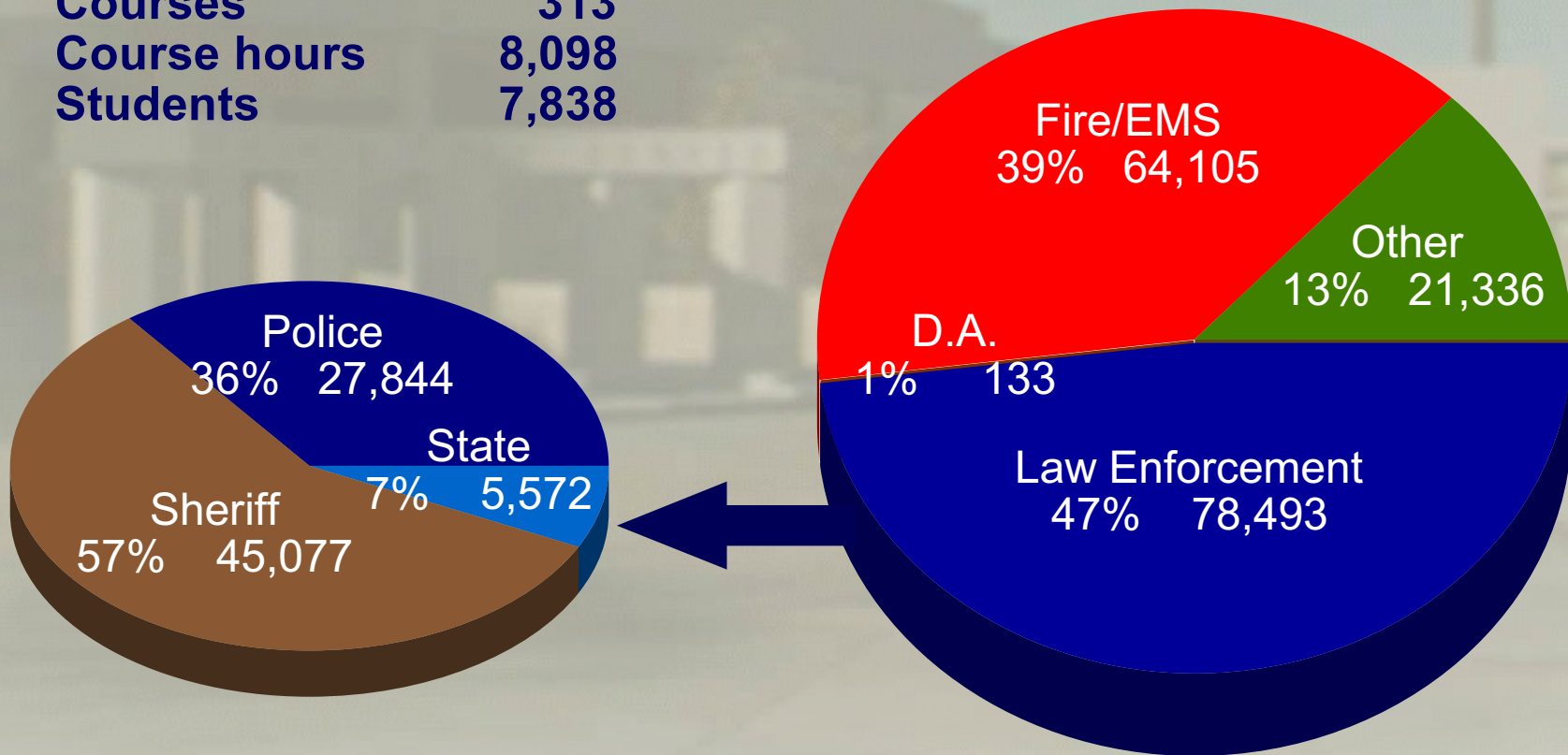
Georgia Public Safety Training Center and Regional Academies

Off Campus Contact Hours

FY 2011 Year to Date
July 1 - March 31

Other Activity	
Courses	313
Course hours	8,098
Students	7,838

Total contact hours 164,255



Georgia Public Safety Training Center

Combined Contact Hours

FY 2011 Year to Date
July 1 - March 31

Other Activity	
Courses	1,152
Course hours	46,835
Students	27,016

Total contact hours 1,115,045

